



MAURA HEALEY
GOVERNOR

KIM DRISCOLL
LIEUTENANT GOVERNOR

YVONNE HAO
SECRETARY, EXECUTIVE OFFICE
OF ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Examiners of Sheet Metal Workers
1000 Washington Street, Suite 710
Boston, Massachusetts 02118

LAYLA R. D'EMILIA
UNDERSECRETARY, CONSUMER
AFFAIRS AND BUSINESS
REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

BOARD OF EXAMINERS OF SHEET METAL WORKERS
MEETING MINUTES: February 12, 2025

Roll Call by Vice Chair: at 9:08 AM

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash, Chair		X
Mr. Peter Kelly, Vice Chair	X	
Mr. Daniel Flynn	X	
Mr. Andrew DeAngelo		X
Mr. Tim Hathaway	X	
Mr. Scott Demers	X	
Ms. Mary McCarthy-Collins	X	
STAFF	PRESENT	ABSENT
Mr. Ryan Doherty	X	
Mr. Philip Chan	X	
Ms. Sharlia Bennett	X	
Mr. Charles Wolf	X	
Mr. Brian Morris	X	

Housekeeping / Announcements / Ground rules

- Welcome new member Scott Demers, who is replacing member Jon Desmond.

Approval of meeting minutes

- Public Meeting Minutes of 1/15/2025: Tim Hathaway made a MOTION to APPROVE the minutes of January 15th Daniel Flynn SECONDED the MOTION, Scott Demers abstained his vote. On a roll call vote the MOTION passed.
- Executive Session Minutes of 1/15/2025: Daniel Flynn made a MOTION to APPROVE the minutes of January 15th Mary McCarthy-Collins SECONDED the MOTION, Scott Demers abstained his vote. On a roll call vote the MOTION passed.



Upcoming Board meetings

- Wednesday, March 19, 2025, at 9:00 AM
- Wednesday, April 16, 2025, at 9:00 AM
- Wednesday, May 21, 2025, at 9:00 AM

Other Business

- DOL will be moving in March 2025 to One Federal Street, Boston. Logistics and outreach for the move are currently being addressed and planned.
- Chair and Vice Chair elections will be held during the March meeting.

Sheet Metal Code Subcommittee Meeting

- Wednesday, February 26, 2025, at 10:00 AM

Discussion

- Update on PSI exam results from last month
- Updated Board CORI policy
 - After review and discussion, Member Mary McCarthy-Collins made a MOTION to TABLE the discussion until the March meeting Daniel Flynn SECONDED the MOTION. On a roll call vote the MOTION passed.

Review Correspondence

- None

Topics Not Reasonably Anticipated 48 Hours in Advance of Meeting

- None

Executive Session

CLOSED under G.L. c. 30A, s. 21(a)(7) to comply with G.L. c. 4, s. 7, para. 26(c) and G.L. c. 214, s. 1B.

Investigative Conference

CLOSED per M.G.L. c. 112, §65C

Adjournment

At approximately 9:51 AM Tim Hataway made a MOTION to go into Executive Session Mary McCarthy-Collins SECONDED the MOTION. On a roll vote the MOTION passed.

Items relied upon in the meeting

Agenda

Draft Minutes

PSI Metrics

Draft updated Board CORI policy