



Farm and Farmers Market SNAP Retailer Sign-Up

Friday, April 12, 2024, 9:00 am – 3:00 pm

MassWildlife Field Headquarters

1 Rabbit Hill Rd., Westboro

Get your farm or farmers market authorized for [SNAP](#) at MDAR's [Agricultural Resource Fair](#) on April 12 in Westboro. At this drop-in information session, you can get your farm, farm stand or farmers market authorized for SNAP and receive your USDA FNS number. [MarketLink](#) staff will be on site to walk you through the process and assist with your application. Apply for MarketLink's subsidized SNAP processing equipment or just stop by and get your SNAP processing questions answered.

SNAP Retailer Sign-Up:

Things to Bring

If you intend on getting an FNS number (SNAP retailer authorization), please bring copies of the following documents for all principal business owners to be included with your application:

- 1) Picture ID (driver's license or passport).
- 2) Social Security Card (or other official document with your name and SSN, i.e., top page of tax return).
- 3) Copy of voided check for bank account you will use to deposit funds.

For Non-Profit 501(c)(3) Only:

Farmers Markets operated/sponsored by a non-profit are the ONLY applicants that are not required to submit verification of a Social Security number for corporate officers/board members.

Documentation Required:

- a) Copy of the IRS Determination Letter stating the organization is a 501(c)(3). A (C)(4) and (C)(6)

will not be accepted.

- b) Letter from the sponsoring agency stating that they are sponsoring the farmers market and who they have appointed as their legal representative to operate the farmers market.
- c) The application must be signed by a corporate officer or a board member.

For Government Owned/Operated Farmers Markets Only

- a) Copy of the City/Town IRS EIN/TIN Tax Exempt Letter.
- b) City/Town Official must sign the Application Certification Page.
- c) Photo ID for the city/town official signing.
- d) No personal information is required or needed.

For more information contact:

David Webber, Department of Agricultural Resources, 857-348-3689 or david.webber@mass.gov.

Agricultural Resource Fair Information

Non-profit agricultural stakeholders and service providers including MDAR's Federal-State Partners will be offering the Massachusetts agricultural farming community up-to-date timely resource information including information on services, funding, and technical assistance programs to provide a 'One-Stop Shopping' resource opportunity for those that attend.

The Fair's goal is to assist in making the agricultural industries in Massachusetts sustainable and viable. There is no fee to participate, and locally sourced snacks will be provided throughout the day.

Please let us know you are coming by filling out [this form](#). Registration is not required but would be greatly appreciated to get an accurate count of attendees. For more information, please contact Mary Jordan, at mary.jordan@mass.gov, 617-459-8747.

Updates on Resource Fair [here](#).