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Southeast Area Citizen Board Meeting Minutes

Date: Wednesday, January 3, 2018, Taunton/Attleboro Site Office

Attendees: John Bove, Alan Burt, Donna Desrochers, August Venice, Sue Maginnis, Vincent Gerrior, Jack Ryan, Dan Hanlon, Al Araujo, Brendan Burke

Staff: Howard Baker-Smith, Kim Anderson, Eric Pilsmaker, Andrea Keddie

Excused: John Brennan, Roger Bergeron, Philip Bombardier, Ben Kravitz

Guests: None

Торіс	Discussion	Assignment/Task	Point Person	Notes
Approval of Prior Meeting Minutes	Motion was made to accept minutes as written. Seconded and unanimously passed	None	N/A	
Board Agenda Items: Old Business	 Southeast Area Board Mission Statement was presented by John Bove- Motion was made to accept the mission statement as written. Seconded and unanimously passed ID cards for Gifford Building, pictures were taken and ID cards were processed for those who attended meeting today. Al Araujo will get his ID at next meeting; those who were not in attendance will be processed at a later date. Child Representation is requested at each Area Board meeting, Julia has met with the Plymouth Site board and is scheduling visits with each of the site board 		Andrea Julia Meehan	
Southeast Area Resources	 Eric Pilsmaker-Southeast Area DFO-handed out a PowerPoint presentation in regards to the Southeast Area breakdown of the budget and how budget is distributed throughout the Area Eric meets with site directors twice a year to discuss budgetary needs for FY19 and spending plans are due to Central in August Trust spending: is used for one-time expenses, not for staffing, we do not want to over commit in case funds run out, we spend state money first, trust money is last thing spent and trust money is not exclusive to the site it is from, federal portion of Medicaid funds some of our trusts 	Revise report with estimate dollar amounts for the vacancies with missing FTE's This report will be sent to Site Directors Next report to include # of clients per site Comparison of capacities at each site, a grid to see what is missing at each site. What is parity? To make sure our sites are resourced appropriately and are all on a level playing ground.	Eric Buddy Eric Buddy	

Sub-committee Report and Follow-up	 Massachusetts is one of the top states spending in Mental Health Rates will level out with ACCS spending Send invitation to all site board presidents to attend future Area Board Meetings quarterly, purpose to training/orientation to board presidents and bring this knowledge back to their respective boards and site directors Develop a template for site boards to report back to Area Board with accomplishments, issues and problems. In order to work together to accomplish common goals throughout the Southeast Area. 	Template needs to be develop and distributed to sites	John Bove
Procurement:	 All procurements are completed RLC, RESPITE, PACT and COMPE PSYCH except CBFS which is changing to ACCS. Adult Community Clinical Services (ACCS) will replace CBFS, proposals are due January 22nd, and 3 review committees have been set up to review 8 contracts to begin on July 1st. This will be a redesign of service; DMH is expecting competition for these 5-year contracts with options to renew an additional five years Internally we will work with our state-operated service to comply with ACCS standards. The planning process has begun but will take at least 6 months to implement; we will compare our services and staffing and then work with the unions to get there. 		
Safety	 DMH policy on workplace violence and safety is being reviewed Safety survey has been distributed and those findings have been reviewed Employee concerns are being addressed: transportation, case managers transporting clients and what safety measures and precautions are being taken, entering unsafe neighborhoods, need for cell phones or personal alert systems Workgroup is established of community staff to develop 		

	 guidelines to alleviate safety concerns Restricted public access in our buildings: Brockton, Pocasset Quincy, Plymouth and Gifford building are done, Corrigan is on the planning block Contraband search are being done at Taunton State Hospital 		
Personnel Updates	 Taunton State Hospital COO position, we received 65 applicants and 6 interviews have been conducted, the current COO, Joyce O'Connor will be retiring in March 2018, she is currently on FMLA and Kathy Duke is serving as interim COO currently Officially Naomi Tavares has been named Center Director of Pocasset/Hyannis Site Office 		
Legislative	February 8, 2018		Andrea
Breakfast	Senator Pacheco and Representative Cantwell Brendan Burke has volunteered to Co-Host event		
Future Meeting	 Topics Discussed: 1. Update on Health care Reform 2. What is parity? Mental Health Parity in Healthcare 3. Training and Education 4. Advocacy with our legislators possible invitation to Senator Pacheco or DeMacedo Globe Article regarding wait time in ER for Mental Health services versus other services may include sources for parity discussion. Parity is important topic as mental services are larger than just what DMH provides. 	Will research expert speakers in this subject and invite to future board meeting to discuss Will research article and send to board members	Buddy Kim Andrea
MISC.	Vincent question about Joint Commission, survey is done every 3 years through the Joint Commission and the inpatient units are CMS certified.		
Adjournment - Next Meeting	There being no further business to discuss, motion was made to adjourn at 4:10 PM.	Motion was seconded and passed. The next meeting is scheduled for	

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Wednesday, March 7, 2018 at 2:00 in	
Taunton in Gifford Large Conference	
Room	

DMH staff: Minutes should be emailed to **DMH-DL** – **Open Meeting Minutes** after they are approved by the Public Body.