

**Policy Committee**  
600 Washington Street, Boston, MA 02111  
February 4, 2020  
11:00 a.m. -12:30 a.m.  
**Minutes**

**Attended:** Naomi Goldberg, Inez Canada, Sarah Wiles, James Carnazza, Kevin Goodwin, Sheryl Cruz, Olympia Stroud, Amanda Costa, Barbara Cipriani, and Kristopher Callahan. This meeting was held virtually via Zoom.

Minutes from the January Meeting were approved.

The committee is postponing discussion of the recommendation relative to procurement for a future meeting where MRC staff can attend to answer questions. Similarly, the topic of fair hearings will resume at the next meeting.

The College Readiness packet has been made accessible and will be forwarded to Joan Phillips and Jessica Cimini. Committee members will also receive a copy via email.

The focus of the meeting was to consider potential ways in which the SRC could best utilize a DEI Consultant in its work. This discussion is timely since a portion of the Executive Committee meeting, which directly follows the Policy Committee meeting, will be devoted to drafting an RFP for a DEI Consultant.

Attendees recommended the following:

- Review SRC's policies and institutional documents and recommend appropriate revisions.
- Evaluate MRC policies for disproportionate impact and offer the SRC a strategic approach for providing feedback on such policies.
- Look at membership and offer strategic process for recruitment of SRC members from unserved and underserved communities.
- Assist SRC in creating and sustaining a culture of inclusion.
- Review the focus and goals of each committee and offer guidance on ensuring that DEI is incorporated into each aspect of their work.

**The next meeting of the Policy Committee will be Thursday, April 1, 2021.**