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BOARD OF EXAMINERS OF SHEET METAL WORKERS
MEETING MINUTES

Monday, September 20, 2021

Roll Call, by Chair:

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash, Chair	x	
Ms. Julie DiStefano	x	
Mr. Jon Desmond		x
Mr. Tim Hathaway		x
Mr. Dan Walsh	x	
Mr. John Annarelli	x	
Mr. Peter Kelly	x	
STAFF		
Ms. Kristina Gasson	x	
Ms. Karen R. Brann	x	
Ms. Mary McCarthy-Collins	x	
Mr. Charles Wolf	x	

Regular Meeting Agenda

1. Housekeeping / Announcements / Ground rules

Executive Director Brann informed the members that DOL has posed a position for the Executive Director for the Sheet Metal and Drinking Water Board. The Plumbing Board will operate under a separate Executive Director. When there is further information, Executive Director Brann will update the members.

2. Upcoming Board meetings:

The next meetings will be held on Monday, October 6, 2021 at 8:00 a.m. and Monday, November 3, 2021, at 8:00 a.m. Chairman Bartash notified the Board that if there are any conflicts, the meeting schedule may be changed if necessary.

3. Approval of past meeting minutes

There was a correction on the date of the July minutes on the Agenda. The correct date of the meeting was July 19, 2021, not July 7, 2021.

A motion was made by Board Member Dan Walsh and seconded by Board Member Peter Kelly, to accept the July 19, 2021 Board meeting minutes with the amendment. On a roll call vote, the motion passed with Board Member John Annarelli voting to abstain and all other members voting yes.

4. Subcommittee Meeting Dates

Dates will be sent out to the members to schedule the next Code Subcommittee meeting.

5. State of Emergency Online Learning Policy

The members discussed the guidelines of the online education policy. Board Member Dan Walsh asked what procedures will be put in place to make sure the applicant is following the rules of the online learning policy and what the Board can do if someone doesn't comply. The Board discussed that they would identify information that would they would like to see in an online or hybrid online learning policy and discuss at a future meeting.

6. Discuss: Update on PSI exam results

Chairman Russell Bartash read aloud the PSI exam results from the period of 7-14-2021 to 9-17-2021.

7. Question from Licensee Regarding Installation and Replacement of Exhaust parts

Paul Hardiman from Murphy Specialties, Inc., attended the meeting to ask the Board questions regarding the replacement of exhaust parts of a Vehicle Exhaust Source Capture Fuel Removal System and if the work needs to be performed by a licensed Sheet Metal worker. The Board discussed the issue and a written statement will be drafted and brought back to the Board for review at a later date.

8. Discuss other matters not reasonably anticipated 48 hours in advance of meeting

There were no additional matters to be discussed.

At approximately 8:45 a.m., a motion was made by Board Member Dan Walsh and seconded by Board member John Annarelli to close the open public meeting and move into closed executive session with the public meeting not to resume. On a roll call vote the motion passed unanimously.

9. Executive Session closed under M.G.L. c. 30A, §21(a)(1), Individual Character Rather Than Competence

The Board discussed four applicants for sheet metal licensure and

10. Adjournment

At approximately 9:55 a.m., a motion was made by Board Member Dan Walsh and seconded by Board member Peter Kelly to close the open public meeting and move into closed executive session with the public meeting not to resume. On a roll call vote the motion passed unanimously.

The meeting adjourned at approximately 9:56 a.m.

The above Minutes were approved at the open meeting held on November 15, 2021.

Karen R. Brann

Karen R. Brann, Executive Director

List of documents used during the Public meeting:

- Draft July 19, 2021 minutes
- State of Emergency Online Learning Policy
- Letter from Paul Hardiman, Murphy Specialties, Inc.
- PSI Exam Services, Massachusetts Sheet Metal Examination Results