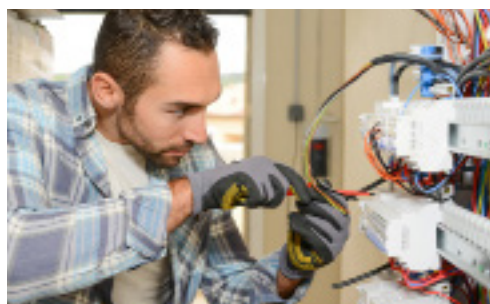


# Statewide Contracts - TRADES/MRO



The Operational Services Division (OSD), the agency that establishes and manages Statewide Contracts (SWCs) for the Commonwealth of Massachusetts, currently has four Trades contracts, covering 28 categories. There also are four Maintenance, Repair, and Operations (MRO) contracts with many options for purchasing.

When it comes to facilities management, Statewide Contract buyers have two options: (1) Purchase thousands of products, supplies, equipment, and labor using the four Trades contracts; or (2) Use the four MRO Statewide Contracts when you already have skilled personnel to do the work. Using the OSD Statewide Contracts versus conducting your own procurement satisfies the requirements of MGL 149 for smaller projects requiring less than \$50K in labor.

## Trades Option:

If your organization does not have skilled personnel to handle trades projects, review options on TRD01, TRD02, TRD03, and TRD04. These contracts provide contractors to perform the necessary labor, and also include materials as part of the overall cost. It's a "turnkey" solution having one vendor provide materials, installation, and support of the project!

**LABOR THRESHOLD - \$50,000; SUPPLIES - Unlimited**

**TRD01 Contract Categories**  
 Boiler  
 Drain  
 Electrical  
 Fencing  
 General Contracting  
 Generator/Turbines  
 Glass/Window/Doors  
 HVAC/Sheet Metal  
 Painting  
 Plumbing  
 Solar Array Inspection

**TRD02 Contract Categories**  
 Asphalt Paving  
 Carpentry  
 Excavation  
 Masonry  
 Septic

**TRD03 Contract Categories**  
 Elevator  
 Exhaust Systems

Fire Detection  
 Fire Suppression  
 Overhead Doors  
 Signage  
 Welding

**TRD04 Contract Categories**  
 Cleaning Restoration  
 Compressor Services  
 Kitchen Exhaust/Duct  
 Pump & Motor  
 Roofing

## MRO Option:

If your organization does have skilled personnel to perform the required labor, consider using the MRO contracts. If the product needed is immediate, consult the list of Statewide Contractors designated as emergency suppliers who are able to respond to buyers' urgent needs.

**GOODS AND SERVICES THRESHOLD - Unlimited (as long as a "service" is not considered construction)**

**FAC100:**  
 Maintenance Repair and Operations Project Materials and Supplies

**FAC101:**  
 Maintenance Repair and Operations Commercial Grade Products and Supplies

**FAC105:**  
 Maintenance Repair and Operations Retail Products and Supplies

**FAC107:**  
 Professional Grade Tools and Diagnostic Equipment

*Note that trades projects are subject to the prevailing wage law and may be subject to construction procurement laws. While OSD provides context as related to using Statewide Contracts, OSD does not provide specific construction law advice and those questions should be directed to Eligible Entity legal counsel. When searching for trades vendors, you will find they are geographically awarded. Use the (red) tradesperson's link from the COMMBUYS.COM landing page.*

### For Construction-Related Questions Contact:

**Attorney General's Office:** Deborah Anderson, Assistant Attorney General, Construction Bid Unit, 617-963-2371

**Inspector General's Office:** Chapter 30B Hotline, 617-722-8838, or email [30BHotline@state.ma.us](mailto:30BHotline@state.ma.us)

For additional construction guidance and resources, refer to the Procurement Charts: [https://www.mass.gov/files/documents/2019/01/22/Procurement-Charts-2018.pdf?\\_ga=2.34612070.614062085.1570562734-1849725509.1561564679](https://www.mass.gov/files/documents/2019/01/22/Procurement-Charts-2018.pdf?_ga=2.34612070.614062085.1570562734-1849725509.1561564679)

# For construction projects that will exceed \$50K in labor, posting your project in COMMBUYS requires use of UNSPSC Codes

## UNSPSC Codes

<b>TRD01</b>	
Boiler	(72-15-10)
Drain	(70-17-18)
Electrical	(72-15-15)
Fencing	(72-15-40)
General Contracting	(72-11-11)
Generator/Turbines	(72-15-43)
Glass/Window/Doors	(72-15-24)
HVAC/Sheet Metal	(72-15-12)
Painting	(72-15-13)
Plumbing	(72-15-11)
Solar Array Inspection	(72-15-12)

<b>TRD02</b>	
Asphalt Paving	(72-14-10)
Carpentry	(72-15-23)
Excavation	(72-15-00)
Masonry	(72-15-19)
Septic	(72-15-11)

<b>TRD03</b>	
Elevator	(72-10-15)
Exhaust Systems	(40-10-15)
Fire Detection	(46-19-15)
Fire Suppression	(46-19-16)
Overhead Doors	(72-15-24)
Signage	(72-15-40)
Welding	(73-18-19)

<b>TRD04</b>	
Cleaning Restoration	(76-11-00)
Compressor	(40-15-18)
Kitchen Exhaust/Duct	(72-15-00)
Pump & Motor	(40-15-17)
Roofing	(72-13-00)

Refer to the Contract User Guides for details at [www.commbuys.com](http://www.commbuys.com).

### UNSPSC Codes:

For Trades projects projected to exceed the \$50K labor threshold, COMMBUYS must be used to advertise bid postings and buyer entities must include at least one commodity code to describe the good/service they are seeking. The Commonwealth uses the United Nations Standard Products and Services Code (UNSPSC), similar to a commodity code, to classify goods and services in COMMBUYS. Codes associated with our Trades services are offered here for your reference.

Note that buyers have the opportunity to notify COMMBUYS vendors of their bid postings. In these situations, when the UNSPSC in a vendor's COMMBUYS profile matches the UNSPSC in a bid opportunity, the vendor receives an automatic email notification. Information about Posting a Bid Notice on COMMBUYS is located on the COMMBUYS.com home page.

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### Searching for Statewide Contract Vendors:

Use the Trades Index to search for awarded contractors by category and county. Refer to the Statewide Contract Index or Contract User Guides to locate available MRO vendors. Links to these resources also may be found on the COMMBUYS home page.

### CONTACT US:

#### MRO Questions

(FAC100, FAC107) McKenna Petack, [mckenna.petack@mass.gov](mailto:mckenna.petack@mass.gov), or 617-720-3378

(FAC101, FAC105) Ariola Molla, [ariola.t.molla@mass.gov](mailto:ariola.t.molla@mass.gov), or 617-720-3381

#### Trades Questions

(TRD01, TRD02, TRD03, TRD04)

Kelly Thompson Clark, [kelly.thompsonclark@mass.gov](mailto:kelly.thompsonclark@mass.gov), or 617-720-3184

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### OSD Help Desk:

If you need assistance when posting bids, announcements, or quotes, contact the OSD Help Desk. From 8:00 a.m. to 5:00 p.m., Monday through Friday, they are here to help. They can be reached at [OSDHelpDesk@mass.gov](mailto:OSDHelpDesk@mass.gov) or (888) 627-8283.

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### Eligible Entities:

Organizations eligible to use SWCs include Executive Agencies, cities and

One Ashburton Place, Room 1017  
Boston, MA 02108-1552  
(617) 720-3300  
[www.mass.gov/osd](http://www.mass.gov/osd)

