# ATTACHMENT 1 APPLICATION FORM



Application Type:

Hospital/Clinic Substantial Change in Service

# Massachusetts Department of Public Health Determination of Need

**Application Form**

Application Date:

Version: 11-8-17

Applicant Name:

South Shore Health System, Inc.

55 Fogg Road

Mailing Address: City:

Weymouth

State:

Zip Code:

Contact Person: Title:

Massachusetts

02190

Aurthur Mombourquette

Vice President, Support Services and Site Management

55 Fogg Road

Mailing Address: City:

Weymouth

State:

Zip Code:

Phone: Ext: E-mail:

Massachusetts

02190

7816248565

[amombourquette@southshorehealth.org](mailto:amombourquette@southshorehealth.org)

1 Facility Name:

South Shore Hospital

Facility Address: 55 Fogg Road

City: Weymouth

State: Massachusetts

Zip Code: 02190

Facility type:

Hospital

Add additional Facility

CMS Number: 220100

Delete this Facility

**Facility Information**

**List each facility affected and or included in Proposed Project**

## 1. About the Applicant

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| * 1. Type of organization (of the Applicant): nonprofit   2. Applicant's Business Type: Corporation Limited Partnership | Partnership | Trust | LLC | Other | |
| * 1. What is the acronym used by the Applicant's Organization?   2. Is Applicant a registered provider organization as the term is used in the HPC/CHIA RPO program? | | | | SSHS  Yes | No |
| 1.5 Is Applicant or any affiliated entity an HPC-certified ACO? | | | | Yes | No |
| 1.6 Is Applicant or any affiliate thereof subject to M.G.L. c. 6D, § 13 and 958 CMR 7.00 (filing of Notice of Material Change to the Health Policy Commission)? | | | | Yes | No |
| 1.7 Does the Proposed Project also require the filing of a MCN with the HPC? | | | | Yes | No |

1.8 Has the Applicant or any subsidiary thereof been notified pursuant to M.G.L. c. 12C, § 16 that it is exceeding the  Yes  No health care cost growth benchmark established under M.G.L. c. 6D, § 9 and is thus, pursuant to M.G.L. c. 6D, §10

required to file a performance improvement plan with CHIA?

1.9 Complete the Affiliated Parties Form

## 2. Project Description

2.1 Provide a brief description of the scope of the project.

See Attached Narrative.

2.2 and 2.3 Complete the Change in Service Form

## 3. Delegated Review

3.1 Do you assert that this Application is eligible for Delegated Review?  Yes  No

3.1.a If yes, under what section?

Certified ACO/DoN-Required Service or Equipment

## 4. Conservation Project

4.1 Are you submitting this Application as a Conservation Project?  Yes  No

## 5. DoN-Required Services and DoN-Required Equipment

|  |  |  |
| --- | --- | --- |
| 5.1 Is this an application filed pursuant to 105 CMR 100.725: DoN-Required Equipment and DoN-Required Service? | Yes | No |
| 5.2 If yes, is Applicant or any affiliated entity thereof a HPC-certified ACO? | Yes | No |
| 5.3 **See section on DoN-Required Services and DoN-Required Equipment in the Application Instructions** |  |  |

 **6. Transfer of Ownership**

6.1 Is this an application filed pursuant to 105 CMR 100.735?

Yes  No

## 7. Ambulatory Surgery

7.1 Is this an application filed pursuant to 105 CMR 100.740(A) for Ambulatory Surgery? Yes  No

## 8. Transfer of Site

8.1 Is this an application filed pursuant to 105 CMR 100.745? Yes  No

## 9. Research Exemption

9.1 Is this an application for a Research Exemption?  Yes  No

## 10. Amendment

10.1 Is this an application for a Amendment?  Yes  No

## 11. Emergency Application

11.1 Is this an application filed pursuant to 105 CMR 100.740(B)?  Yes  No

## 12. Total Value and Filing Fee

Enter all currency in numbers only. No dollar signs or commas. Grayed fields will auto calculate depending upon answers above.

**Your project application is for:** Hospital/Clinic Substantial Change in Service

|  |  |
| --- | --- |
| 12.2 Total CHI commitment expressed in dollars: (calculated) | $119,374.05 |
| 12.3 Filing Fee: (calculated) | $4,774.96 |

12.5 Total proposed Construction costs, specifically related to the Proposed Project, If any, which will be contracted out to local or minority, women, or veteran-owned businesses expressed in estimated total dollars.

12.1 Total Value of this project:

$2,387,481.00

12.4 Maximum Incremental Operating Expense resulting from the Proposed Project:

$1,769,706.00

|  |
| --- |
| **13. Factors** |
| Required Information and supporting documentation consistent with 105 CMR 100.210  Some Factors will not appear depending upon the type of license you are applying for. Text fields will expand to fit your response. |
| **Factor 1: Applicant Patient Panel Need, Public Health Values and Operational Objectives** |

F1.a.i **Patient Panel:**

Describe your existing Patient Panel, including incidence or prevalence of disease or behavioral risk factors, acuity mix, noted health disparities, geographic breakdown expressed in zip codes or other appropriate measure, demographics including age, gender and sexual identity, race, ethnicity, socioeconomic status and other priority populations relevant to the Applicant's existing patient panel and payer mix.

See Attached Narrative.

F1.a.ii **Need by Patient Panel:**

Provide supporting data to demonstrate the need for the Proposed Project. Such data should demonstrate the disease burden, behavioral risk factors, acuity mix, health disparities, or other objective Patient Panel measures as noted in your response to Question F1.a.i that demonstrates the need that the Proposed Project is attempting to address. If an inequity or disparity is not identified as relating to the Proposed Project, provide information justifying the need. In your description of Need, consider the principles underlying Public Health Value (see instructions) and ensure that Need is addressed in that context as well.

See Attached Narrative.

F1.a.iii **Competition:**

Provide evidence that the Proposed Project will compete on the basis of price, total medical expenses, provider costs, and other recognized measures of health care spending. When responding to this question, please consider Factor 4, Financial Feasibility and Reasonableness of Costs.

See Attached Narrative.

### F1.b.i Public Health Value /Evidence-Based:

Provide information on the evidence-base for the Proposed Project. That is, how does the Proposed Project address the Need that Applicant has identified.

See Attached Narrative.

### F1.b.ii Public Health Value /Outcome-Oriented:

Describe the impact of the Proposed Project and how the Applicant will assess such impact. Provide projections demonstrating how the Proposed Project will improve health outcomes, quality of life, or health equity. Only measures that can be tracked and reported over time should be utilized.

See Attached Narrative.

### F1.b.iii Public Health Value /Health Equity-Focused:

For Proposed Projects addressing health inequities identified within the Applicant's description of the Proposed Project's need- base, please justify how the Proposed Project will reduce the health inequity, including the operational components (e.g. culturally competent staffing). For Proposed Projects not specifically addressing a health disparity or inequity, please provide information about specific actions the Applicant is and will take to ensure equal access to the health benefits created by the Proposed Project and how these actions will promote health equity.

See Attached Narrative.

F1.b.iv Provide additional information to demonstrate that the Proposed Project will result in improved health outcomes and quality of life of the Applicant's existing Patient Panel, while providing reasonable assurances of health equity.

See Attached Narrative.

F1.c Provide evidence that the Proposed Project will operate efficiently and effectively by furthering and improving continuity and coordination of care for the Applicant's Patient Panel, including, how the Proposed Project will create or ensure appropriate linkages to patients' primary care services.

See Attached Narrative.

F1.d Provide evidence of consultation, both prior to and after the Filing Date, with all Government Agencies with relevant licensure, certification, or other regulatory oversight of the Applicant or the Proposed Project.

See Attached Narrative.

F1.e.i Process for Determining Need/Evidence of Community Engagement: For assistance in responding to this portion of the Application, Applicant is encouraged to review *Community Engagement Standards for Community Health Planning Guideline.* With respect to the existing Patient Panel, please describe the process through which Applicant determined the need for the Proposed Project.

See Attached Narrative.

F1.e.ii Please provide evidence of sound Community Engagement and consultation throughout the development of the Proposed Project. A successful Applicant will, at a minimum, describe the process whereby the “Public Health Value” of the Proposed Project was considered, and will describe the Community Engagement process as it occurred and is occurring currently in, at least, the following contexts: Identification of Patient Panel Need; Design/selection of DoN Project in response to “Patient Panel” need; and Linking the Proposed Project to “Public Health Value”.

See Attached Narrative.

**Factor 2: Health Priorities**

F2.a **Cost Containment:**

Addresses the impact of the Proposed Project on health more broadly (that is, beyond the Patient Panel) requiring that the Applicant

demonstrate that the Proposed Project will meaningfully contribute to the Commonwealth's goals for cost containment, improved public health outcomes, and delivery system transformation.

Using objective data, please describe, for each new or expanded service, how the Proposed Project will meaningfully contribute to the Commonwealth's goals for cost containment.

See Attached Narrative.

### F2.b Public Health Outcomes:

Describe, as relevant, for each new or expanded service, how the Proposed Project will improve public health outcomes.

See Attached Narrative.

### F2.c Delivery System Transformation:

Because the integration of social services and community-based expertise is central to goal of delivery system transformation, discuss how the needs of their patient panel have been assessed and linkages to social services organizations have been created and how the social determinants of health have been incorporated into care planning.

See Attached Narrative.

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| --- | --- | --- | --- | --- |
| **Factor 3: Compliance** | | | | |
| Applicant certifies, by virtue of submitting this Application that it is in compliance and good standing with federal, state, and local laws  and regulations, including, but not limited to M.G.L. c. 30, §§ 61 through 62H and the applicable regulations thereunder, and in compliance with all previously issued notices of Determination of Need and the terms and conditions attached therein . | | | | |
| F3.a Please list all previously issued Notices of Determination of Need | | | | |
| Add/Del Rows | Project Number | Date Approved | Type of Notification | Facility Name |
| + - |  |  |  |  |



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| **Factor 4: Financial Feasibility and Reasonableness of Expenditures and Costs** |
| Applicant has provided (as an attachment) a certification, by an independent certified public accountant (CPA) as to the availability of sufficient funds for capital and ongoing operating costs necessary to support the Proposed Project  without negative impacts or consequences to the Applicant's existing Patient Panel. |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| F4.a.i **Capital Costs Chart:**  For each Functional Area document the square footage and costs for New Construction and/or Renovations. | | | | | | | | | | | | | |
|  | | Present Square  Footage | | Square Footage Involved in Project | | | | Resulting Square  Footage | | Total Cost | | Cost/Square Footage | |
|  | | New Construction | | Renovation | |  | |  | |  | |
| Add/Del Rows | Functional Areas | Net | Gross | Net | Gross | Net | Gross | Net | Gross | New Construction | Renovation | New Construction | Renovation |
| + - | New vault for 3T MRI, reception area, changing area, staff support spaces | 687 | 707 | 0 | 0 | 1,225 | 1,251 | 1,225 | 1,251 | $0.00 | $635,329.00 | $0.00 | $507.55 |
| + - |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| + - |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Total: (calculated) | 687 | 707 | 0 | 0 | 1,225 | 1,251 | 1,225 | 1,251 | $0.00 | $635,329.00 | $0.00 | $507.55 |

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|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| F4.a.ii For each Category of Expenditure document New Construction and/or Renovation Costs. | | | | |
|  | Category of Expenditure | New Construction | Renovation | Total  (calculated) |
|  | **Land Costs** | | | |
| Land Acquisition Cost | $0. | $0. | $0. |
| Site Survey and Soil Investigation | $0. | $0. | $0. |
| Other Non-Depreciable Land Development | $0. | $0. | $0. |
|  | Total Land Costs | $0. | $0. | $0. |
|  | **Construction Contract (including bonding cost)** | | | |
|  | Depreciable Land Development Cost | $0. | $0. | $0. |
|  | Building Acquisition Cost | $0. | $0. | $0. |
|  | Construction Contract (including bonding cost) | $0. | $635329. | $635329. |
|  | Fixed Equipment Not in Contract | $0. | $1616847. | $1616847. |
|  | Architectural Cost (Including fee, Printing, supervision etc.) and Engineering Cost | $0. | $135305. | $135305. |
|  | Pre-filing Planning and Development Costs | $0. | $0. | $0. |
|  | Post-filing Planning and Development Costs | $0. | $0. | $0. |
| Add/Del  Rows | Other (specify) | | | |
| + - |  | $0. | $0. | $0. |
|  | Net Interest Expensed During Construction | $0. | $0. | $0. |
|  | Major Movable Equipment | $0. | $0. | $0. |
|  | Total Construction Costs | $0. | $2387481. | $2387481. |
|  | **Financing Costs:** | | | |
|  | Cost of Securing Financing (legal, administrative, feasibility studies, mortgage insurance, printing, etc | $0. | $0. | $0. |
|  | Bond Discount | $0. | $0. | $0. |
| Add/Del  Rows | Other (specify | | | |
| + - |  |  |  |  |
|  | Total Financing Costs | $0. | $0. | $0. |
|  | **Estimated Total Capital Expenditure** | $0. | $2387481. | $2387481. |



**Factor 5: Relative Merit**

F5.a.i Describe the process of analysis and the conclusion that the Proposed Project, on balance, is superior to alternative and substitute methods for meeting the existing Patient Panel needs as those have been identified by the Applicant pursuant to 105 CMR 100.210(A)(1). When conducting this evaluation and articulating the relative merit determination, Applicant shall take into account, at a minimum, the quality, efficiency, and capital and operating costs of the Proposed Project relative to potential alternatives or substitutes, including alternative evidence-based strategies and public health interventions.

### Proposal:

See Attached Narrative.

### Quality:

See Attached Narrative.

### Efficiency:

See Attached Narrative.

### Capital Expense:

See Attached Narrative.

### Operating Costs:

See Attached Narrative.

List alternative options for the Proposed Project:

### Alternative Proposal:

See Attached Narrative.

### Alternative Quality:

See Attached Narrative.

### Alternative Efficiency:

See Attached Narrative.

### Alternative Capital Expense:

See Attached Narrative.

### Alternative Operating Costs:

See Attached Narrative.

Add additional Alternative Project Delete this Alternative Project

F5.a.ii Describe the process of analysis and the conclusion that the Proposed Project, on balance, is superior to alternative and substitute methods for meeting the existing Patient Panel needs as those have been identified by the Applicant pursuant to 105 CMR 100.210(A)(1). When conducting this evaluation and articulating the relative merit determination, Applicant shall take into account, at a minimum, the quality, efficiency, and capital and operating costs of the Proposed Project relative to potential alternatives or substitutes, including alternative evidence-based strategies and public health interventions.

See Attached Narrative.

|  |
| --- |
| **Documentation Check List** |
| The Check List below will assist you in keeping track of additional documentation needed for your application.  Once you have completed this Application Form the additional documents needed for your application will be on this list. E-mail the documents as an attachment to: [DPH.DON@state.ma.us](mailto:DPH.DON@state.ma.us) |

 Copy of Notice of Intent

 Affidavit of Truthfulness Form

 Scanned copy of Application Fee Check  Affiliated Parties Table Question 1.9

 Change in Service Tables Questions 2.2 and 2.3

 Certification from an independent Certified Public Accountant  Notification of Material Change

 Articles of Organization / Trust Agreement

 Current IRS Form, 990 Schedule H CHNA/CHIP and/or Current CHNA/CHIP submitted to Massachusetts AGO's Office  Community Engagement Stakeholder Assessment form

Community Engagement-Self Assessment form

|  |
| --- |
| **Document Ready for Filing** |
| When document is complete click on "document is ready to file". This will lock in the responses and date and time stamp the form.  To make changes to the document un-check the "document is ready to file" box. Edit document then lock file and submit Keep a copy for your records. Click on the "Save" button at the bottom of the page.  To submit the application electronically, click on the"E-mail submission to Determination of Need" button. |

**This document is ready to file: ** Date/time Stamp:

E-mail submission to Determination of Need

**Application Number: -21040109-HS**

**Use this number on all communications regarding this application.**

 Community Engagement-Self Assessment form