

Summary of PCA Program Reporting Requirements for ASCs

	Submission Date	Purpose	Guidance at www.mass.gov/massmedboard/qps
Patient Care Assessment Plan 243 CMR 3.03	December 31, 2011 (Submit any future updates with Annual reports.)	Describes ASC's Quality and Patient Safety Program.	"Elements of PCA Plan"
Semi-Annual Report 243 CMR 3.07	Every March 30 th and September 30 th (First report due March 30, 2012)	Describes ASC's quality improvement projects, and incident reporting and data collection activities.	Semi-Annual Report Guidelines. (No required form.)
Annual Report 243 CMR 3.12	Every March 30 th	Describes ASC's analysis of patient complaints & updates to PCA Plan.	Annual Report Guidelines. (No required form.)
Safety and Quality Review Report 243 CMR 3.08	Quarterly, when applicable.	Describes ASC's analysis of specific unexpected, adverse patient outcome or event.	SQR Form and Instructions.