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**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
**Board of Examiners of Sheet Metal Workers**

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COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**BOARD OF EXAMINERS OF SHEET METAL WORKERS**  
**CODE SUBCOMMITTEE MINUTES: June 24, 2025**

Roll Call by Vice Chair at 10:02 AM

<b>MEMBERS</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mr. Russell Bartash, Chair	X	
Mr. Peter Kelly, Vice Chair	X	
Mr. Daniel Flynn	X	
Mr. Tim Hathaway	X	
Ms. Mary McCarthy-Collins	X	
<b>ALTERNATE MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mr. Scott Demers	X	
<b>STAFF</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mr. Ryan Doherty	X	
Mr. Charles Kilb		X
Mr. Philip Chan	X	
Ms. Sharlia Bennett		X
Mr. Charles Wolf	X	
Mr. Brian Morris	X	

**Housekeeping / Announcements / Ground Rules**

**Approval of Previous Code Subcommittee Meeting Minutes**

- 6/5/2025: Tim Hathaway made a MOTION to APPROVE the minutes of June 5<sup>th</sup>. Daniel Flynn SECONDED the MOTION, and the MOTION passed unanimously with a roll call vote.

**Code Updates**

- Vice Chair Peter Kelly began a discussion reviewing Chapter 4 – Ventilation Air, of the 2024 Uniform Mechanical Code (UMC), and associated draft custom language. Some of the provisions and language will be followed up on. The Board did not take any votes during the subcommittee meeting.



**Next Subcommittee Meeting**

- Thursday, July 10, 2025, at 10:00 AM

**Adjournment**

At approximately 11:30 AM, a MOTION was made by Daniel Flynn to adjourn the meeting and Russell Bartash SECONDED the MOTION. On a roll call vote, the MOTION passed unanimously.

Items relied upon in the meeting

Agenda

Draft minutes of 6/5/2025

Chapter 4 – Ventilation Air, 2024 Uniform Mechanical Code (UMC)

Draft custom language