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BOARD OF EXAMINERS OF SHEET METAL WORKERS MEETING

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Monday, April 11, 2022, 8:00 AM – 11:00 AM (EDT)

All board members and staff appeared telephonically or by videoconference.
Meeting called to order at 8:01 and roll call attendance taken by Chair:

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash, Chair	x	
Mr. John Annarelli		x
Mr. Jon Desmond	x	
Ms. Julie DeStefano		x
Mr. Tim Hathaway	x	
Mr. Peter Kelly	x	
Mr. Brian O'Connell	x	
STAFF		
Ms. Kristina Gasson	x	
Mr. Seth Henderson	x	



Ms. Mary McCarthy-Collins	x	
Ms. Sharlia Bennett	x	
Mr. Charles Wolf		x
Mr. Brian Morris		x
Mr. Syno Tell		x
Ms. Sharlia Bennett	x	
Mr. Andrew Lutynski	x	
Mr. Christopher Lee	x	

BOARD MINUTES

Housekeeping / Announcements / Ground rules

The Chair explained that Sheet Metal Board Meetings will continue through July 2022 meeting virtually using TEAMS.

Upcoming Board meetings:

- Monday, May 16, 2022, at 8:00 a.m.
- Monday, June 13, 2022, at 8:00 a.m.

Chairman Bartash notified the Board that if there are any conflicts, the meeting schedule may be changed.

Approval of past meeting minutes

- February 14, 2022, Sheet Metal Board Executive Session
Motion to approve February 14, 2022, Sheet Metal Board Executive Session Meeting made by Board Member Peter Kelly and seconded by Board member Brain O'Connell. On a roll call vote, the motion passed unanimously

Subcommittee Meeting Dates Schedule

The Executive Director was directed to work with the Board to identify a Code Subcommittee Meeting date for the end of April.

Discuss: State of Emergency Online Learning Policy and Online Learning Options for 2022

Chairman Bartash said further discussion would occur before the end of June 2022

Discuss: Update of PSI Exam Results

- Exam results were reviewed with no additional discussion.
- Mr. Henderson, Board Counsel, stated there will be meeting scheduled with PSI regarding the use of calculators and other material that the licensees can bring into the exam.
- The Sheet Metal Board staff will request that when a licensee is sent to PSI for the exam date, that PSI send the licensee a copy of the items permitted in the exam.

Discuss other matters not reasonably anticipated 48 hours in advance of meeting.

- Chairman Bartash addressed the issue of renewal and its challenges. The Executive Director said that Commissioner D’Emilia has discussed exploring the opportunity of trying evening renewal sessions. When the night renewal sessions are established the Board Members would need a little over a month to distribute the information to the membership through email blasts, associations, web postings.
More information will be provided when details are available.
- Andrew Lutynski, DOL’s new Investigation Supervisor was introduced, and he discussed his background in investigations
- Christopher Lee, Sheet Metal’s new investigator was introduced, and said that he will be working on investigations for Sheet Metal Board moving forward
- Board Member Peter Kelly looking for way to disseminate information regarding ductless split mini systems. Board Member O’Donnell said he would follow up with Richard Baldacci, Chief of Building Inspections

A motion was made at 8:21 AM by Board Member Peter Kelly and seconded by Board Member Tim Hathaway to adjourn the Public Session to move to Closed Executive Session, not to return to the Public Session and to adjourn after the closed session. On a roll call vote, the motion passed unanimously.

Investigative Conference (M.G.L. c. 112, §65C – Closed Session)

During the closed session, motion was made by Board Member Jon Desmond and seconded by Board Member Tim Hathaway to move to closed Investigative Conference. On a roll call the motion passed unanimously. At approximately 8:35 AM, the Board entered closed Investigative Conference according to Massachusetts General Laws c. 112, §65C to discuss action on complaints prior to the issuance of an order to show cause.

During closed investigative conference, the Board took the following actions:

- 2021-001028-IT-ENF (Refer to Prosecutions)
- 2021-001147-IT-ENF (Refer to Prosecutions)
- 2021-001115-IT-ENF (Refer to Prosecutions)

Executive Session closed under G.L. c. 30A, s. 21(a)(7) to comply with G.L. c. 4, s. 7, para. 26(c) and G.L. c. 214, s. 1B.

At approximately 8:35 AM, A motion was made by Board Member Peter Kelly and seconded by Board Member Tim Hathaway to exit closed Investigative Conference and move to closed Executive Session according to Massachusetts General Laws c. 112, §65C to review matters concerning questions of character rather than competence. On a roll call the motion passed unanimously.

Mary McCarthy-Collins

Executive Director, Board of Examiners of Sheet Metal Workers
Approved at the Meeting Held on May 16, 2022

Documents Used in Meeting:

Agenda of April 11, 2022

Draft of Sheet Metal Board Executive Session Minutes of February 14, 2022

PSI Exam Results Report