

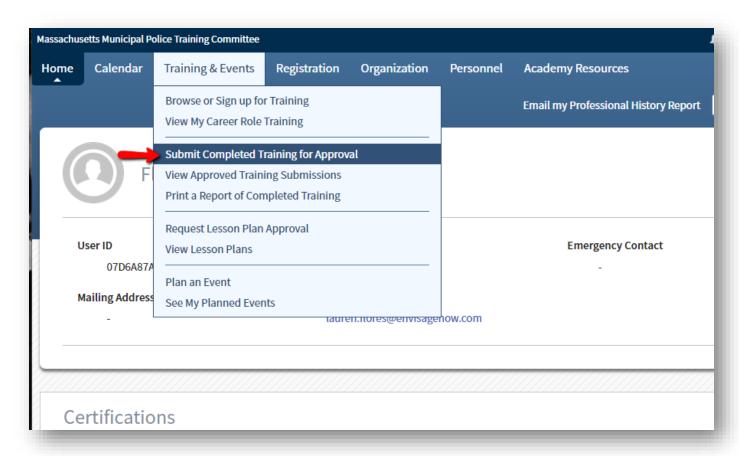


## SPEED MEASUREMENT CERTIFICATE REQUEST

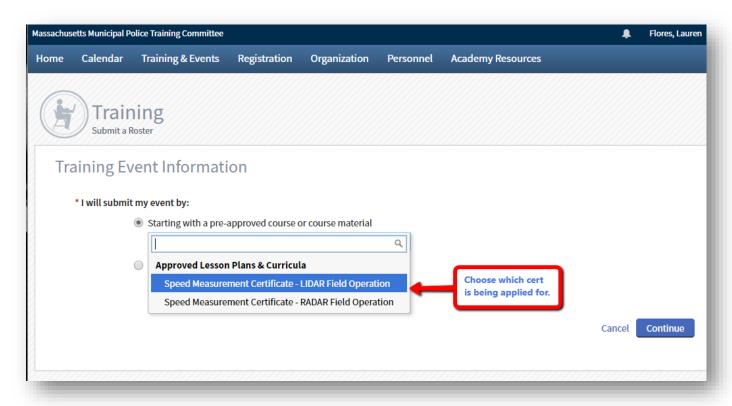
Municipal Police Departments For Chief of Police, Training Directors or Agency Administrator Chief of Police, Training Directors and Agency Administrators may request Speed Measurement Certification for graduates of Recruit Officer Courses authorized by MPTC. Please log into the MPTC Acadis Portal and follow these **7** steps to submit your request:

## **Initiate Request:**

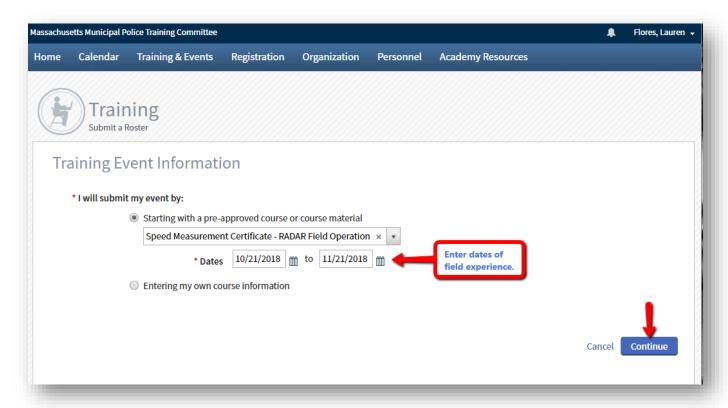
1. Navigate to Submit Completed Training for Approval under Training & Events tab.



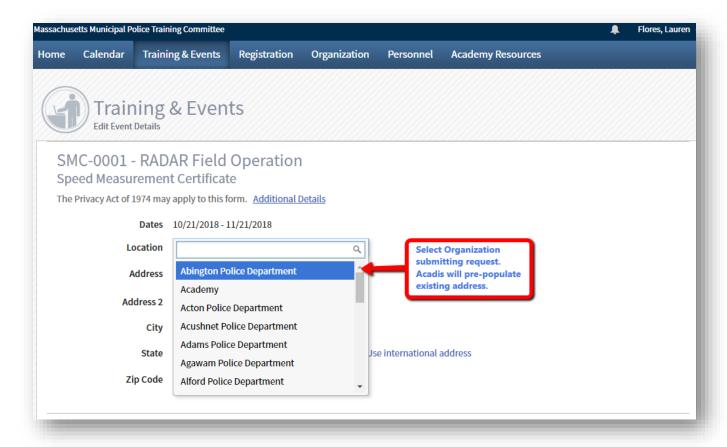
2. Choose LIDAR or RADAR Speed Measurement Certificate in *Starting with a pre-approved course or course material* **field.** 



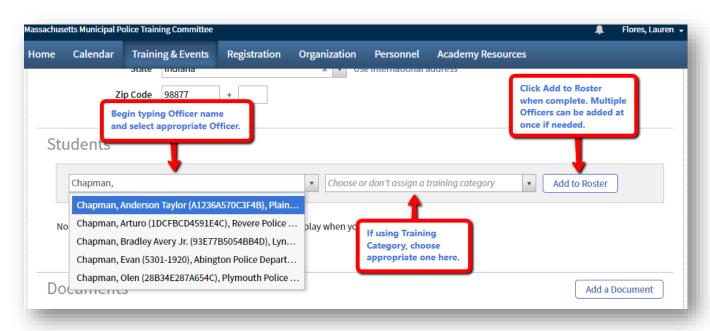
3. Enter the time frame for RADAR or LIDAR field experience.



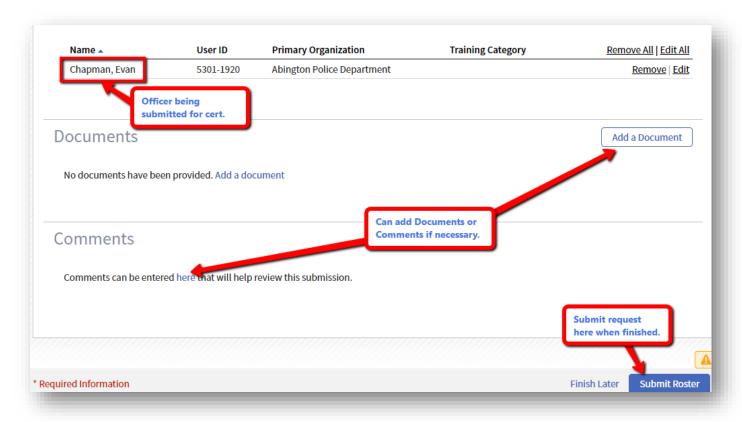
4. Select the appropriate location where the training was completed.



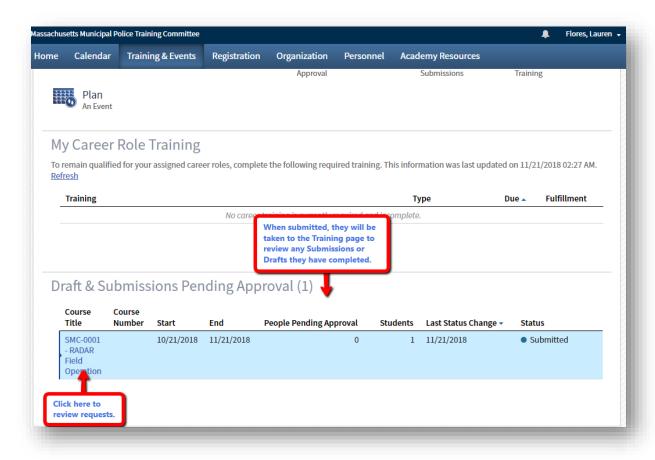
5. Enter Officer Name(s), Training Category (if utilized), and Add to Roster.



6. Add additional Documents or Comments if necessary and Submit Request (Note: *Finish Later* can be chosen instead of *Submit Roster* if more time is needed before submission).



**Review:** Once you have submitted your requests(s), you may review all Draft or Submitted requests.



**Issuance of Certificate:** When approved, Training History will be updated to include RADAR or LIDAR cert course. The diploma can be printed from the Portal.

