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**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
**Board of Examiners of Sheet Metal Workers**

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**BOARD OF EXAMINERS OF SHEET METAL WORKERS**  
**MEETING MINUTES: November 19, 2025**

Roll Call by Vice Chair: 9:01 AM

<b>MEMBERS</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mr. Russell Bartash, Chair		X
Mr. Peter Kelly, Vice Chair	X	
Mr. Daniel Flynn	X	
Mr. Andrew DeAngelo	X	
Mr. Tim Hathaway	X	
Mr. Scott Demers	X	
Mr. Jay Ryan	X	
<b>STAFF</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mr. Ryan Doherty	X	
Mr. Peter M. Kelley	X	
Ms. Sharlia Bennett	X	
Mr. Charles Wolf		X
Mr. Brian Morris	X	

**Housekeeping / Announcements / Ground Rules**

**Approval of Previous Meeting Minutes**

- Public Meeting Minutes of 10/15/2025: Scott Demers made a MOTION to APPROVE the minutes of October 15<sup>th</sup>. Tim Hathaway SECONDED the MOTION. On a roll call vote the MOTION passed, Russell Bartash – Y, Peter Kelly – Y, Tim Hathaway – Y, Scott Demers – Y, Jay Ryan – Y, with Andrew DeAngelo abstaining.  
At 9:04 a.m., Mr. Daniel Flynn entered the meeting.
- Executive Session Minutes of 10/15/2025: Scott Demers made a MOTION to APPROVE the Executive minutes of October 15<sup>th</sup>. Tim Hathaway SECONDED the MOTION. On a roll call vote the MOTION passed, all members in favor with Andrew DeAngelo abstaining.



### Upcoming Board Meetings

- Wednesday, December 17, 2025, at 9:00 AM
- Wednesday, January 21, 2026, at 9:00 AM

### Code Subcommittee Updates

- Acting Chair Peter Kelly advised the Board that he will be meeting with DOL counsel to discuss how to properly format the code subcommittee work and send to DOL for senior counsel review.

### Discussion

- 2026 Board Meeting Schedule
  - Scott Demers made a MOTION to APPROVE. Dan Flynn SECONDED the MOTION. On a roll call vote the MOTION passed, all members in favor.
- Update on PSI Examinations from last month
- Hybrid Education Approval - Expiring June 2026
  - Collectively members expressed the desire to approve a portion of the Journeyperson license education for remote instruction on a permanent basis. Tim Hathaway shared that he had spoken with several industry professionals and that the consensus was that permanently approving a hybrid model of Journeyperson education is necessary. Acting Chair Peter Kelly recognized Chris Peterson from The Peterson School who spoke about their Journeyperson curriculum which allows year one to be completed 100% remote and the other years are required to be in person. Scott Demers shared that Vermont allows 50% remote and 50% in person. Counsel Peter Kelley suggested that pass/fail rate data could be reviewed comparing the pass/fail rate from the five years before temporary hybrid education was approved and after to help members better evaluate how effective hybrid education has been. Executive Director Ryan Doherty will generate reports for the December meeting.
- School License – Lead Instructor vs Administrator
  - Acting Chair Peter Kelly spoke to the intention behind how the Board drafted the School license regulations, noting that they were intended to mirror the Business license regulations by issuing a School license in care of a Lead Instructor, similar to how the Business license regulations require a Master licensee to serve as the Responsible Craftsman of the Business for which a Business license is issued in care of. Board counsel Peter Kelley advised the Board that the School license regulations do not include this provision whereas the Responsible Craftsman is contained in the Business license regulations. Tim Hathaway and Scott Demers briefly discussed potential pathways for someone to qualify to apply for an Instructor license without needing to hold or meet the Journeyperson license requirements. Daniel Flynn spoke to the intention behind having this requirement, noting that it was intended to ensure applicants had 7 years of sheet metal industry experience and that 3 or 5 years of this requirement would be satisfied by time worked as a licensed Apprentice, which is required in order to qualify for the Restricted or Unrestricted Journeyperson license.
- 40-Hour Master Course Application - The Peterson School
  - Scott Demers made the MOTION to APPROVE the online 40 Hour Master Course. Daniel Flynn SECONDED the MOTION. On a roll call vote the MOTION passed, all members in favor.
- Commonwealth Inspector Decision Appeal - Michael Arsenault, Walsh Brothers
  - Executive Director Ryan Doherty advised the Board that this matter is not ready for

discussion yet and therefore will be tabled and discussed at the December meeting.

**Review Correspondence**

- None

**Topics Not Reasonably Anticipated 48 Hours in Advance of Meeting**

- None

**Public Comment**

- Acting Chair Peter Kelly recognized Paul Hardiman who asked if the Board had issued a decision about his questions regarding filtered metal boxes and trash chutes. Acting Chair Peter Kelly advised him that those meeting minutes had been approved today and that they will be available on the Board website soon.

At approximately 9:52 AM Timothy Hathaway made a MOTION to exit public session and enter closed session, for the purpose of conducting investigative conferences, pursuant to G. L. c. 112, § 65C. Scott Demers seconded the MOTION. On a roll call vote the MOTION passed, all members in favor.

**Closed Session**

**Investigative Conferences, pursuant to G. L. c. 112, § 65C**

During closed session, the Board took the following actions:

2025-000989-IT-ENF & 2025-000988-IT-ENF

Invite licensee to appear for another investigative conference.

At approximately 10:00 AM Tim Hathaway moved to exit closed session, enter open session, and thereupon adjourn the meeting. Scott Demers SECONDED the MOTION and the MOTION passed by unanimous consent.

Items Relied Upon

Agenda

Draft Minutes October 2025

Board Meeting Schedule 2026

PSI Examinations Report from last month

Board Hybrid Education Approval Letters

40-Hour Master Course Application

Enforcement Documents