

## Special Rules of Order

SRO-1. The Nominating Committee shall solicit nominations for Advisory Committee members from the following organizations within the groups of represented organizations.

Number of Representatives	Represented Organization	Organization
2	farmer associations	Farm Bureau New England Farmers Union NOFA MA Aquaculture Assn
1	organization engaged in farmland protection and conservation	MA Association of Land Trusts MA Association of Conservation Commissions
1	organization engaged in developing new farm businesses, urban and community supported agriculture, community gardening, immigrant and refugee farming or youth education through agriculture	Food Project Gardening the Community, Springfield Lutheran Social Services New Entry Sustainable Farming NESFI New Entry Sustainable Farming Nuestras Raices Square One, Springfield Worcester Regional Environmental Council
1	cooperative extension service at the University of Massachusetts at Amherst	UMASS Cooperative Extension
1	food distribution, processing and marketing interests	MA Buy Local Groups MA Specialty Foods Association New England Produce Council Northeast Organics PVGA Red Tomato Western MA Food Processing Center
1	school of nutrition or public health	Boston University Harvard School of Public Health Simmons Springfield College Tufts UMASS

1	community-based coalition or health care provider addressing obesity and chronic disease	MA Convergence Partnership MASS in Motion Mason Square Health Task Force MDPH Coalition for Chronic Disease North end Campus Coalition
1	citizens in need of transitional assistance	MA Assn of Community Action Programs MA Law Reform Institute MA Refugees and Immigrants Coalition
1	anti-hunger organization	Project Bread Boston Food Bank and regional Food Banks

SRO-2. The Order of Business of the regular meetings of the Council shall be as follows:

- 1) Reading and approval of minutes
- 2) Reports of Officers
  - a) Chair
  - b) Vice Chair
  - c) Secretary
- 3) Reports of Standing Committees
  - a) Advisory Committee
  - b) Bylaws Committee
  - c) Nominating Committee
- 4) Reports of Special Committees
- 5) Special Orders
- 6) Unfinished Business and General Orders
- 7) New Business
- 8) Program
- 9) Good of the Order
  - a) Member Announcements
  - b) Member Observations or points of discussion relevant to the work of the Council
  - c) Public Access

Items of New Business must be presented as a written motion or resolution along with any supporting information to the Chair at least 14 days in advance of a meeting. The time allotted to the Good of the Order shall be 15 minutes, which may be extended according to the will of the Council.

SRO-3. The Order of Business of the annual meeting of the Council shall be as follows:

- 1) Reading and approval of minutes
- 2) Reports of Officers
  - a) Chair
  - b) Vice Chair
  - c) Secretary
- 3) Reports of Standing Committees
  - a) Advisory Committee
  - b) Bylaws Committee
  - c) Nominating Committee
- 4) Reports of Special Committees
- 5) Special Orders
  - a) Adoption of Annual Report
  - b) Elections
- 6) Unfinished Business and General Orders
- 7) New Business
- 8) Program
- 9) Good of the Order
  - a) Member Announcements
  - b) Member Observations or points of discussion relevant to the work of the Council
  - c) Public Access

Items of New Business must be presented as a written motion or resolution along with any supporting information to the Chair at least 14 days in advance of a meeting. The time allotted to the Good of the Order shall be 15 minutes, which may be extended according to the will of the Council.

SRO-4. Debate on any debatable motion shall be limited to two speeches of no more than 5 minutes, which may be extended according to the will of the Council.