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SIEC Executive Management Committee
September 5, 2018 at 2:00 PM
Meeting Minutes

Voting and Alternate Members in Attendance: Matthew Moran, EOPSS; Melissa Nazzaro, EOPSS-SWIC; James Barclay, Central Region HS Advisory Council; Joe Griffin, Greater Boston Police Council, Michael Saltzman, EOPSS; Dave Spinosa, Northeast Region Homeland Security Advisory Council; Scott Wilder, Metro Boston Homeland Security Region, UASI

SIEC Members (Non-Executive Management Committee) in Attendance: Jon Ruda, MEMA; John Ruggiero, MSP

Others in Attendance: Shaun Anderson, MEMA; Marty McLain, DHS/EOC; Nicholas DaDalt, EOPSS-HLS, Lorri Gifford, EOPSS-HLS

Meeting Materials Distributed:

- September 5, 2018 SIEC-EMC Meeting Agenda
- HSGP16-314-PJ-6-4.2 – Essex County RECC Communications Shelter Design Study
- HSGP17-315-PJ-7-4.1 – NERAC District 14 Control Point Coop
- HSGP17-316-PJ-7-4.3 – NERAC Cache Site Radio Upgrades
- HSGP16-317-PJ-7-1.2 – SRAC Interoperability Engineer, Phase II
- HSGP17-318-PJ-7-6.1 – SRAC Interoperability Engineer, Phase III

1. Welcome/Introductions

Matt Moran called the meeting to order and welcomed everyone for attending. Since this is his first meeting he asked Melissa Nazzaro to lead this meeting.

2. Acceptance of Minutes (Notes)

James Barclay noted a couple minor changes: page 1, add his name to those in attendance; page 1, correct the date under acceptance of minutes (should be 5/8/2017 not 6/11/2018); page 2, correct spelling of his last name. James Barclay motioned to accept the minutes with the above changes, Scott Wilder second.

3. New Business/Announcements

- A. PJ-ICIP & PJ-ICIP Amendments** – The original PJ-ICIP numbering system will be incorporated with the next set of PJ-ICIPs for review (next meeting).
- HSGP16-314-PJ-6-4.2** – Essex County RECC Communications Shelter Design Study; It was pointed out that the dates are old and need to be updated. James Barclay motioned to approve with the above changes, Scott Wilder second.

- i. **HSGP17-315-PJ-7-4.1** – NERAC District 14 Control Point Coop; Discussion regarding connectivity to core and future costs which has been discussed with involved parties and they are aware that someone will have to pay. Scott Wilder motioned to approve, James Barclay second.
- ii. **HSGP17-316-PJ-7-4.3** – NERAC Cache Site Radio Upgrades; discussion regarding cost data “not to exceed” and the 2008 Tower was supposed to be used to help with other locations when things go down but hasn’t. Melissa stated the purpose of reprogramming may be on hold. Plan updates will be discussed later in meeting. James Barclay motioned to approve, Scott Wilder second.
- iii. **HSGP16-317-PJ-7-1.2** – SRAC Interoperability Engineer, Phase II; members reviewed earlier as this request was time sensitive. SWIC approved 8/17/2018. Question was asked if this ICIP will need to come back before the committee with equipment specifications. Melissa did not think it would. Dave Spinosa motioned to approve, James Barclay second.
- iv. **HSGP17-318-PJ-7-6.1** – SRAC Interoperability Engineer, Phase III; James Barclay motioned to table this until Phase II is complete and specific info on the project is available, Dave Spinosa second.

4. Reports

A. Subcommittees

i. Data Subcommittee

Melissa Nazzaro opened discussion. We need to identify a new chair. Should be at state level. We’ll try and figure out who.

ii. RF Subcommittee Report

Melissa Nazzaro opened discussion. C. Blair Sutherland retired, Matthew Barstow has been appointed as his replacement. Do other SIECs have this group and if yes should it include broadband, 911, Alter & Warning all together.

iii. P/P Subcommittee Report

Melissa Nazzaro opened discussion. She attended a National Governor’s Conference that discussed Executive Orders, Goals for the future, etc. Main focus was on:

- Adjustments
- Streamline
- Leverage to move forward

Melissa is trying to set up meeting that will address COMU Policy, Program, and Planning following a kick off call in August. She is also working on the MIFOG/Tactical Channel Plan update, and will send out “save the date” once the timing gets worked out. Her idea for this meeting/workshop would be broken out into two sessions; morning would be used to do MIFOG changes and afternoon would focus on TAC plan updates. This is an important planning guide, so the SWIC is using a technical assistance through OEC to assist with updates, resulting in a printable PDF and the ability to merge with an app (field align) during the next TA process.

OEC – There is a COML Train-the-Trainer in NY State, must be certified in a training program, ICS 400, etc. Is this a good idea to send out? Question – do we need COML Trainers? We don’t have formal process in place. FEMA will be looking for states to be self-sustained as they won’t be offering trainers in the future. Who would pay for this (personnel/time, travel, resources, etc.) Some agencies only do work within their agency and won’t/can’t train outside people. Could trainers be hired out (after hours/outside normal hours)? There is still a lot of unknowns with this, Melissa will provide updates as they become available.

B. Regions

i. UASI/Metro Boston Homeland Security Region

Scott Wilder opened discussion. They have several open positions they are trying to fill. Moving forward with Region wide Assessment Management System. There is a Cyber Security meeting in Revere (vendor demo)

on a product that provide real time information country wide. If there is something happening on the west coast the east coast (those with an account) will be notified as well as something happening nearby (town over, etc.). Atlanta and Vegas are already using this system. Is State Cyber Security looking at this product? Yes, new personnel looking at rolling out statewide plan and still working on how to partner with communities. Scott was asked to keep providing updates on this system to the group as more testing/viewing has been completed.

ii. Northeast

Dave Spinosa opened discussion. The Northeast doesn't have a lot to report out on, basically projects presents, Cache site viewing/training on radios.

iii. Southeast

Joe Griffin opened discussion. Nothing really to report except that Public Works is paving the road to the tower.

iv. Central

James Barkley opened discussion. They pretty much took the summer off and will be starting up within the next couple months. Air truck upgrades to P25, looking at options (Motorola or Kenwood). Not currently compatible with Kenwood. Smartzone till 12/31/2018 only Johnson model. They have an ICIP for review/approval at the October meeting which should bring good conversation. Would this group approve such a project? Technically Kenwood is not in violation of Federal Regulations. This is a topic that comes up a lot and we need to get this right now because funds are not unlimited.

v. West

No report.

C. State Updates

i. SWIC

Melissa opened the discussion. JAG grants coming out soon and there is a communication piece for these grants so there will be more ICIPs to review/approve by this group. Due to the possible volume, she will try and vet the request before coming to this group for formal review/approval. Just as a reminder, this group technically is responsible for reviewing to ensure they meet the requirements/recommendations and we are not approving the project (similar to 911 grants with state funds).

Upcoming events include a FEMA Region II Communications Workshop in Oct 2018 and the annual Ride to Remember (fallen law enforcement).

ii. FirstNet

Melissa opened discussion. RFP – Public Safety Services (Verizon, AT&T/FirstNet, T-Mobile) broadband wireless contract that others can use to purchase.

iii. NextGen 911

Melissa opened discussion. Rapid SOS has been deployed in NG911 in MA, it is a clearinghouse of GPS locations to provide better location accuracy for cell 911 calls. Coming preprogrammed in apple devices soon (IOS12 Apple) which will allow additional information to get better location at PSAP (only available when using the new app). Newsletter details information for Telecommunication Personnel.

iv. Statewide Radio Update

Melissa opened discussion. EOPSS/911 surcharge to build out CoMIRS was approved by DTC earlier this summer. The telecom companies filed their objection which was rejected by the DTC. The telecom companies have 20 days to appeal (will be expiring later in Sept). EOPSS is regrouping to map out next steps.

xiv. Systems Owners

BAPERN: T Band - GAO is doing a cost analysis more spectrum. Boston looking at this (could be completed within a couple months). Question regarding T Band Towns? Yes, there are many T Band towns so how do

they expand without violating anything? FCC requirement to vacate the T Band, everyone is saying it won't happen; small towns not planning for this, no money/resources.

Big question – Is T Band going away? We need a plan right now with deadlines, milestones so it won't hurt anyone if it doesn't happen. 2020-2021 is rapidly approaching. Can we extrapolate cost information from larger regions (collected by GAO) to help determine other costs for smaller communities?

5. New Business

Federal Report – Marty opened discussion. OEC recognizes increased need to manage data as part of emergency communications, starting to create IT Leadership ICS course for this purpose. Putting together instructions. ICS Logistical section working to pull Communications out of it and create its own section. Changing ICS takes time and has to be done at the National level.

Wireless Priority Services – used to be costly (per month fee and 0.80 cents per minute). These fees are now waved for public safety. It is difficult to use (adding the prefix to the call each time you wish to invoke WPS) and you must have the feature on the account, now you can have an app loaded on your phone as well, so you can use your phone book and it will add the prefix for you. App information can be found on DSH website or contact Marty directly.

6. Adjourn; Next Meeting will be October 3, 2018.

James Barclay motioned to adjourn, Scott Wilder second.