

# The Commonwealth of Massachusetts

## AUDITOR OF THE COMMONWEALTH

ONE ASHBURTON PLACE, ROOM 1819  
BOSTON, MASSACHUSETTS 02108

A. JOSEPH DeNUCCI  
AUDITOR

TEL. (617) 727-6200

2010-4540-3R

Mr. Robert Jackson, President  
Springfield Partners for Community Action, Inc.  
619 State Street  
Springfield, Massachusetts 01109

July 26, 2010

Dear Mr. Jackson:

In accordance with Chapter 11, Section 12, of the Massachusetts General Laws, we have conducted an audit of certain activities of the Springfield Partners for Community Action, Inc., (SPCA) for the period January 1, 2009 to December 31, 2009. The objectives of our audit were to assess the adequacy of SPCA's management control system for measuring, reporting, and monitoring the effectiveness of its programs and to evaluate its compliance with laws, rules, and regulations applicable to each program.

Our audit scope was limited to federal stimulus funds that SPCA received under the American Recovery and Reinvestment Act (ARRA). During calendar year 2009, SPCA received federal stimulus funds that totaled \$1,639,219 and expended \$270,925, or 16.5%, as detailed in the table below.

| <u>Program</u>                    | <u>Date</u> | <u>Revenues<br/>Received</u> | <u>Expenses<br/>Reported</u> |
|-----------------------------------|-------------|------------------------------|------------------------------|
| Community Services Block Grant    | 8/25/2009   | \$167,779                    | \$0                          |
| Weatherization Assistance Program | 9/21/2009   | 1,439,834                    | 0                            |
| Community Services Block Grant    | 12/7/2009   | 32,056                       | 0                            |
| Community Services Block Grant    | 10/27/2009  | 0                            | 32,056                       |
| Weatherization Assistance Program | 11/13/2009  | 0                            | 38,180                       |
| Weatherization Assistance Program | 12/15/2009  | 0                            | 30,544                       |
| Community Services Block Grant    | 1/14/2010   | 0                            | 170,145                      |
| Total                             |             | <u>\$1,639,219</u>           | <u>\$270,925</u>             |

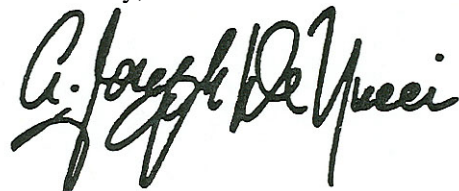
Our audit was conducted in accordance with applicable generally accepted government auditing standards for performance audits and, accordingly, included such audit tests and procedures as we considered necessary.

To achieve our audit objectives, we reviewed the following:

- Federal stimulus funds awarded to SPCA during calendar year 2009 for the Weatherization Assistance to Low Income Persons (Weatherization) and Community Service Block Grant Stimulus (Block Grant) programs
- Administrative costs allocated to the Weatherization Program to ensure that they were reasonable, allowable, and allocable under the terms of the grant award
- Eligibility requirements in ARRA programs to determine whether they are being met
- Direct and indirect expenses incurred under the Block Grant program to determine whether they were reasonable, allowable, and allocable under the terms of the grant award
- Internal controls developed to ensure that ARRA funds are safeguarded against theft, loss or misuse
- Recordkeeping procedures to determine whether Weatherization and Block Grant program expenses are properly authorized, supported by adequate documentation, and accounted for separately within the agency's accounting records
- Payments made to sub-grantees under the Block Grant program to verify compliance with established rules and regulations
- Procedures for evaluating the programmatic impact of ARRA funds received
- Verification of whether SPCA has applied for or plans to receive additional ARRA funds in the future

Our tests in the above-mentioned areas disclosed no material weaknesses. Based on our review, we have concluded that during the 12-month period ended December 31, 2009, SPCA maintained adequate management controls and complied with applicable laws, rules, and regulations for the areas tested.

Sincerely,



A. JOSEPH DeNUCCI  
Auditor of the Commonwealth

cc: Mr. Paul Bailey, Executive Director