



MAURA HEALEY
GOVERNOR

KIM DRISCOLL
LIEUTENANT GOVERNOR

YVONNE HAO
SECRETARY, EXECUTIVE OFFICE
OF ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Examiners of Sheet Metal Workers
1000 Washington Street, Suite 710
Boston, Massachusetts 02118

LAYLA R. D'EMILIA
UNDERSECRETARY, CONSUMER
AFFAIRS AND BUSINESS
REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

BOARD OF EXAMINERS OF SHEET METAL WORKERS MEETING Open Session Minutes

In accordance with the provisions of G.L. c. 30A § 20, notice is hereby given that the Board of Examiners of Sheet Metal Workers will convene a regular monthly meeting on:

Wednesday September 20, 2023, 9:00 AM

The topics shown below were discussed at the aforementioned meeting:

Roll Call, by Chair: at 9:02 am

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash, Chair	X	
Mr. Daniel Flynn	X	
Mr. Jon Desmond		X
Mr. Andrew DeAngelo	X	
Mr. Tim Hathaway		X
Mr. Peter Kelly	X	
Ms. Mary McCarthy-Collins	X	



STAFF	PRESENT	ABSENT
Mr. Brian O'Connell	X	
Ms. Kristina Gasson		X
Ms. Patricia LaFore	X	
Mr. Charles Kilb	X	
Ms. Sharlia Bennett	X	
Mr. Charles Wolf	X	
Mr. Brian Morris	X	
Mr. Christopher Lee		X
Mr. Ryan Doherty	X	

- **Housekeeping / Announcements / Ground rules**

Meetings will remain virtual

- Approval of meeting minutes

5/24/2023 Peter Kelly made a MOTION to APPROVE the minutes of May 24th 2023 Andrew DeAngelo SECONDED the MOTION and the MOTION passed with a roll call vote with unanimous vote.

6/21/2023 Peter Kelly made a MOTION to APPROVE the minutes of June 21st 2023 Andrew DeAngelo SECONDED the MOTION and the MOTION passed with a roll call vote with unanimous vote.

8/23/2023 Peter Kelly MOTION to APPROVE the minutes of August 23rd Andrew DeAngelo SECONDED the MOTION and the MOTION passed with a roll call vote with unanimous vote.

- **Upcoming Board meetings:**

Wednesday, October 18, 2023, at 9:00 AM

Wednesday, November 15, 2023, at 9:00 AM

- **Sheet Metal Code Subcommittee Meeting**

Upcoming dates to be discussed.

- **Discuss:**

- Update on PSI exam results
- PSI Exam results

The board briefly discussed the exam scores, and the passing rates at a higher percentage.

Review Correspondence-Application Review Request

Ady was present at the meeting and after requesting to speak she was recognized by the Board. Ady discussed her credentials as well as went through the list of supporting evidence she submitted for Board review to support her application. The Board told Ady they would review her application and her supporting materials and be in touch with her.

- **Discuss other matters not reasonably anticipated 48 hours in advance of meeting**

None

- **Executive Session closed under G.L. c. 30A, s. 21(a)(7) to comply with G.L. c. 4, s. 7, para. 26(c) and G.L. c. 214, s. 1B.**

Mary McCarthy-Collins made a MOTION to go into Executive Session to discuss applicants character. The MOTION was seconded by Peter Kelly and was approved unanimously by a roll call vote. The chair noted that the Board would not take up any other items in open session.

- **Investigative Conference (G.L. c. 112, §65C – Closed Session)**
- **Quasi-Judicial Adjudicatory Session: Closed session, adjudicatory session pursuant to G. L. c. 30A, § 18, ¶ 5(d).**

- **Adjournment**

At 10:36 a.m., a motion was made by Board Member Andrew DeAngelo to adjourn the meeting, Board Member Peter Kelly seconded the motion. On a roll call vote, the motion passed unanimously.

Materials used for this meeting:

- **Agenda**
- **Meeting Minutes of 5/24/2023, 6/21/2023, 8/23/2023**
- **PSI Monthly Report**
- **Alyssa Ady documents**

Reasonable accommodations will be provided to individuals with disabilities to participate in the meeting on the date listed above. All requests should be made by calling 617-727-1219 or TTY/TDD: (617) 727-2099 by 24 hours prior to the meeting. The Board will make every effort to honor all requests, however those requests received less than 24 hours before the meeting might not be provided if not reasonably feasible