



**MAURA HEALEY**  
GOVERNOR

**KIM DRISCOLL**  
LIEUTENANT GOVERNOR

**YVONNE HAO**  
SECRETARY, EXECUTIVE OFFICE  
OF ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
**Board of Examiners of Sheet Metal Workers**  
1000 Washington Street, Suite 710  
Boston, Massachusetts 02118

**LAYLA R. D'EMILIA**  
UNDERSECRETARY, CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**SARAH R. WILKINSON**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**BOARD OF EXAMINERS OF SHEET METAL WORKERS**  
**MEETING MINUTES: December 13, 2023**

Roll Call, by Chair: at 9:02 am

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash, Chair	X	
Mr. Daniel Flynn	X	
Mr. Jon Desmond	X	
Mr. Andrew DeAngelo	X	
Mr. Tim Hathaway	X	
Mr. Peter Kelly	X	
Ms. Mary McCarthy-Collins	X	
STAFF	PRESENT	ABSENT
Mr. Ryan Doherty	X	
Ms. Patricia LaFore	X	
Ms. Sharlia Bennett	X	
Mr. Charles Wolf	X	
Mr. Brian Morris	X	
Mr. Christopher Lee		X

**Housekeeping / Announcements / Ground rules**

Meetings will remain virtual.

**Approval of meeting minutes**

Public Meeting Minutes of 11/09/2023: Peter Kelly made a MOTION to APPROVE the minutes of November 9<sup>th</sup> Mary McCarthy-Collins SECONDED the MOTION and Jon Desmond abstained his vote, the MOTION passed with a roll call vote.

Executive Session Meeting Minutes of 11/09/2023: Tim Hathaway made a MOTION to APPROVE the minutes of November 9<sup>th</sup> Andrew DeAngelo SECONDED the MOTION and Jon Desmond abstained his vote, the MOTION passed with roll call vote.



Investigative Summary Meeting Minutes of 11/09/2023: Peter Kelly made a MOTION to APPROVE the minutes of November 9<sup>th</sup> Tim Hathaway SECONDED the MOTION and Jon Desmond abstained his vote, the MOTION passed with a roll call vote.

**Upcoming Board meetings:**

Wednesday, January 17, 2024, at 9:00 am

Wednesday, February 21, 2024, at 9:00 am

**Discussion:**

PSI Exam results - The Board briefly discussed seasonal slow-down of the number of applicants testing.

**Review Correspondence**

None

**Discuss other matters not reasonably anticipated 48 hours in advance of meeting.**

None

**Executive Session closed under G.L. c. 30A, s. 21(a)(7) to comply with G.L. c. 4, s. 7, para. 26(c) and G.L. c. 214, s. 1B.**

**Investigative Conference (G.L. c. 112, §65C – Closed Session)**

**Quasi-Judicial Adjudicatory Session: Closed session, adjudicatory session pursuant to G. L. c. 30A, § 18, ¶ 5(d).**

**Adjournment**

A motion was made by Board Member Mary McCarthy-Collins to adjourn the meeting, Board Member Tim Hathaway seconded the motion. On a roll call vote, the motion passed unanimously.