COMMONWEALTH OF MASSACHUSETTS DEPARTMENT OF LABOR RELATIONS

In the Matter of:	k
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COMMONWEALTH OF MASSACHUSETTS '	k
*	*
and	*
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COALITION OF PUBLIC SAFETY	*

Case Number: SUP-19-7297

Date Issued: December 1, 2020

Hearing Officer:

Meghan Ventrella, Esq.

Appearances:

Patrick Butler, Esq. –	Representing the Commonwealth of Massachusetts
Jennifer Smith, Esq. –	Representing the Coalition of Public Safety

HEARING OFFICER'S DECISION

<u>SUMMARY</u>

1	The issue in this case is whether the Commonwealth of Massachusetts
2	(Commonwealth) acting through the Executive Office of Environmental Affairs (EEA)
3	violated Section 10 (a)(5), and derivatively, Section 10(a)(1) of Massachusetts General
4	Law Chapter 150E (the Law) by failing and refusing to provide the Coalition of Public
5	Safety (Union) with information that was relevant and reasonably necessary to the
6	Union's performance of its duties as the exclusive bargaining representative. I find that
7	the Commonwealth violated the Law as alleged.

STATEMENT OF CASE

2 On April 26, 2019, the Union filed a charge of prohibited practice (Charge) with the 3 Department of Labor Relations (DLR) alleging that the Commonwealth had violated 4 Section 10(a)(5) and, derivatively, Section 10(a)(1) of the Law. On January 9, 2020, a 5 DLR Investigator investigated the Charge. On January 21, 2020, the Investigator issued 6 a one-count Complaint of Prohibited Practice (Complaint) alleging that the 7 Commonwealth violated Section 10(a)(5) and, derivatively, Section 10(a)(1) of the Law. 8 Thereafter, the Commonwealth filed its Answer to the Complaint.¹ On August 5, 2020, I 9 conducted a hearing by video conference during which the parties received a full 10 opportunity to be heard, to examine and cross-examine witnesses, and to introduce 11 evidence. On October 16, 2020, the parties filed post-hearing briefs. Based on my review 12 of the record, including my observation of the demeanor of the witnesses, I make the 13 following findings of fact and render the following opinion.

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STIPULATIONS OF FACT

- The Commonwealth, acting through the Secretary of Administration and Finance, is a public employer within the meaning of Section 1 of M.G.L.c. 150E, Section 1.
 The Executive Office of Energy and Environmental Affairs (EEA) is the office charged with protection of the Commonwealth's natural resources, and oversees
 - charged with protection of the Commonwealth's natural resources, and oversees several agencies, including the Massachusetts Environmental Police (MEP).
 - 3.) The Coalition of Public Safety is an employee organization within the meaning of M.G.L.c. 150E, Section 1 and represents employees of the MEP.
- 4.) The Union serves as the exclusive collective bargaining representative for employees in statewide bargaining unit 5, including environmental police officers.

¹ The DLR received the Commonwealth's answer on June 26, 2020.

FINDINGS OF FACT

2 The Union serves as the exclusive collective bargaining representative for 3 employees in statewide bargaining unit 5, including environmental police officers in the 4 rank of patrol officer, sergeant, and lieutenant. The Union and the Commonwealth are 5 parties to a collective bargaining agreement dated July 1, 2018 to June 30, 2021. In 6 addition to the ranks of patrol officer, sergeant, and lieutenant, the Massachusetts 7 Environmental Police Department (Department) contains the non-bargaining unit ranks 8 of captions, majors, lieutenant colonels, and a colonel who acts as the Director of the 9 Department.²

Prior to the fall of 2018, the Director of the Department was Colonel James McGinn
(McGinn). As Director, McGinn was the commanding officer for the Department, and
reported directly to the Commonwealth's Secretary of Energy and Environmental Affairs.
McGinn was terminated in the fall of 2018.

Daniel Fogarty (Fogarty), an attorney from the law firm of Sandulli Grace, represents the Union, and in this capacity, helps the Union represent the EPOs in the bargaining unit. Fogarty learned from various news outlets that McGinn had been terminated in part for allegedly commissioning a private investigator to follow and investigate EPOs, and for installing surveillance equipment at the Department's Westborough Office.³ On or about November 1, 2018, Fogarty called Tom Costello

² The Department has several offices throughout the Commonwealth, including an office in Westborough. The EPOs work throughout the Commonwealth, typically, on roads within a specific District. However, an EPO may go into the Westborough, or other offices, to complete paperwork.

³ The unauthorized McGinn investigation involved surveillance of a bargaining unit member. However, the parties did not provide any information as to which bargaining unit

1 (Costello), the Director of Labor Relations for the Office of Energy and Environmental 2 Affairs.⁴ During the telephone conversation, Fogarty requested that the Commonwealth 3 provide any information that was related to the investigation, including who conducted the 4 investigation, who was the target of the investigation, any documents produced in the 5 investigation, the investigation report, and a copy of the bill for the investigation. Costello 6 informed Fogarty that he would look into the matter.

7 Fogarty requested the information because many bargaining unit members were 8 concerned with what they perceived to be a lack of transparency in the execution of this 9 investigation and installation of surveillance equipment. Due to the lack of transparency, 10 the Union did not know if the investigation was part of the Employer's attempt to surveille 11 Union activity; or whether the investigation was a change in working conditions, the 12 manner in which the Employer surveils or reviews employees, or the disciplinary internal 13 affairs procedures. The Union wanted the requested information to ensure that members' 14 rights were not violated and to evaluate whether to file any grievances or unfair labor 15 practice charges against the Employer. Also, the Union requested the information to 16 evaluate whether the investigation and installation of surveillance equipment should 17 cause it to prepare a bargaining position for negotiations over the impacts of new 18 technology, surveillance of employees, disciplinary procedures, and any other changes 19 in the working conditions of the bargaining unit members.

member or the circumstances that lead to the surveillance. Nor did they provide any information on the subject matter or parameters of McGinn's unauthorized investigation.

⁴ The Union regularly met with Costello to discuss labor and management issues, as well as successor contract negotiations.

By email dated November 9, 2018, Fogarty followed up with Costello on their phone conversation. In the email, Fogarty asked Costello if he was able to pass along the information that they discussed on November 1, 2018. Costello did not provide any information to the Union in response to the November 9 email or the November 1 verbal request.

6 During 2019, the parties met in person regularly at the Department of Wildlife and 7 Fishery for labor management meetings. At these routine labor management meetings, 8 Fogarty, T.J. Connors (Connors) and Danny McGonagle, newly elected Union officers, 9 represented the Union, and Costello and Major David Loos (Loos) represented the 10 Employer. During a February 28, 2019 labor management meeting, Fogarty asked for the 11 information that he had previously requested on November 1 and 9, 2018. Costello 12 informed Fogarty that the Department was still looking into the matter and he was not 13 prepared to provide the Union with a response. The Employer did not provide any of the 14 requested information to the Union at the February 28, 2019 meeting.

On March 20, 2019, the parties met for another labor management meeting.⁵ The Union renewed its information request. In response to the renewed request, Costello stated that the Employer would not provide any of the requested information or documents. Fogarty asked Costello why the Employer would not be providing the requested information, and Costello did not provide an explanation.

By letter dated April 18, 2019, Fogarty memorialized the Union's requests for information. In the April 18 letter, Fogarty reminded Costello that the Union had, on November 1, 2018, November 9, 2018, February 28, 2019, and March 20, 2019,

⁵ Costello, Loos, Connors and Fogarty were all present at the March 20, 2019 meeting.

1 requested the following information: 1) the name of the private investigator (PI) and the 2 name of any company with which they associate; 2) the names of any and all unit 3 members surveilled or investigated by the PI: 3) an explanation of the scope of the PI's 4 investigation; and 4) a copy of any report, notes, photographs, or other documents generated as a result of the PI's actions.⁶ Additionally, Fogarty stated that at the March 5 6 20 meeting, Costello informed the Union that the investigation was not complete. 7 The April 18 letter stated in pertinent part that Costello had indicated that the 8 Commonwealth would not provide the Union with information in response to its request 9 even after it completed its own review. Additionally, the letter stated that Costello informed the Union that: 10 11 the Commonwealth will not provide the Union with the identity of any unit 12 member surveilled or investigated by the PI, and you stated that the 13 Commonwealth will not provide the Union with a copy of any report or other 14 documents generated because of the investigation. To date, the 15 Commonwealth has not provided any information that is responsive to the 16 Union's information request, or a reasonable explanation for its failure to do 17 SO. 18 19 Costello did not respond to Fogarty's April 18, 2019 letter. 20 Between November 9, 2018 to April 26, 2019, the EEA was in the process of 21 investigating what should be done with the Pl's report, what action the EEA should take 22 next, whether the EEA should refer the issue to another agency, and if the agency should

- take disciplinary action against the individual who was surveilled. On April 26, 2019, the
- 24 EEA determined it would not take disciplinary action against the individual who was

⁶ The Commonwealth received a copy of the PI's two investigation reports in October of 2018. However, the EEA performed its own investigation of the PI's report that was completed on April 26, 2019.

surveilled or refer the matter to an outside agency, i.e. the State Ethics Commission, for
further investigation.⁷⁸ After the EEA determined that the individual who was surveilled
would not be disciplined, the Employer still did not provide the Union with the requested
information.

5 As of the date of the hearing, the Employer had not provided the Union with any of 6 the information requested on November 1, 2018, November 9, 2018, February 28, 2019, March 20, 2019, and April 18, 2019. Benjamin Goldberger (Goldberger), who began 7 8 working as the General Counsel for the Executive Office of Energy and Environmental 9 Affairs in January 2020, explained that the Employer had not provided the requested 10 information to the Union, and would not do so, because at the time of the requests, the 11 investigation into the individual being surveilled was still on going. Additionally, the 12 Employer will not provide the information to the Union because it believes that the 13 information is not relevant to the Union's role as the exclusive bargaining representative as no one was disciplined as a result of the investigation. Furthermore, the Employer is 14 15 concerned that providing the information to the Union will reveal the surveilled employee's 16 identity, and cause their⁹ supervisors and colleagues to have a lower opinion of them or

⁷ Fogarty testified that the Commonwealth informed the Union that the unauthorized investigation would not be used for discipline of any members. However, the Union is uncertain where the unauthorized investigation report is kept or whether the report could be used against a member in future disciplinary or promotional matters.

⁸ The Commonwealth alleges that Tori Kim (Kim), the General Counsel for the EEA in 2018 and 2019, investigated this matter and presented her findings to the EEA on April 26, 2019. However, the Commonwealth only presented evidence through Goldberger, who became General Counsel of EEA after Kim departed.

⁹ Gender neutral pronoun.

lose trust in them based on the fact that they were the subject of an investigation that didnot result in discipline.

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OPINION

4 If a public employer possesses information that is relevant and reasonably necessary to an employee organization in the performance of its duties as the exclusive 5 6 collective bargaining representative, the employer is generally obligated to provide the 7 information upon the employee organization's request. City of Boston, 32 MLC 1, MUP-8 1687 (June 23, 2005); Higher Education Coordinating Council, 23 MLC 266, 268, SUP-9 4142 (June 6,1997). The employee organization's right to receive relevant information is 10 derived from the statutory obligation to engage in good faith collective bargaining, 11 including both grievance processing and contract administration. Boston School 12 Committee, 24 MLC 8, 11, MUP-1411 and MUP-1412 (August 26, 1997). The 13 Commonwealth Employment Relations Board's (Board) standard for determining whether 14 the information requested by an employee organization is relevant is a liberal one, similar 15 to the standard for determining relevancy in civil litigation proceedings. City of Boston, 16 32 MLC 1, MUP-1687 (June 23, 2005).

Once an employee organization has established that the information it requested from the public employer is relevant and reasonably necessary to execute its duties as collective bargaining representative, the burden shifts to the employer to demonstrate that its concerns about disclosure are legitimate and substantial, and that it has made reasonable efforts to provide the union with as much of the requested information as possible, consistent with its expressed concerns. <u>Board of Higher Education</u>, 26 MLC 91, 93, SUP-4506 (January 11, 2000).

Relevancy of the Requested Information¹⁰

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a. Before the Investigation was Complete.

3 The Commonwealth argues that it did not conclude its investigation and determine 4 that it would not discipline the individual being investigated until April 26, 2020; therefore 5 the Union's requests for information on November 1 & 9, 2018, February 28, 2019, March 6 20, 2019, and April 18, 2019 were premature. The Commonwealth argues that it is not 7 obligated to provide information to the Union about an investigation while it is still on-8 going. Therefore, Commonwealth did not violate the Law when Costello refused to 9 provide the requested information to the Union on November 1, 2018, November 9, 2018, 10 February 28, 2019, March 20, 2019, and April 18, 2019.

11 Although the Commonwealth may have valid concerns with releasing information 12 about an investigation while it is still on going, its argument completely ignores the fact that it concluded its investigation on April 26, 2019. The Commonwealth's argument that 13 14 it does not have an obligation to provide the Union information about an ongoing 15 investigation became moot once it completed its investigation. The Commonwealth's 16 obligation to provide the Union with requested information that is relevant and reasonably 17 necessary to the Union's role as the exclusive bargaining representative is not limited to 18 the date of the Union's information request.

Even if the Commonwealth could not have provided the information to the Union prior to the investigation's completion, it is not excused from providing the information to the Union after the investigation was complete on April 26, 2019. The Union was not obligated

¹⁰ The Commonwealth does not dispute that it possesses the requested information.

1 to renew its request for the information after the completion of the investigation on April 2 26, 2019, because the Commonwealth's obligation to provide relevant and reasonably 3 necessary information to the Union did not expire on April 18, 2019. Given that the parties 4 had spent months discussing the outstanding information request at labor management 5 meetings, and the closeness in time from the Union's last request on April 18 to the 6 completion of the investigation on April 26, the Commonwealth knew that the Union was 7 still seeking the requested information when it concluded its investigation. After the 8 Commonwealth completed its investigation, it was obligated to provide the Union with the 9 requested information.

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b. After the Investigation was Complete.

11 The Commonwealth argues that it was not obligated to provide the requested 12 information to the Union after its investigation was complete because the requested 13 information was not relevant or reasonably necessary to the Union's role as the exclusive 14 bargaining representative. Specifically, the information requested was not relevant or 15 reasonably necessary to the Union because no discipline issued after the investigation 16 was completed. However, the Union's role as the exclusive bargaining representative is 17 not limited to responding to discipline; thus, the Employer cannot refuse to provide the 18 Union with information simply because it did not result in discipline or concern discipline. 19 Pertaining to McGinn's unauthorized investigation, the Union has requested the 20 name of the PI and the name of any company with which they associate, 2) the names of 21 any and all unit members surveilled or investigated by the PI, 3) an explanation of the 22 scope of the Pl's investigation, and 4) a copy of any report, notes, photographs, or other

23 documents generated as a result of the PI's actions. The Union asserts that the above

1 referenced information is necessary and relevant for it to determine: 1) the extent of the 2 employer's surveillance of bargaining unit members, 2) changes in working conditions 3 that would require bargaining as a result of the investigation, 3) changes to the way pre-4 disciplinary matters were handled, 4) any new and continuing methods of employee 5 review, 5) if there were changes to the internal affairs investigation procedures, 6) if 6 workplace harassment had occurred, 7) whether bargaining unit members' privacy rights 7 were violated, 8) where the records of the investigation were stored and who had access 8 to the records, and 9) whether the information obtained in the investigation would be used 9 for current or future discipline or promotional proceedings. Also, the Union asserts that 10 the above referenced information is necessary and relevant for it to evaluate and pursue 11 any grievance or prohibited practices and to assess the Union's bargaining positions 12 relevant to the surveillance of members, internal affairs procedures, disciplinary 13 procedures, and use of technology.

14 The Commonwealth argues that the requested material does not reflect any 15 changes to employees' terms and conditions of employment. The Commonwealth asserts that it did not issue discipline, reassign, change job duties or hours of work for any 16 17 members as a result of McGinn's unauthorized investigation; therefore, the requested 18 information is irrelevant. However, the Union has the right to review the information about 19 McGinn's unauthorized investigation and make its own assessment of whether the 20 information would be useful in its role as bargaining representative. See City of Boston, 21 35 MLC 95, 102, MUP-04-4050 (December 10, 2008) (raising the possibility that a union and an employer could review the same information and draw different conclusions as to 22 23 the usefulness of the information). The terms and conditions of employment for a

bargaining unit member are not limited only to discipline, job duties, assignment, or hours of work; therefore, the Union's role as exclusive bargaining representative is not limited to only responding to discipline and potential changes in job duties, assignment, or hours of work. The Commonwealth's assertion that it did not issue discipline or change any members' job duties, assignment, or work hours as a result of McGinn's unauthorized investigation does not render the requested material unnecessary or irrelevant to the Union's role as exclusive representative.

8 It is well settled that the relevancy of the requested information is determined by 9 the totality of the circumstances at the time that the union requested the information. See 10 City of Lynn, 27 MLC 60, 61, MUP-2236, MUP-2237 (December 1, 2000) (citing, 11 Providence and Mercy Hospitals v. NLRB, 93 F3d. 1012, 1020 (1st Cir. 1996)); see also 12 Tenneco Automotive, Inc., 357 NLRB No. 84, slip op. at 2 (2011) (citing Wayne Memorial 13 Hospital Assn., 322 NLRB 100, 110 (1996)). Here, the totality of the circumstances at the 14 time of the requests include the fact that McGinn conducted what the Commonwealth 15 labeled as an unauthorized investigation. Given that the investigation was unauthorized, 16 it stands to reason that the circumstances and process of this investigation were not 17 identical to past internal affairs investigations. The Union has established the need to 18 evaluate if the unauthorized investigation created any changes to the members' terms 19 and conditions of employment, including but not limited to, surveillance of employees and 20 disciplinary procedures.

Information about terms and conditions of employment of bargaining unit members is presumptively relevant and necessary to an employee organization to perform its statutory duties. <u>City of Lynn</u>, 27 MLC 60, 61, MUP-2236 (December 1, 2000). The Union

needs the requested information to determine if any changes to members' terms and conditions of employment were created by the unauthorized investigation, and to evaluate what, if any, response is required to protect its members and its bargaining position in future negotiations. Consequently, I find that the information that the Union requested was relevant and reasonably necessary for the Union to fulfill its duty as the exclusive representative.

Finally, the Commonwealth argues that the requested information is irrelevant and
unnecessary because the Union has not filed a grievance, and therefore, does not need
the information to process a pending grievance. However, the Union is entitled to
information that would permit it to evaluate whether it should file as well as pursue a
grievance. <u>Commonwealth of Massachusetts</u>, 21 MLC 1499, 1504 (1994); <u>City of Boston</u>,
29 MLC 165, MUP-2483 (March 6, 2003).

13 Legitimate and Substantial Concerns

The Commonwealth argues that even if the requested information is relevant and necessary to the Union, the Commonwealth had legitimate and substantial concerns about disclosing it to the Union. First, it has substantial and legitimate concerns about releasing information regarding an on-going investigation. As noted, this argument ignores the fact that the Commonwealth completed the investigation only days after the Union's last information request. Thus, its concern about disclosing information about an on-going investigation is not legitimate.

Also, the Commonwealth argues that public employees have a privacy interest in not having their co-workers learn that they were under investigation when that investigation does not reveal any wrongdoing. The Commonwealth asserts that it has

legitimate and substantial concerns about disclosing the requested information because revealing the identity of the subject of the investigation would unfairly place that individual under an unjustified, damaging cloud of suspicion.¹¹ However, the Union has not requested that the Commonwealth disperse the requested information throughout the bargaining unit. The Commonwealth's concerns about widespread disclosure of the identity of the individual under investigation could be worked out with the Union so that the person's identity could be protected.

8 Moreover, the individual in question may want the Union involved to protect their 9 collective bargaining rights. The Commonwealth has not disclosed where the 10 investigation is stored or who has access to the file, therefore it is possible that the 11 individual's supervisors may have access to it when considering future discipline or 12 promotions. Given the possibility that the individual may be unfairly placed under a 13 damaging cloud of suspicion for future discipline and promotions, it is important for the 14 Union to have the requested information. The Commonwealth has not demonstrated that 15 its concern about identifying the individual who was investigated is legitimate or 16 substantial.

Finally, the Commonwealth argues that disclosing the requested information to the Union may harm labor relations between the parties. Because the Union has argued that it requires the requested information to evaluate whether it needs to file grievances or

¹¹ The Commonwealth cites <u>WBZ-TV4 v. District. Atty. For Suffolk District</u>, 408 Mass. 595, 600 (1990), where a news outlet sought access to a videotape of a lineup in a murder trial. Here, however, the Commonwealth could have worked out an arrangement with the Union so that the identity of the individual who was being investigated was not dispersed to the public or the rest of the bargaining unit. Additionally, the present case does not involve the secrecy of a grand jury.

1 unfair labor practice charges against the Employer, the Commonwealth asserts that 2 disclosure of the investigation report may result in grievances and charges which force 3 the Commonwealth to answer to a matter which requires no further action. According to 4 the Commonwealth, disclosure of the requested information would cause tension and 5 mistrust where none previously existed. I disagree. The Commonwealth's refusal to 6 provide the Union with relevant and necessary information regarding an unauthorized 7 investigation into one of its members is far more likely to create tension and mistrust. 8 Additionally, the Commonwealth's concern that it may have to defend itself in grievances 9 and charges relating to its unauthorized investigation is not a legitimate and substantial 10 reason to withhold the requested information from the Union.

Absent a showing of great likelihood of harm flowing from the disclosure, which the Commonwealth failed to show, the Commonwealth was required to furnish the Union with the requested information, which was necessary for the Union to carry out its duties as the exclusive bargaining representative. <u>Greater Lawrence Sanitary District</u>, 28 MLC 317, MUP-2581 (April 19, 2002).

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REMEDY

Using as models the safeguards set forth in <u>Boston Police Superior Officers</u> <u>Federation v. Boston</u>, 414 Mass. at 461 n. 5 (1993), as implemented in <u>Sheriff's Office of</u> <u>Middlesex County</u>, 30 MLC 91, MUP-2754 (December 31, 2003). I order the following safeguards on the release of the identity of the bargaining unit member who was surveilled in McGinn's unauthorized investigation. The Union's counsel shall take reasonable measures to ensure that the identity of the bargaining unit member who was surveilled is not widely distributed to the public or the entirety of the bargaining unit.

Reasonable measures shall include, but shall not be restricted to, confining access to the investigation reports and other documents that disclose the identity of the bargaining unit member who was surveilled only to his/her client except with the consent of the Employer. Consistent with <u>Boston Police Superior Officers Federation v. City of Boston, supra</u>, the term "client" is defined as "the few members of the [union] {such as its officers or executive board} who are directly involved in the case and not to the [union's] membership as a whole. 414 Mass at 467.

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CONCLUSION

9 Based on the record, and for the reasons stated above, I conclude that the 10 Commonwealth has failed to bargain in good faith in violation of Section 10(a)(5), and, 11 derivatively, 10(a)(1), by refusing to provide the information that the Union requested on 12 November 1, 2018, November 9, 2018, February 28, 2019, March 20, 2019, and April 18, 13 2019, which was relevant and reasonably necessary for the Union to execute its duties 14 as the collective bargaining representative. 15 ORDER WHEREFORE, based upon the foregoing, IT IS HEREBY ORDERED that the 16 17 Commonwealth shall: 18 1. Cease and desist from: 19 a) Refusing to provide relevant and reasonably necessary information when 20 requested by the Union.

2. Take the following action that will effectuate the purposes of the Law.

a) Provide the Union with the following requested information pertaining to
 McGinn's unauthorized investigation: 1) the name of the PI and the name
 of any company with which they associate, 2) the names of any and all unit
 members surveilled or investigated by the PI, 3) an explanation of the

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- scope of the PI's investigation, and 4) a copy of any report, notes,
 photographs, or other documents generated as a result of the PI's actions.
 - b) Post immediately in all conspicuous places where members of the Union's bargaining unit usually congregate, or where notices are usually posted, <u>including electronically</u>, if the Commonwealth customarily communicates with these unit members via intranet or email and display for a period of thirty (30) days thereafter, signed copies of the attached Notice to Employees.
- b) Notify the Department in writing of the steps taken to comply with this decision within ten (10) days of receipt of this decision.
- The Union's counsel shall take reasonable measures to ensure that the identity of the bargaining unit member who was surveilled is not widely distributed to the public or the entirety of the bargaining unit. Reasonable measures shall include, but shall not be restricted to, confining access to the investigation reports and other documents that disclose the identity of the bargaining unit member who was surveilled only to his/her client except with the consent of the Employer.

SO ORDERED.

COMMONWEALTH OF MASSACHUSETTS DEPARTMENT OF LABOR RELATIONS

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MEGHAN VENTRELLA, ESQ. HEARING OFFICER

APPEAL RIGHTS

The parties are advised of their right, pursuant to M.G.L. Chapter 150E, Section 11 and 456 CMR 13.19, to request a review of this decision by the Commonwealth Employment Relations Board by filing a Notice of Appeal with the Department of Labor Relations not later than ten days after receiving notice of this decision. If a Notice of Appeal is not filed within ten days, this decision shall become final and binding on the parties.