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Board of Examiners of Sheet Metal Workers
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PROFESSIONAL LICENSURE

BOARD OF EXAMINERS OF SHEET METAL WORKERS
PUBLIC SESSION MINUTES

Monday, July 20, 2020

Pursuant to Governor Charles D. Baker's Executive Order Suspending Certain Provisions of the Open Meeting Law, M.G.L. c. 30A, s. 20, dated March 12, 2020, all Board members and staff appeared by videoconference or teleconference.

The meeting was called to order at approximately 8:00 a.m. The following Board members and staff were present at the meeting:

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash, Chair	X	
Ms. Julie Kelliher	X	
Mr. Eric Pariseau	X	
Mr. Tim Hathaway	X	
Mr. Dan Walsh.	X	
Mr. Michael Morales (joined at 8:16 a.m.)	X	
Mr. John Annarelli (joined at 8:12 a.m.)	X	
STAFF		
Mr. Charles Kilb	X	
Ms. Kristina Gasson	X	
Ms. Karen R. Brann	X	
Ms. Mary McCarthy- Collins	X	
Mr. Francesco Polese	X	
Mr. Charles Wolf	X	

1. Housekeeping/Announcements/Ground rules:

Board Counsel Mr. Charles Kilb explained the tele-meeting format and rules that should be used during the meeting. When speaking, each person should identify themselves, all votes should be taken by roll call, and all questions should be addressed to the chair.

2. Upcoming Board meetings:

The Board was reminded that the next scheduled meeting dates are Monday, August 17, 2020 at 8:00 a.m. and Monday, September 21, 2020 at 8:00 a.m.

3. Approval of past meeting minutes

A motion was made to accept the May 18, 2020 Board meeting minutes as presented by Mr. Dan Walsh and seconded by Mr. Tim Hathaway. On a roll call vote, the motion passed unanimously.

4. Update regarding state of emergency

The Board members were advised that on June 26, 2020, Governor Baker issued COVID-19 Executive Order No. 41, rescinding the prior orders effective July 10, 2020. As a result, all licensees (individuals or businesses) with licenses expiring and scheduled to renew between March 10, 2020 and July 10, 2020, will now have an expiration date of October 1, 2020, and must renew before that date. Any license that is scheduled to expire on or after July 11, 2020 must be renewed on or before its originally scheduled expiration date.

5. Testing centers and exam results

The Board received an update on testing centers and PSI exam results for the past six months. The Board was advised that the testing centers are open at approximately 40% capacity with an approximately four week wait to get a testing date. The Board reviewed the PSI exam results and discussed updating examination questions in certain categories during a scheduled discussion with PSI.

6. Executive Session.

At approximately 8:35 a.m., a motion was made to exit the public session and enter closed executive session by Mr. Eric Pariseau, and seconded by Mr. Michael Morales. On a roll call vote, the motion carried unanimously.

At approximately 8:45 a.m. the Board entered closed executive session to discuss an applicant's (D.A.) character rather than competence under M.G.L. c. 30A, s. 21. The applicant was approved to take the exam with conditions.

7. Adjournment:

At approximately 9:20 a.m., a motion was made by Ms. Kelliher, seconded by Mr. Annarelli to adjourn the meeting. On a roll call vote, the motion carried unanimously.

List of Documents Used During the Public Meeting:

- PSI Examination Services, 01/01/20-07/14/20, Massachusetts Sheet Metal Examination Results
- PSI COVID-19 Frequently Asked Questions

The above Minutes were approved at the open meeting held on September 21, 2020.

Karen R. Brann

Karen R. Brann, Executive Director