

October 12, 2022 draft minutes

Statewide Rehabilitation Council (SRC)

State Plan and Interagency Relations Committee

The State Plan and Interagency Relations Committee ensures the SRC meets its obligations regarding input from consumers in the development of both the MRC public VR State Plan and the Workforce Innovation and Opportunity Act (WIOA) Combined State Plan.

Meeting Minutes

October 12, 2022, 11:00-12:30pm EST

Attendees:

Statewide Rehabilitation Council (SRC) Members: Inez Canada, Christine Tosti, Dawn Clark, Joe Bellil

Others: Sarah Wiles, Kevin Goodwin

Massachusetts Rehabilitation Commission (MRC) Staff:

1. Welcome and Introductions- Joe stated the names of all attendees.

2. Review the SRC FY23 Recommendations update

Each recommendation was read to the group. Joe recommended that if anyone had a comment regarding any particular recommendation, they should address it with the proper committee chairperson.

No comments were given.

Inez suggested that the committees create a workplan to track their activities and progress regarding each of their recommendations.

3. Review annual committee reports

The draft annual committee report was shown. There were no comments in regard to the report that were shared.

Inez will not be submitting an Executive Committee annual report this year since there were no additional activities done this year. Last year the DEI activities were included.

Inez will be providing her Chair letter.

Action Item: Joe will contact Colleen about the SRC annual report.

4. Review the Schedule and Tasks for State Plan and Annual Reports-

The attendees reviewed timelines for the annual report:

SRC Annual Report

- Recommendations for FY2023 due to MRC by June 30, 2022
- MRC Responses to SRC FY2023 Recommendations by July 31, 2022
- SRC Chairs provide draft committee reports by October 7, 2022
- FY2022 Final SRC Annual Report due to RSA by November 1, 2022, including MRC Program Results

5. Discuss developing a Standard Operating Process for creating SRC Recommendations in the future

The attendees discussed various ways and methods to get input from MRC Consumers.

Getting input the consumer needs survey and reviewing the results will be important.

Attending the various MRC Consumer listening sessions, like the one on housing last night.

Getting input from the consumer conferences- maybe held every 2 years.

6. Review related SRC DEI activities

Joe shared these activities:

Start each SRC meeting with a discussion centered around equity.

Create a new SRC meeting format to implement a modified version of Roberts Rules to put equity at the center of SRC discussions. For example: Consensus voting

Adopt processes to foster greater inclusion of members at SRC meetings. Agenda item at the end inviting input from members.

7. Other input from committee members

Christine suggested that each committee consider having co-chairs.

Inez supported the idea and will put that on the next Executive Committee's agenda for discussion.

Joe said that he supported having a co-chair but wanted to make sure the missing committee members had an opportunity to be part of this discussion.

The process would be as long as the committee chair and the other member agreed to having co-chairs, there could be a co-chair position at the committee.

Joe thanked the attendees for their input and time.

8. Adjournment