



PRC, CEC, SDR, and Invoice Status

PRC Status			
Status		Why is the PRC in this status?	What happens next?
PRC Statuses	PRCReady	PRC was created in response to SDR agency approval or an invoice being passed by the system.	Agency staff approves, denies, or holds at the program level.
	PM PRC Approve	Agency staff has approved at the program level.	Agency staff must approve, deny, or hold at the contract/accounting level.
	PM PRC Hold	Agency staff has held the PRC at the program level.	Agency staff must approve, deny, or hold. They may be waiting for additional information.
	PM PRC Denied	Agency staff has denied the PRC at the program level.	If the PRC is attached to an invoice, the invoice must be denied as well. Final state.
	Act. PRC Approve	Agency staff has approved at the contract/accounting level.	A system job will move the status to PRC Submitted and submit the PRC to MMARS.
	Act. PRC Hold	Agency staff has held the PRC at the contract/accounting level.	Agency staff must act upon. They may be waiting for additional information.
	Unreconciled	PRC is waiting for the end of the month Ready Pay (24 th) to generate.	When the 24 th Ready Pay generates, this PRC should automatically change from Unreconciled to PRC Submitted.
	Act. PRC Denied	Agency staff has denied the PRC at the contract/accounting level.	If the PRC is attached to an invoice, the invoice must be denied as well. Final state.
	PRC Submitted	Accounting has approved the PRC and it has been grouped for inclusion in a batch.	Batch approval activities are completed by agency staff, resulting in either a MMARS Final or a PRC Rejected status.
	MMARS Final	MMARS batch has been approved.	PRCs in batch file will be paid.
	Paid	MMARS has paid the PRC.	Final state.
	PRC Rejected	PRC was approved by agency staff, but rejected in MMARS due to data problems.	Agency staff may delete the PRC in MMARS and mark the PRC as discarded in EIM/ESM. Further invoice action is at the discretion of the agency.
	MMARS Discarded	Agency selected this as a status after deleting the PRC in MMARS.	Final state.

Questions or need assistance?

Call Virtual Gateway Customer Service

1-800-421-0938

(617-847-6578 - TTY for the deaf and hard of hearing)

8:30 am to 5:00 pm Monday through Friday



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CEC Status			
Status		Why is the PRC in this status?	What happens next?
CEC Statuses	CEC Ready	PRC was created in response to a negative SDR or invoice.	Agency staff approves or denies at the program level.
	PM CEC Denied	Agency staff has denied the PRC at the program level, usually because it was created in error.	The provider may submit a corrected invoice or SDR. If the CEC was created in error, this is the final state .
	PM CEC Approved	Agency staff has approved at the program level.	Agency staff must approve at the contract/accounting
	Act CEC Denied	Agency staff has denied the PRC at the contract/accounting level.	The provider may submit a corrected invoice or SDR. If the CEC was created in error, this is the final state .
	Act CEC Approved	Agency staff has approved at the contract/accounting level.	The system converts Act CEC Approved to CEC Submitted for MMARS processing.
	CEC Submitted	Agency staff approved the CEC and it has been submitted to MMARS for processing.	Batch approval activities are completed by agency staff, resulting in either a CEC MMARS Final or a CEC Rejected status.
	CEC Rejected	CEC rejects in MMARS.	Agency staff may delete the CEC in MMARS and mark the CEC as discarded in EIM/ESM. Further action is at the discretion of the agency.
	CEC MMARS Discarded	Agency selected this as a status when CEC rejects in MMARS.	Final state.
	CEC MMARS Final	CEC is processed to final status in MMARS.	Final state.
	Recoup	The CEC was approved and recouped.	Final state in EIM.

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SDR Status		
Status	Why is the SDR in this status?	What happens next?
Draft	Created by provider.	Provider releases for authorization.
Released	Provider has released for authorization.	Provider authorizes.
Partially Released	Provider has released for authorization but SDR contains one or more clients with no services delivered.	Provider authorizes.
No enrollments	SDRs must be created for all months of the contract, even if there are no enrollments within a month. An SDR with no enrollments allows providers to bill for later months.	Provider is able to bill for subsequent months.
Authorized	Provider has authorized.	Agency staff approves or denies SDR.
No delivered services	SDRs must be created for all months of the contract, even if there are no delivered services within a month. An SDR with enrollments but no delivered services allows providers to bill for later months.	Provider is able to bill for subsequent months.
Rejected	System has rejected SDR for failure of business rules.	Final state.
Deficient	SDR has been submitted outside dates set in contract.	Final state.
Pending	All services are in pending.	A system job will remove from pending.
Passed	System has adjudicated approved services.	A system job will create a PRC.
PRC Submitted	Associated PRC has been approved by agency staff and submitted to MMARS for payment.	The vendor will be paid.
Paid	Associated PRC has been paid.	Final state.

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Invoice (including Accommodation Rate) Status		
Status	Why is the invoice in this status?	What happens next?
Draft	Created by provider.	Provider releases for authorization.
Ready	Provider has released for authorization.	Provider authorizes.
Submitted	Provider has authorized.	A system job validates immediately.
Passed	The system job has passed the invoice.	Agency staff may deny or hold the invoice. Otherwise, a system job creates the PRC.
Pending	The system job has found that the contract is in pending status.	Once the contract is reactivated, a system job will validate the invoice and move it to passed status.
Deficient	Invoice has been received during the deficiency period.	Final state.
Hold	Invoice has been held by Program Manager.	The Program Manager releases the Hold and the invoice returned to Passed .
Deny	Invoice has been denied by the Program Manager.	Final state for the current invoice. Provider creates a new invoice in order to correct and resubmit.
PRCReady and further states.	A PRC has been created for the invoice; from this point forward, the invoice status reflects the PRC status.	See PRC Status Table.
Recoup	Associated PRC was approved and recouped.	Funds are reflected in the contract amounts in EIM. Final state.

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