



Department of Environmental Protection

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310 CMR 7.71 *Reporting of Greenhouse Gas Emissions* Summary of Heating Fuel Emissions Reporting Requirements

Designated Representative

- **What is a Designated Representative?**
 - A person authorized by the heating fuel supplier or heating fuel storage facilities' owners and operators to act on their behalf for regulatory compliance.
- **Responsibilities:**
 - Register the supplier or storage facility.
 - Keep information updated.
 - For heating fuel suppliers, submit quarterly emissions reports.
 - For heating fuel storage facilities, submit monthly fuel shipment data reports.
 - Provide other reports, documents, or information on request.
 - Delegate others to make submissions on their behalf.

Heating Fuel Suppliers

Key Requirements

- **Registration Deadline:**
 - **January 31, 2025** (deferred from December 1, 2024).
- **How to Register:**
 - Complete the registration in the [Clean Heating Emissions Tracking System \(CHETS\)](#).
 - Early registration ensures timely updates regarding program requirements and information.
- **What You'll Need to Register:**
 - Legal name of the supplier (and any alternate names or parent organizations).
 - Federal Employer Identification Number (FEIN).
 - Primary business address.
 - Contact information for the designated representative (email and phone number).

Quarterly Emissions Reporting

- **Starting with fuel supplied on January 1, 2025**, suppliers must maintain records and submit **quarterly CO₂ emissions reports** detailing heating fuel supplied in Massachusetts.
 - **Reporting Schedule:**
 - Reports are due by the last day of the month following the quarter (e.g., January–March report due by April 30, 2025).

- MassDEP will provide additional information and assistance on emissions reporting to registered heating fuel suppliers.

Heating Fuel Storage Facilities

Key Requirements

- **Registration Deadline:**
 - **January 31, 2025** (deferred from **December 1, 2024**).
- **How to Register**
 - Complete the registration form for each facility.
 - Submit the form via email to: dep.chets@mass.gov.

Reporting Requirements

- **Starting with shipments on January 1, 2025**, storage facilities must maintain records and submit **monthly fuel shipment data reports**.

Please email MassDEP at dep.chets@mass.gov if you have any questions