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DIVISION OF STANDARDS

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DAVID P. RODRIGUES
COMMISSIONER
DIVISION OF STANDARDS

Massachusetts Division of Standards Standing Advisory Committee

Meeting of December 18, 2025

Virtual Meeting Conducted Via Microsoft Teams

11:00 AM

(For meeting link and instructions, contact Mark Merante at mark.a.merante@mass.gov or 857-319-5450)

AGENDA

- 1) Approval of November 12, 2025 Meeting Minutes (***Vote anticipated***);
- 2) UPDATE: 2025 Annual Report process
- 3) Approval of Municipal Weights and Measures Report Card (DRAFT plan attached) (***Vote anticipated***);
- 4) Open Session for Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of Meeting

Reasonable accommodations or modifications will be provided to individuals with disabilities to participate in the meeting taking place on the date listed above. All requests should be directed to Andrea Nixon at 617-727-3480 by no later than 48 hours prior to the meeting. While the Committee will attempt to honor all requests, those requests received less than 48 hours prior to the meeting may not be provided due to feasibility.

Massachusetts Division of Standards Proposed Municipal Weights and Measures Program Annual Report Card

I. Why:

The Division has found that not all municipal weights and measures programs fully comply with the requirements contained in Massachusetts law. For example, every year the Division fails to receive some statutorily required annual reports from municipalities that are required to file such a report. The Division also receives reports from device owners complaining about their inability to obtain required inspections of their devices. Finally, the Division has received complaints from some consumers about unsealed or inaccurate devices in their communities. One of the Division's primary goals is to ensure that both consumers and businesses in every Massachusetts municipality can rely on legally accurate weighing and measuring devices and retail pricing. To better achieve this goal throughout the Commonwealth, the Division proposes to issue an annual report on the performance of municipal weights and measures programs, which would contain the information detailed below.

II. What:

The Division proposes to create a new document summarizing the performance of municipal weights and measures programs, the Municipal Weights and Measures Program Annual Report Card.

III. Who:

The Division will include in this project:

- A. Municipalities required by Ch. 98, Section 34 to appoint a sealer;
- B. Municipalities that have chosen to appoint a sealer pursuant to either Subsections 35(a)(1) or (3) or Section 36; and
- C. Municipalities with between 5,000 and 20,000 residents who have neither appointed a sealer nor contracted with the Division pursuant to Section 35(a)(2).

IV. How:

The Division will create a document entitled the "Municipal Weights and Measures Program Annual Report Card," that will contain the following information for each covered municipality:



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- A. Whether the municipality submitted a completed annual report to the Division, pursuant to Ch. 98, Section 37, by the statutory deadline, January 31;
- B. Whether the municipality owns or has access to equipment to conduct weights and measures inspections that the Division deems adequate and has had that equipment tested and sealed by the Massachusetts Metrology Lab within the previous five years;
- C. Whether the municipality has appointed and registered with the Division one or more sealers in good standing (either the sealer was appointed less than one year ago or is certified by the Division pursuant to 202 CMR 6.02);
- D. Whether the municipality's sealer or sealers have performed and recorded with the Division as directed his or her required continuing education credits, pursuant to 202 CMR 6.07;
- E. The fraction, rounded to the nearest tenth, of the municipality's required weights and measures inspections that are up to date and that have been performed in accordance with NIST Handbooks 44 and 130, as determined by the Division in the following manner. The Division will inspect at least five (5) randomly selected weighing and measuring devices, as defined in Ch. 98, Section 1, in each covered municipality to determine if such devices are out of tolerance or have not been sealed, in accordance with the relevant provisions of NIST Handbooks 44 and 130.

The Report Card will issue a final grade for each covered municipality, which shall be the sum of the points earned from the above five standards, with affirmative findings for standards IV.A. through D. each earning one point, which total will then be added to the fraction calculated pursuant to standard IV.E.

V. When:

The Division will conduct inspections described in Section IV.E above throughout the year covered by the Report Card. The Division will issue the Report Card in the spring of the year following the year the Report Card covers.

VI. Other

The Report Card will be provided to the Standing Advisory Committee for its review.

The Report Card will detail any deficiencies found in Section IV.E above, in a way that is understandable to the public.

The Division will use the results to reach out to sealers to offer additional training or other assistance.