



CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

MIKE KENNEALY
SECRETARY OF HOUSING AND
ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Professional Licensure
Board of Examiners of Sheet Metal Workers
1000 Washington Street, Suite 710
Boston, Massachusetts 02118

EDWARD A. PALLESCHI
UNDERSECRETARY OF CONSUMER
AFFAIRS AND BUSINESS
REGULATION

LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

BOARD OF EXAMINERS OF SHEET METAL WORKERS
PUBLIC SESSION MINUTES

Monday, September 21, 2020

Pursuant to Governor Charles D. Baker's Executive Order Suspending Certain Provisions of the Open Meeting Law, M.G.L. c. 30A, s. 20, dated March 12, 2020, all Board members and staff appeared by videoconference or teleconference.

The meeting was called to order at approximately 8:00 a.m. The following Board members and staff were present at the meeting:

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash, Chair	X	
Ms. Julie Kelliher	X	
Mr. Eric Pariseau	X	
Mr. Tim Hathaway	X	
Mr. Dan Walsh	X	
Mr. Michael Morales	X	
Mr. John Annarelli	X	
STAFF		
Ms. Kristina Gasson	X	
Ms. Karen R. Brann	X	
Ms. Mary McCarthy-Collins	X	
Mr. Francesco Polese	X	
Mr. Charles Wolf	X	
Mr. Kevin Casey	X	

1. Housekeeping / Announcements / Ground rules:

The Board Chair, Russell Bartash explained the tele-meeting format and rules that should be used during the meeting. When speaking, each person should identify themselves, all votes should be taken by roll call, and all questions should be addressed to the chair.

2. Upcoming Board meetings:

The Board was reminded that the next scheduled meeting dates are October 19, 2020 at 8:00 a.m. and Monday, November 16, 2020 at 8:00 a.m.

3. Approval of past meeting minutes

A motion was made by Board Member Dan Walsh and seconded by Board Member Tim Hathaway to approve the minutes from the July 20, 2020 meeting. On a roll call vote, the motion passed with Board Member Eric Pariseau abstaining and all other members voting yes.

A motion was made by Dan Walsh and seconded by Board Member Julie Kelliher to approve the Executive Session minutes from the July 20, 2020 meeting. On a roll call vote, the motion passed with Eric Pariseau abstaining and all other members voting yes.

A motion was made by Eric Pariseau and seconded by Board Member John Annarelli to approve the minutes from the August 17, 2020 meeting. On a roll call vote, the motion passed with Board Member Michael Morales abstaining and all other members voting yes.

4. Update regarding state of emergency

Executive Director Karen Brann informed the Board that telework for the Division of Professional Licensure and Board staff has been extended through December 31, 2020. Ms. Brann updated the Board on the licensure renewal process and that Board that licensure renewal is proceeding normally and that renewal backlogs are being cleared. Ms. Brann reminded the board that any license that is scheduled to expire on or after July 11, 2020 must be renewed on or before its originally scheduled expiration date. As a “birthday board,” licenses biannually expire on the 28th day of the month of the licensee’s birthdate and that all licenses about to expire would need to be renewed on the 28th of that month.

5. PSI exam results and code review

The Board reviewed the PSI exam results through September 2020. Executive Director Brann indicated that PSI testing is taking longer given the current space limitations and that examinees in other trades are experiencing the same delays. The Board discussed the process of updating questions on the exam and the need for updated reference materials in the future.

6. Code Development

The Board discussed that Gary Gauthier from the International Code Council (ICC) would review the codes and put a comparison together to present to the Board in November. Tim Hathaway recommended that a subcommittee would be convened to review Mr. Gauthier’s recommendations.

A motion was made by John Annarelli to go into Investigative Conference and seconded by Eric Pariseau. On a roll call vote the motion passed with each member voting yes.

7. Investigative Conference (M.G.L. c. 112, §65C – Closed Session)

In Investigative Conference, the Board took the following actions on complaints prior to the issuance of an order to show cause:

- 2020-000669-IT-ENF – Dismissed
- 2020-000671-IT-ENF – Dismissed
- 2020-000668-IT-ENF – Dismissed
- 2020-000667-IT-ENF – Dismissed
- 2020-000670-IT-ENF – Dismissed

8. Adjournment

At approximately 8:48 a.m., a motion was made by John Annarelli and seconded by Eric Pariseau to adjourn the meeting. On a roll call vote, the motion carried unanimously with each member voting yes.

The above Minutes were approved at the open meeting held on October 19, 2020.

Karen R. Brann

Karen R. Brann, Executive Director

List of Documents Used During the Public Meeting:

- PSI Examination Services, Massachusetts Sheet Metal Examination Results