



MAURA HEALEY
GOVERNOR

KIM DRISCOLL
LIEUTENANT GOVERNOR

ASHLEY STOLBA
INTERIM SECRETARY, EXECUTIVE
OFFICE OF ECONOMIC
DEVELOPMENT

Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Examiners of Sheet Metal Workers

One Federal Street, Suite 600
Boston, Massachusetts 02110-2012

LAYLA R. D'EMILIA
UNDERSECRETARY, CONSUMER
AFFAIRS AND BUSINESS
REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

BOARD OF EXAMINERS OF SHEET METAL WORKERS
CODE SUBCOMMITTEE MINUTES: May 8, 2025

Roll Call by Vice Chair: at 10:01 AM

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash, Chair		X
Mr. Peter Kelly, Vice Chair	X	
Mr. Daniel Flynn	X	
Mr. Tim Hathaway	X	
Ms. Mary McCarthy-Collins	X	
ALTERNATE MEMBER	PRESENT	ABSENT
Mr. Scott Demers	X	
STAFF	PRESENT	ABSENT
Mr. Ryan Doherty	X	
Mr. Charles Kilb		X
Mr. Philip Chan	X	
Ms. Sharlia Bennett		X
Mr. Charles Wolf	X	
Mr. Brian Morris	X	

Housekeeping / Announcements / Ground Rules

Approval of Previous Code Subcommittee Meeting Minutes

- 4/29/2025: Tim Hathaway made a MOTION to APPROVE the minutes of April 29th. Scott Demers SECONDED the MOTION, and the MOTION passed unanimously with a roll call vote.

Code Updates

- Vice Chair Peter Kelly lead a discussion reviewing Chapter 6 – Duct Systems, of the 2024 Uniform Mechanical Code (UMC), starting with 603.0 – Installation of Ducts through 605.1.2 – Duct Coverings and Linings. Some of the provisions and language will be followed up on. The Board did not take any votes during the subcommittee meeting.



Next Subcommittee Meetings

- Tuesday, May 27, 2025, at 10:00 AM

Adjournment

At approximately 11:35 AM, a MOTION was made by Tim Hathaway to adjourn the meeting and Daniel Flynn SECONDED the MOTION. On a roll call vote, the MOTION passed unanimously.

Items relied upon in the meeting

Agenda

Draft minutes of 4/29/2025

Chapter 6 – Duct Systems, 2024 Uniform Mechanical Code (UMC)