

FY2022 SPENDING PLAN & FY2023 MAINTENANCE ESTIMATE & BUDGET REQUEST

SRMCB Administration / 2520-0000

8/25/2021

UPDATED 10/12/21

	FY2021	FY2022	FY2023	Notes:
Prior Year Rollover:	\$10,559.25	\$180,698.93		
FY21 Revene Collected / FY22 Certified Budget / FY23 Request:	\$606,948.00	\$626,976.44	\$642,650.85	FY2023 2.5% increase \$15,674.41
<b>Total Funds:</b>	<b>\$617,507.25</b>	<b>\$807,675.37</b>	<b>\$642,650.85</b>	

Object Code	Description	FY2021 (as of 10/12/21)	FY2022 (Est)	FY2023 (Est)	Notes:
	<b>FTE Count:</b>	<b>2.50</b>	<b>4.50</b>	<b>4.50</b>	
A01	Salaries: Inclusive	\$225,096.62	\$359,434.90	\$359,434.00	
	Step Increases			\$7,321.47	
	NAGE / COLA 2%			\$7,050.00	
A08	Overtime Pay				
A13	Vacation-In-Lieu	\$7,552.08			
A14	Stipends - Addl pymt to EE				
AX10	DAR ISA Payroll Costs / LCM	\$54,932.44	\$54,932.44	\$56,432.44	% of Fiscal, Procurement, HR, Legal Services from MDAR.
A75	Dyna Cash Emergency Reserve				Mass HR Project Risk Mgmt
AA1	Other		\$7,521.71		
<b>AA</b>	<b>Payroll Summary:</b>	<b>\$287,581.14</b>	<b>\$421,889.05</b>	<b>\$430,237.91</b>	
B01	Other Out Of State Travel		\$800.00	\$700.00	
B02	In-State Travel		\$1,500.00	\$850.00	SRB Staff
	MDAR ISA Travel Costs	\$780.01	\$780.00	\$780.00	MDAR Staff
B05	Conf, Training, Memberships				
B08	Industrial Clothing & Uniforms				
B11	Employer Refund of Non-Tax Benefits	\$18.00	\$20.00	\$20.00	
<b>BB</b>	<b>Travel Summary:</b>	<b>\$798.01</b>	<b>\$3,100.00</b>	<b>\$2,350.00</b>	
C04	Contract Employees				
<b>CC</b>	<b>Seasonal Employees Summary:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
D09	Fringe SRB Admin Payroll	\$86,403.52	\$134,333.72	\$136,161.05	Approved FY22 fringe benefit rate 37.46% and payroll tax rate 1.97%
D09	Fringe SRB C04 Payroll				
D09	Fringe MDAR ISA Payroll	\$20,746.19	\$21,028.25	\$21,625.89	
D12	Unemployment Comp Insurance				
D14	Medicare Tax				
D15	Workers Comp				
D19	Universal Health Ins Pymts				
D20	County Pension / Retirement				
DXX	Other				
<b>DD</b>	<b>Fringe / Pension:</b>	<b>\$107,149.71</b>	<b>\$155,361.97</b>	<b>\$157,786.94</b>	FY22 Fringe Rte 37.46%; GIC 20.25% Retire 16.11% Term Lv 1.10%; A01, A07. Payroll Tx 1.97%; Unemply 0.16% Univ Hlth 0.02% Medicare Tx 1.43% & Paid Family & Medical Lv (PFML) 0.36%
E01	Office & Admin Supplies		\$700.00	\$420.00	
E02	Printing Expenses & Supplies		\$500.00	\$220.00	Toner, supplies
E04	Central Reprographic Chgbk				
E06	Postage				
E12	Subscriptions & Licensing Fees	\$210.00			
E12	HRD PACE Chgbk	\$271.00	\$269.00	\$465.00	HRD PACE chgbk for HRCMS Admin & req'd online trainings.
E13	Advertising Expenses				
E14	Exhibits/Displays				
E18	State Single Audit	\$500.00	\$700.00	\$700.00	
E19	Fees, Licenses, Permits & Chrgbks				
E19	HR/CMS Maint Chargeback	\$2,819.89	\$3,244.00	\$3,600.00	HRCMS Maintenance Chargeback is estimate; actual based on number of checks issued for payroll.
E19	SSTA ESC Chargeback	\$13,123.00	\$16,500.00	\$17,400.00	SSTA Chargeback at current staffing levels; with estimated new hires at the districts level amount could increase.
E22	Temp Use of Space				
EE2	Conf, Training & Registration		\$650.00	\$750.00	Northeastern Mosquito Control
EXX	Oth Chgbk / Supply Inc'd Costs				
<b>EE</b>	<b>Admin Costs Actuals / Summary</b>	<b>\$16,923.89</b>	<b>\$22,563.00</b>	<b>\$23,555.00</b>	
H19	Management Consultants				
<b>HH</b>	<b>Consultant Service Contracts</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
J25	DPH Testing				
J27	Laundry Services				
J46	Temp Services				
<b>II</b>	<b>Program Operational - Summary:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
K06	Printing, Photocopying Equip				
<b>KK</b>	<b>Programmatic Equipment - Summary:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
L24	VEHICLE RENTAL		\$550.00	\$380.00	
<b>LL</b>	<b>Program Rentals /Heavy Equip Maint</b>	<b>\$0.00</b>	<b>\$550.00</b>	<b>\$380.00</b>	
N64	Adapco Refund				
<b>NN</b>	<b>Maintenance &amp; Repair Costs</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
U01	Telecommunication Serv - Data				
U02	Verizon Cell Wireless / Data				
U02	Verizon IT Remote Access				
U04	ITD / ENV Chargeback	\$20,120.83	\$20,522.00	\$21,250.00	ITD BCS chargeback
U04	MMARS Chargeback	\$4,234.72	\$4,238.00	\$5,091.00	MMARS chargebk costs based on actual usage based on transaction lines posted to the general ledger.
	SSTA State Email Boxes				
U05	Info Tech Professionals				

U07	Info Tech Equipment			
U07	Info Tech Equipment		\$5,000.00	\$2,000.00
UXX	OTHER			
UU	IT / Phone Costs - Actuals / Summary	\$24,355.55	\$29,760.00	\$28,341.00
	Reversion Ests/Actual			
	Credits Ins / Pymt Discounts			
	Reserve			
	OTHER			
ZZ	OTHER	\$0.00	\$0.00	\$0.00
	<b>Total:</b>	<b>\$436,808.30</b>	<b>\$633,224.02</b>	<b>\$642,650.85</b>
<b>Projected Balance Forward:</b>		\$180,698.95	\$174,451.35	\$0.00
ISA	ISA with MDAR			

SECTION II		FTE Tracker			
Current FTE					
Count:		2.5			
Backfills:	Position #	Bi-weekly Pay of New Hire			
	Accountant IV	\$ 2,970.25	7-Dec-21		
	Program Coordinator III #210001N2	\$ 3,553.15	10-Oct-21		
Total Backfills:	2				
New Positions:	Position Title				
Total New Positions:					
Anticipated Vacancies:	Position #				
Total Anticipated Vacancies:					
Total FTE Count:	4.5				
	FTE count (as of 8/19/21)				