



**MAURA HEALEY**  
GOVERNOR

**KIM DRISCOLL**  
LIEUTENANT GOVERNOR

**ASHLEY STOLBA**  
INTERIM SECRETARY, EXECUTIVE  
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**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
**Board of Examiners of Sheet Metal Workers**  
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**LAYLA R. D'EMILIA**  
UNDERSECRETARY, CONSUMER  
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REGULATION

**SARAH R. WILKINSON**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**BOARD OF EXAMINERS OF SHEET METAL WORKERS**  
**CODE SUBCOMMITTEE MINUTES: August 26, 2025**

Roll Call by Vice Chair at 10:01 AM

<b>MEMBERS</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mr. Russell Bartash, Chair		X
Mr. Peter Kelly, Vice Chair	X	
Mr. Daniel Flynn	X	
Mr. Tim Hathaway	X	
Ms. Mary McCarthy-Collins		X
<b>ALTERNATE MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mr. Scott Demers	X	
<b>STAFF</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mr. Ryan Doherty	X	
Mr. Charles Kilb		X
Mr. Peter M. Kelley	X	
Ms. Sharlia Bennett		X
Mr. Charles Wolf	X	
Mr. Brian Morris	X	

**Housekeeping / Announcements / Ground Rules**

**Approval of Previous Code Subcommittee Meeting Minutes**

- 8/7/2025: Tim Hathaway made a MOTION to APPROVE the minutes of August 7<sup>th</sup>. Dan Flynn SECONDED the MOTION, and the MOTION passed unanimously with a roll call vote.

**Code Updates**

- Vice Chair Peter Kelly led a discussion re-reviewing the following previously reviewed sections from the 2024 Uniform Mechanical Code (UMC)
  - Section 311.3 - Prohibited Sources
  - Section 402.4 – Louver Intake – Maximum Velocity



- Section 402.4.1.3 – Bottom of Louver – Grass / Pavement / Roof (snow)
- Section 602.5.1 – Phenolic Board
- Section 602.5.3 – Air Dispersion Systems – Fabric Duct
- Section 602.5.4 – Fibrous Duct
- Section 603.4 – Flex Duct
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- The following previously reviewed topics were also briefly discussed:
  - Sheet Metal Trash Chutes / Laundry Chutes
  - Double Wall Insulated Metal Panels
  - Fire Damper Testing Certification
  - Commercial Duct

Some of the provisions and language will be followed up on. The Board did not take any votes during the subcommittee meeting.

#### **Next Subcommittee Meeting**

- Potentially Tuesday, September 23, 2025. Vice Chair Peter Kelly will discuss this with Executive Director Ryan Doherty to schedule the meeting if needed.

#### **Adjournment**

At approximately 11:39 AM, a MOTION was made by Tim Hathaway to adjourn the meeting and Scott Demers SECONDED the MOTION. On a roll call vote, the MOTION passed unanimously.

#### Items relied upon in the meeting

Agenda

Draft minutes of 8/7/2025

2024 Uniform Mechanical Code