



MAURA HEALEY
GOVERNOR

KIM DRISCOLL
LIEUTENANT GOVERNOR

YVONNE HAO
SECRETARY, EXECUTIVE OFFICE
OF ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Examiners of Sheet Metal Workers
1000 Washington Street, Suite 710
Boston, Massachusetts 02118

LAYLA R. D'EMILIA
UNDERSECRETARY, CONSUMER
AFFAIRS AND BUSINESS
REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

BOARD OF EXAMINERS OF SHEET METAL WORKERS
MEETING MINUTES: October 16, 2024

Roll Call, by Chair: at 9:02 am

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash, Chair	X	
Mr. Daniel Flynn	X	
Mr. Jon Desmond	X	
Mr. Andrew DeAngelo	X	
Mr. Tim Hathaway	X	
Mr. Peter Kelly	X	
Ms. Mary McCarthy-Collins		X
STAFF	PRESENT	ABSENT
Mr. Ryan Doherty	X	
Mr. Charles Kilb		X
Mr. Philip Chan	X	
Ms. Sharlia Bennett	X	
Mr. Charles Wolf		X
Mr. Brian Morris	X	

Housekeeping / Announcements / Ground rules

- Meeting will remain virtual

Approval of meeting minutes

- Public Meeting Minutes of 08/21/2024: Tim Hathaway made a MOTION to APPROVE the minutes of August 21st Dan Flynn SECONDED the MOTION and the MOTION passed with a roll call vote.
- Executive Session Minutes of 08/21/2024: Peter Kelly made a MOTION to APPROVE the minutes of August 21st Andrew DeAngelo SECONDED the MOTION and the MOTION passed with a roll call vote.



Upcoming Board meetings

- Wednesday, November 20, 2024, at 9:00am
- Wednesday, December 18, 2024, at 9:00am

Sheet Metal Code Subcommittee Meeting

- No meeting scheduled at this time. Board Counsel is addressing copyright concerns

Discussion

- Update on PSI Exam results from past two months
- Change in Policy for false attestation answer on application for licensure regarding criminal history
 - Board Counsel Philip Chan led a brief discussion about creating a new policy document that would deny any applicant who submits an application with one or more untruthful attestation question answers for a period of 6 months. Members discussed the proposal and agreed this new policy would decrease the number of Board application reviews and create an emphasis on the seriousness of applying for a Sheet Metal license.

Review Correspondence

- None

Topics Not reasonably anticipated 48 hours in advance of meeting.

- None

Executive Session

CLOSED under G.L. c. 30A, s. 21(a)(7) to comply with G.L. c. 4, s. 7, para. 26(c) and G.L. c. 214, s. 1B.

Investigative Conference

CLOSED per M.G.L. c. 112, §65C

Quasi-Judicial Adjudicatory Session: Closed session, adjudicatory session pursuant to G. L. c. 30A, § 18, ¶ 5(d).

Adjournment

Peter Kelly made a MOTION to go into Executive Session Jon Desmond SECONDED the MOTION. On a roll vote the MOTION passed.

Items relied upon in the meeting

Agenda

Draft Minutes

PSI metrics