



**MAURA HEALEY**  
GOVERNOR

**KIM DRISCOLL**  
LIEUTENANT GOVERNOR

**YVONNE HAO**  
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**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
**Board of Examiners of Sheet Metal Workers**  
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**LAYLA R. D'EMILIA**  
UNDERSECRETARY, CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**SARAH R. WILKINSON**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**BOARD OF EXAMINERS OF SHEET METAL WORKERS**  
**MEETING MINUTES: December 18, 2024**

Roll Call by Chair: 9:04 AM

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash, Chair	X	
Mr. Peter Kelly, Vice Chair	X	
Mr. Jon Desmond	X	
Mr. Andrew DeAngelo	X	
Mr. Tim Hathaway	X	
Mr. Daniel Flynn	X	
Ms. Mary McCarthy-Collins	X	
STAFF	PRESENT	ABSENT
Mr. Ryan Doherty	X	
Mr. Philip Chan	X	
Ms. Sharlia Bennett	X	
Mr. Charles Wolf	X	
Mr. Brian Morris	X	

**Housekeeping / Announcements / Ground rules**

- Meetings will remain virtual

**Approval of meeting minutes**

- Public Meeting Minutes of 11/21/2024: Daniel Flynn made a MOTION to APPROVE the minutes of November 21<sup>st</sup> Tim Hathaway SECONDED the MOTION Russell Bartash abstained and with a roll call vote the MOTION passed.
- Executive Session Minutes of 11/21/2024: Peter Kelly made a MOTION to APPROVE the minutes of November 21<sup>st</sup> Daniel Flynn SECONDED the MOTION Russell Bartash abstained and with a roll call vote the MOTION passed.



**Upcoming Board meetings**

- Wednesday, January 15, 2025, at 9:00 AM
- Wednesday, February 19, 2025, at 9:00 AM
- Wednesday, March 19, 2025, at 9:00 AM

**Other Business**

- DOL will be moving in March 2025 to One Federal Street, Boston. Logistics and outreach for the move are currently being addressed and planned

**Sheet Metal Code Subcommittee Meeting**

- Executive Director Ryan Doherty advised the Board that he will resume scheduling two code subcommittee meetings a month in early January.

**Discussion**

- Update on PSI Exam results from last month
- PSI exam results 2024

**Review Correspondence**

- None

**Topics Not reasonably anticipated 48 hours in advance of meeting**

- None

**Executive Session**

**CLOSED under G.L. c. 30A, s. 21(a)(7) to comply with G.L. c. 4, s. 7, para. 26(c) and G.L. c. 214, s. 1B.**

**Investigative Conference**

**CLOSED per M.G.L. c. 112, §65C**

**Quasi-Judicial Adjudicatory Session**

**CLOSED pursuant to G. L. c. 30A, § 18, ¶ 5(d).**

**Adjournment**

At approximately 9:17 AM Peter Kelly made a MOTION to go into Executive Session Daniel Flynn SECONDED the MOTION. On a roll vote the MOTION passed.

Items relied upon in the meeting

Agenda

Draft Minutes

PSI Metrics