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**Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Examiners of Sheet Metal Workers**

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BOARD OF EXAMINERS OF SHEET METAL WORKERS
CODE SUBCOMMITTEE MINUTES: July 10, 2025

Roll Call by Vice Chair at 10:02 AM

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash, Chair		X
Mr. Peter Kelly, Vice Chair	X	
Mr. Daniel Flynn	X	
Mr. Tim Hathaway	X	
Ms. Mary McCarthy-Collins		X
ALTERNATE MEMBER	PRESENT	ABSENT
Mr. Scott Demers	X	
STAFF	PRESENT	ABSENT
Mr. Ryan Doherty	X	
Mr. Charles Kilb		X
Mr. Peter M. Kelley	X	
Ms. Sharlia Bennett		X
Mr. Charles Wolf	X	
Mr. Brian Morris	X	

Housekeeping / Announcements / Ground Rules

- Introduction of new Board Counsel Peter Kelley

Approval of Previous Code Subcommittee Meeting Minutes

- 6/24/2025: Tim Hathaway made a MOTION to APPROVE the minutes of June 24th. Daniel Flynn SECONDED the MOTION, and the MOTION passed unanimously with a roll call vote.

Code Updates

- Vice Chair Peter Kelly lead a discussion completing review of Chapter 4 – Ventilation Air, and Chapter 7 – Combustion Air, of the 2024 Uniform Mechanical Code (UMC) and associated draft custom language. Vice Chair Peter Kelly also discussed sections 417.4 - 417.4.4 of Chapter 4 - Design, Materials, and Methods of Construction, of the 2024 Uniform Swimming Pool, Spa, and



Hot Tub Code (USPSHTC). Some of the provisions and language will be followed up on. The Board did not take any votes during the subcommittee meeting.

Next Subcommittee Meeting

- Tuesday, July 22, 2025, at 10:00 AM

Adjournment

At approximately 11:21 AM, a MOTION was made by Tim Hathaway to adjourn the meeting and Daniel Flynn SECONDED the MOTION. On a roll call vote, the MOTION passed unanimously.

Items relied upon in the meeting

Agenda

Draft minutes of 6/24/2025

Chapter 4 – Ventilation Air, 2024 Uniform Mechanical Code (UMC)

Chapter 7 – Combustion Air, 2024 Uniform Mechanical Code (UMC)

Chapter 4 – Design, Materials, and Methods of Construction, 2024 Uniform Swimming Pool, Spa, and Hot Tub Code (USPSHTC)

Draft custom language