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GOVERNOR

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**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
**Board of Examiners of Sheet Metal Workers**

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**SARAH R. WILKINSON**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**BOARD OF EXAMINERS OF SHEET METAL WORKERS**  
**MEETING MINUTES: May 21, 2025**

Roll Call by Vice Chair: 9:04 AM

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash, Chair		X
Mr. Peter Kelly, Vice Chair	X	
Mr. Daniel Flynn	X	
Mr. Andrew DeAngelo		X
Mr. Tim Hathaway	X	
Mr. Scott Demers		X
Ms. Mary McCarthy-Collins	X	
STAFF	PRESENT	ABSENT
Mr. Ryan Doherty	X	
Mr. Philip Chan	X	
Ms. Sharlia Bennett	X	
Mr. Charles Wolf	X	
Mr. Brian Morris		X

**Housekeeping / Announcements / Ground Rules**

**Approval Previous Meeting Minutes**

- Public Meeting Minutes of 04/16/2025: Tim Hathaway made a MOTION to APPROVE the minutes of April 16<sup>th</sup>. Mary McCarthy-Collins SECONDED the MOTION. On a roll call vote the MOTION passed unanimously with each member voting yes.
- Executive Session Minutes of 04/16/2025: Tim Hathaway made a MOTION to APPROVE the minutes of April 16<sup>th</sup>. Mary McCarthy-Collins SECONDED the MOTION. On a roll call vote the MOTION passed unanimously with each member voting yes.

**Upcoming Board Meetings**

- Wednesday, June 18, 2025, at 9:00 AM
- Wednesday, July 16, 2025, at 9:00 AM



### **Upcoming Code Subcommittee Meetings**

- Tuesday, May 27, 2025, at 10:00 AM
- Thursday, June 5, 2025, at 10:00 AM

### **Discussion**

- Update on PSI examination from last month
  - The Board had a brief discussion and noted that scores improved from last month
- CT and RI Sheet Metal License Programs
  - The Board had a lengthy discussion comparing Massachusetts Journeyman and Master sheet metal licenses and their work experience and education requirements to Rhode Island and Connecticut sheet metal licenses and their work experience and education requirements to determine if Rhode Island and Connecticut licenses are to be considered substantially equivalent to Massachusetts licenses.
  - The Board members generally agreed that Rhode Island Master licenses SM-M1 and SM-M2 and Connecticut Master licenses SM-1 and SM-3 are substantially similar to the Massachusetts Master Unrestricted M1 and Master Restricted M2.
  - If someone does not hold either a Rhode Island or Connecticut Journeyman license but are enrolled in non-Massachusetts sheet metal education members discussed an opinion that they must complete Massachusetts Board approved Sheet Metal Level 5 education in order to be eligible to apply for the Massachusetts J1 license.
    - Tim Hathaway made a MOTION if an applicant holds the Rhode Island Journeyman license SM-J1, the applicant is approved to apply for the Massachusetts J1. Dan Flynn SECONDED the MOTION. On a roll call vote the MOTION passed unanimously with each member voting yes.
    - Tim Hathaway made a MOTION if the applicant holds the Rhode Island Journeyman license SM-J2, the applicant must take Massachusetts Board approved Sheet Metal Level 3 education before you are eligible to apply for the MA J2. Dan Flynn SECONDED MOTION. On a roll call vote the MOTION passed.
    - Tim Hathaway made a MOTION that the prior two MOTIONS also apply to the equivalent Connecticut licenses, SM-2 and SM-4, in addition to Rhode Island. Dan Flynn SECONDED the MOTION. On a roll call vote the MOTION passed unanimously with each member voting yes..
- Inspector Advisory Opinion Letter - Grease Duct Testing
  - The Board had a brief discussion about the content of the letter. Board members generally supported the language used its content.

### **Review Correspondence**

- None

### **Topics Not reasonably anticipated 48 hours in advance of meeting**

- None

### **Executive Session**

**CLOSED under G.L. c. 30A, s. 21 to discuss applicants character rather than competence.**

### **Investigative Conference**

**CLOSED per M.G.L. c. 112, §65C**

### **End of closed session.**

At approximately 9:43 AM Tim Hathaway made a MOTION to exit Public Session and go into Executive Session. Dan Flynn SECONDED the MOTION. On a roll call vote the MOTION passed.

The chair noted that the Board would adjourn after the end of closed sessions.

Items Relied Upon

Agenda

Draft Minutes

Grease Duct Testing Letter