

Mass Workforce Issuance

Workforce Issuance No. 06-11

Policy Information

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Associate Directors
DCS Field Managers

cc: WIA State Partners

From: Susan V. Lawler, Director
Division of Career Services

Jonathan Raymond, President
Commonwealth Corporation

Date: March 1, 2006

Subject: Survey of Credentials

Purpose: To notify Local Workforce Investment Boards, Chief Elected Officials, One-Stop Career Center Operators and local workforce development partners of a survey of credentials being used by local Title I WIA youth programs.

Background: New performance standards issued by the U. S. Department of Labor Employment and Training Administration (USDOL/ETA) in Training and Employment Guidance Letter No. 17-05 Common Measures Policy for the Employment and Training Administration's (ETA) Performance accountability System and related Performance Issues (issued 2/17/2006) require a more strict definition of "credential" (that includes the definitions of diploma and certificate). The new definition will be effective for new program participants enrolled after June 30, 2006.

Action

Required: Each local workforce investment area must complete the following survey form and return it, via email to Samuel Martin smartin@commcorp.org no later than March 10, 2006.

NOTE: Each local workforce investment area should designate one individual to complete the survey and *only one survey* should be completed and submitted per local area.

Inquiries: Please email all questions to Samuel Martin at smartin@commcorp.org. Also, indicate Issuance number and description.

Credential Survey Instrument

Local Area:	
Person Completing Form:	
Contact Telephone:	

Instructions: Please place a checkmark “√” in the box to the left of each type of credential currently in use. Where “specify” is indicated, please provide the name of the credential and the issuing organization/entity in the column to the right. For completeness, please include *all* awarded credentials used to meet performance. If a particular credential does not fit any of the listed categories, please list it at the end.

Awarded by a Massachusetts Secondary School

Check Here	Type
<input type="checkbox"/>	A Massachusetts High School Diploma
<input type="checkbox"/>	A Massachusetts GED
<input type="checkbox"/>	Other Equivalent (Please Specify):
<input type="checkbox"/>	Other (Please Specify):

Awarded by an Institution of Higher Education

Check Here	Type
<input type="checkbox"/>	Post-secondary degrees
<input type="checkbox"/>	Post-secondary certificates (specify):
<input type="checkbox"/>	Other (Please Specify):
<input type="checkbox"/>	Other (Please Specify):

Certificates/Other Credentials

Check Here	Type
<input type="checkbox"/>	Recognized skill standards (specify):
<input type="checkbox"/>	Occupational Licensure (Specify):
<input type="checkbox"/>	Licensure Other (Specify):
<input type="checkbox"/>	Industry-recognized certificates (specify):
<input type="checkbox"/>	Registered Apprenticeship (specify):
<input type="checkbox"/>	Other (Specify):

For each locally recognized certificate/credential/other (other than those addressed above) please complete the section below. If the answer to number 1 is “Yes, complete numbers 2, 3 and 4.

1. Does the local area use a locally developed credential (Yes or No)?	
If yes:	
2. What is it called?	
3. Has it been adopted/sanctioned officially through local policy?	
4. What are your plans to modify it to meet the standards under Common Measures?	

Repeat for each additional locally recognized certificate/credential/other

1. Does the local area use a locally developed credential (Yes or No)?	
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If yes:

2. What is it called?	
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3. Has it been adopted/sanctioned officially through local policy?	
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4. What are your plans to modify it to meet the standards under Common Measures?