

Superior Court Administrative Directive No. 14-1

**PRESERVATION OF COURT REPORTER
RECORDS AND RECORDINGS OF CRIMINAL PROCEEDINGS**

Pursuant to G.L. c. 221, § 87, it is hereby **ORDERED** that all stenographers and court reporters (hereinafter "court reporter"), whether serving in an official, temporary or per diem capacity, shall preserve in perpetuity all original notes, tapes, discs, and other means used to record, electronically or by any other method, any criminal proceeding in the Superior Court. Such materials shall be clearly labeled by date, court session, and parties. The court reporter shall advise the Administrative Office of the Superior Court, in writing, as to the method by which all such materials are preserved, the present location thereof, and the procedure and manner in which such materials shall be turned over to the court upon the death, disability, retirement, or termination of the court reporter.

Effective: January 1, 2014