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BOARD OF EXAMINERS OF SHEET METAL WORKERS
CODE SUBCOMMITTEE MEETING MINUTES: November 9, 2023

Roll Call, by Chair: at 11:01 AM

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash, Chair	X	
Mr. Peter Kelly	X	
Mr. Daniel Flynn	X	
Mr. Tim Hathaway	X	
Ms. Mary McCarthy-Collins	X	
Mr. Jon Desmond		X
Mr. Andrew DeAngelo	X	
STAFF	PRESENT	ABSENT
Mr. Ryan Doherty	X	
Mr. Charles Kilb		X
Ms. Patricia LaFore	X	
Ms. Sharlia Bennett	X	
Mr. Charles Wolf		X
Mr. Brian Morris	X	

Housekeeping / Announcements / Ground rules

- Chair Russell Bartash provided a brief overview on the historical process of how the Board develops new code. The original Board used the International Mechanical Code (IMC) as a base and then the Board would review that and determine what should be included, what shouldn't be included, and what should be changed.
- Chair Bartash defined goals for the code subcommittee:
 - Develop a code that is new
 - Develop a code that clearly codifies the Boards' jurisdiction
 - Develop something that is easy to interpret and follow
 - Include all relevant fabrication and installation requirements
 - Review Board policies



- Add detailed duct testing and balancing requirements
- Add metal roofing requirements

Code Updates

- Members Tim Hathaway and Dan Flynn discussed using Uniform Mechanical Code (UMC) along with IMC as a base for new code.
- The Board did not edit or generate any code or take any votes during the subcommittee meeting.

Next Subcommittee Meetings

- Member Peter Kelly suggested setting up 2 subcommittees meetings a month.

Adjournment