

# Mass Workforce Issuance

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**Workforce Issuance No. 06-20**

☐ Policy   ☒ Information

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**To:** Chief Elected Officials  
Workforce Investment Board Chairs  
Workforce Investment Board Directors  
Title I Administrators  
Career Center Directors  
Title I Fiscal Officers  
DCS Associate Directors  
DCS Field Managers

**cc:** WIA State Partners

**From:** Susan V. Lawler, Director  
Division of Career Services

**Date:** March 28, 2006

**Subject:** Staff Training for the Skill Start program

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**Purpose:** To inform Local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners about upcoming staff training sessions related to MOSES and the Skill Start Program. The training sessions cover a “walk-through” of MOSES enrollment and program guidelines related to the Skill Start program.

**Background:** The Division of Career Services has scheduled multiple “MOSES and the Skill Start Program” workshop sessions to allow staff and managers the greatest opportunity to participate in these valuable training sessions.

Each workshop provides a half-day of instruction (9:30 a.m. – noon or 1:00 p.m. - 4 p.m.) and staff need only attend one of the scheduled sessions.

**Action**

**Required:** Please distribute copies of this issuance and the training schedule to appropriate career center staff and ensure that they register to attend the training date of their choice.

## TRAINING WORKSHOP SUMMARY and SCHEDULES

**Training:** MOSES and the Skills Start Program

**Dates:** May 5, 2006, 9:30 to 12:00, Marlborough, MA  
May 5, 2006, 1:00 to 3:30, Marlborough, MA

**Description:** MOSES and the Skills Start Program

**Overview:**

The Skill Start program provides short-term occupational skill training and job search services to individuals who have been determined eligible for Food Stamps by the Massachusetts Department of Transitional Assistance (DTA) and referred to the Division of Career Services. This training will provide a walk-through of MOSES enrollment into the Skill Start program.

**Location:** Marlborough State Conference Room, Marlborough, MA.

You can locate directions at:

<http://www.massworkforce.org/ResourceCenter/Directions/MarlboroETR.pdf>

**Contact:** Thomas Cartier at [tcartier@detma.org](mailto:tcartier@detma.org) or at (617) 626-5303.

**RSVP:** Email your name, Career Center and email address to [mosestraining@detma.org](mailto:mosestraining@detma.org) with your preferred date, and time of the session you wish to attend.

**Inquiries:** Questions related to this issuance should be emailed to Tom Cartier at [tcartier@detma.org](mailto:tcartier@detma.org). Also, indicate Issuance number and description.