



## Steps for IID Transfers or Additional Installations

Follow the steps below for Vehicle IID Transfers and Additional Installations:

**Step 1**      **Obtain the IID Operator Affidavit(s)** from the RMV Website (*website link*), RMV Service Center and/or IID Vendor. IID Operator Affidavit(s) must be completed, signed and notarized before each IID device transfer or additional installation is approved.

***For Transfers** –Vehicle Title Transfer and/or Bill of Sale paperwork must be submitted along with the Affidavit(s). This requirement only pertains to vehicles owned by the restricted operators.*

**Step 2**      Visit an RMV Service Center and submit the notarized affidavit(s) and Vehicle Title transfer and/or Bill of Sale paperwork (if applicable) to an RMV Hearings Officer for Approval.

**Step 3**      Contact an IID Vendor/Service Provider to schedule a transfer or installation appointment.

