



MAURA HEALEY
GOVERNOR

KIM DRISCOLL
LIEUTENANT GOVERNOR

YVONNE HAO
SECRETARY, EXECUTIVE OFFICE
OF ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Examiners of Sheet Metal Workers
1000 Washington Street, Suite 710
Boston, Massachusetts 02118

LAYLA R. D'EMILIA
UNDERSECRETARY, CONSUMER
AFFAIRS AND BUSINESS
REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

BOARD OF EXAMINERS OF SHEET METAL WORKERS
MEETING MINUTES: March 20, 2024

Roll Call, by Chair: at 9:04 am

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash, Chair	X	
Mr. Daniel Flynn	X	
Mr. Jon Desmond	X	
Mr. Andrew DeAngelo		X
Mr. Tim Hathaway	X	
Mr. Peter Kelly	X	
Ms. Mary McCarthy-Collins	X	
STAFF	PRESENT	ABSENT
Mr. Ryan Doherty	X	
Mr. Charles Kilb	X	
Ms. Sharlia Bennett	X	
Mr. Charles Wolf	X	
Mr. Brian Morris	X	
Ms. Colleen Maloney	X	

Housekeeping / Announcements / Ground rules

Approval of meeting minutes

Public Meeting Minutes of 02/21/2024: Peter Kelly made a MOTION to APPROVE the minutes of February 21st Tim Hathaway SECONDED and Jon Desmond abstained his vote while the MOTION passed with a roll call vote.

Executive Session Meeting Minutes of 02/21/2024: Peter Kelly made a MOTION to APPROVE the minutes of February 21st with the correction of who voted to adjourn. Daniel Flynn SECONDED and Jon Desmond abstained his vote while the MOTION passed with roll call vote.



Upcoming Board meetings:

Wednesday, April 17, 2024, at 9:00am

Wednesday, May 15, 2024, at 9:00am

Wednesday, June 19, 2024, at 9:00am* - will be rescheduled due to Holiday

Sheet Metal Code Subcommittee Meeting:

Chair Bartash and Board Counsel Kilb discussed forming a smaller Subcommittee group for a smaller quorum requirement. All members will still be invited and should attend if able. The decision was made to reduce membership to 5 instead of 7 (the full Board). Jon Desmond requested not to be a Subcommittee member due to individual schedule constraints. Executive Director Doherty will work on finalizing subcommittee membership.

Discussion:

Updates on PSI Exam results. Board member Peter Kelly asked if the Board could review annual statistics from 2023 at the April meeting. Executive Director Doherty will generate a report and bring it to the April meeting.

Board Member Elections:

Chair: Peter Kelly made a MOTION to nominate Russell Bartash as Chair. Tim Hathaway seconded the MOTION and the MOTION passed with roll call vote.

Vice Chair: Dan Flynn made a MOTION to nominate Peter Kelly as Vice Chair. Mary and Tim seconded the MOTION and the MOTION passed with roll call vote.

Chair Bartash decided the annual election for these roles will occur every March.

Review Correspondence

Charles Wolf asked the Board for clarification on a document. Board Counsel Kilb suggested that the Board hold off on discussing and instead add it to the agenda for April.

Discuss other matters not reasonably anticipated 48 hours in advance of meeting.

None

Executive Session closed under G.L. c. 30A, s. 21(a)(7) to comply with G.L. c. 4, s. 7, para. 26(c) and G.L. c. 214, s. 1B.

Investigative Conference (G.L. c. 112, §65C – Closed Session)

Quasi-Judicial Adjudicatory Session: Closed session, adjudicatory session pursuant to G. L. c. 30A, § 18, ¶ 5(d).

Adjournment

A motion was made by Board Member Dan Flynn to adjourn the meeting and go into Executive Session. Board Member Mary McCarthy-Collins seconded the motion. On a roll call vote, the motion passed unanimously.