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BOARD OF EXAMINERS OF SHEET METAL WORKERS MEETING
NOTICE OF MEETING

In accordance with the provisions of G.L. c. 30A § 20, notice is hereby given that the Board of Examiners of Sheet Metal Workers will convene a regular monthly meeting on:

Wednesday April 19, 2023, 9:00 AM - 12:00 PM (EST)

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 233 265 773 695

Passcode: fd4uYu

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 857-327-9245](tel:+18573279245),610868844# United States, Boston

It is anticipated that the topics shown below will be discussed at the aforementioned meeting:

Roll Call, by Chair:

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash, Chair	X	
Mr. John Annarelli		X
Mr. Jon Desmond		X
Ms. Julie DeStefano	X	
Mr. Tim Hathaway	X	
Mr. Peter Kelly	X	
Ms. Mary McCarthy-Collins	X	
Mr. Brian O'Connell	X	
STAFF		



Ms. Kristina Gasson		X
Ms. Jenna Cargill	X	
Mr. Charles Kilb		X
Ms. Sharlia Bennett	X	
Mr. Charles Wolf		X
Mr. Brian Morris	X	
Mr. Christopher Lee		X

- **Housekeeping / Announcements / Ground rules**
Meetings will remain virtual
- **Upcoming Board meetings:**
Wednesday, May 17, 2023, at 9:00 AM
Wednesday, June 21, 2023, at 9:00 AM
- **Approval of past meeting minutes**
A motion was made by Board Member Peter Kelly to share the updates with the language and seconded by Board Member Tim Hathaway. Board Member McCarthy-Collins abstained. On a roll call vote, the Board approved the minutes.
 - **Discussion Update on PSI exam results**
No discussion
- **Review of Sheet Metal Website/Board Polices, Guidelines and Advisories, Information**
Board discussed the following policies: January 14, 2015, Fire Dampers and Combination Fire/Smoke Dampers, Sheet Metal 2017 Description and FAQs, and Sheet Metal Education Policy 2016-2017. Board members will review current policies and provide comments to Executive Director for future discussion.
- **Discuss: Update on PSI exam results**
No comments
 - **Hybrid Education Policy**
General discussion about COVID policy that is in effect until end of June and that the Board will need to develop a new policy going forward.
- **Review of Correspondence-Denial of Wavier Request**
Board Member Peter Kelly made a motion to reinstate Neil Mansfield reinstatement application without examination, Tim Hathaway seconded the motion, and Member McCarthy-Collins abstained. On a roll call vote, the motion was approved.
- **Reinstatement Requests and Follow Up**
Board Member Peter Kelly made a motion to deny Michael Indigaro’s request for the removal of the revocation of his license, Board Member Tim Hathaway seconded the motion, and Member McCarthy-Collins abstained. On a roll call vote, the motion was approved.

- **Discuss other matters not reasonably anticipated 48 hours in advance of meeting**
None
- **Executive Session closed under G.L. c. 30A, s. 21(a)(7) to comply with G.L. c. 4, s. 7, para. 26(c) and G.L. c. 214, s. 1B.**
- **Investigative Conference (G.L. c. 112, §65C – Closed Session)**
- **Quasi-Judicial Adjudicatory Session: Closed session, adjudicatory session pursuant to G. L. c. 30A, § 18, ¶ 5(d).**
- **Adjournment**
A motion was made by Board Member Peter Kelly to adjourn the meeting, Board Member John Annarelli seconded the motion. On a roll call vote, the motion passed unanimously.

Materials used for this meeting:

- **Agenda**
- **Notice of March Meeting**
- **March 15th Meeting Minutes**
- **PSI Monthly Report**
- **Sheet Metal Website/Board Polices, Guidelines**
- **Hybrid Education Policy**
- **Neil Mansfield documents**
- **Michael Indigaro documents**

Reasonable accommodations will be provided to individuals with disabilities to participate in the meeting on the date listed above. All requests should be made by calling 617-727-1219 or TTY/TDD: (617) 727-2099 by 24 hours prior to the meeting. The Board will make every effort to honor all requests, however those requests received less than 24 hours before the meeting might not be provided if not reasonably feasible.

