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**BOARD OF EXAMINERS OF SHEET METAL WORKERS**  
**CODE SUBCOMMITTEE MEETING MINUTES: April 17, 2024**

Roll Call, by Vice Chair: at 10:13 AM

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash, Chair	X	
Mr. Peter Kelly, Vice Chair	X	
Mr. Daniel Flynn	X	
Mr. Tim Hathaway	X	
Ms. Mary McCarthy-Collins	X	
STAFF	PRESENT	ABSENT
Mr. Ryan Doherty	X	
Mr. Charles Kilb		X
Mr. Philip Chan	X	
Ms. Sharlia Bennett	X	
Mr. Charles Wolf	X	
Mr. Brian Morris	X	

**Housekeeping / Announcements / Ground rules**

- A new Sheet Metal Code Subcommittee was formed during the March 20, 2024, Board Meeting to reduce the quorum needed to hold subcommittee meetings. The finalized members are Chair Russell Bartash, Vice Chair Peter Kelly, Dan Flynn, Tim Hathaway, and Mary McCarthy-Collins. Board members Jon Desmond and Andrew DeAngelo will continue to be invited to code subcommittee meetings and will attend schedule permitting.

**Code Updates**

- Chair Russell Bartash led a continued discussion completing the review of draft 271 CMR 6.15 – Testing, Adjusting, Balancing. Some of the provisions will be followed up on and some of the proposed language was changed. The Board did not take any votes during the subcommittee meeting.



**Next Subcommittee Meetings**

- Members discussed dates for the next meeting. Executive Director Ryan Doherty will send out invitations for a Thursday and Tuesday in May.

**Adjournment**

At approximately 11:27 AM a motion was made by Subcommittee Member Dan Flynn to adjourn the meeting. Subcommittee Member Tim Hathaway SECONDED the motion. On a roll call vote, the motion passed unanimously.