

Attention Eligible Non-Profits:

You're eligible to save money purchasing sustainable products through OSD's programs

Non-Profit Organizations meeting certain eligibility criteria may have two options for acquiring cost-effective sustainable products through the Operational Services Division (OSD): [Non-Profit Purchasing Programs](#) and the [Surplus Property Program](#).

Non-Profit Purchasing Programs

Non-Profit vendors providing human and social services under contract with the state are automatically added to the [List of Eligible Non-Profits](#). Other Non-Profit organizations receiving public funding may be added to the [Approved Non-Profits Receiving Public Funding List](#) by conducting an annual review of eligibility criteria, completing a simple application, and submitting qualifying documentation.

[Complete the application here.](#)



Statewide Contracts that Support Sustainable Purchasing:

FAC114: Janitorial Services, Environmentally Preferable

Requires the use of environmentally preferable cleaning products by all awarded contractors.

FAC118: Environmentally Preferable Cleaning Products, Programs, Equipment and Supplies

Cleaning chemicals and janitorial supplies on this contract meet environmentally preferable specifications verified through third-party certifications.

FAC122: Landscape Products, Parks and Recreation Equipment

Offering organic fertilizers, live plants and related products, and related specialty environmentally preferable products.

GRO40: Food Service Supplies and Equipment

Featuring high quality biodegradable and /or compostable bio-based products and energy-efficient foodservice equipment.

ITC73: IT Hardware and Services

Desktops, laptops, and related computer equipment, new or refurbished, with energy efficient and sustainable certifications.

OFF52: Office, School and Library Furniture, Accessories, and Services

Including options manufactured from recycled content or designed with reduced indoor air contaminants and chemicals. Please reach out to vendors for verification of third-party certifications prior to purchase.



Additional Resources

[COMMBUYS](#)

[COMMBUYS Basics for Non-Profits](#)

[Contact the OSD Help Desk](#)

[Environmentally Preferable Products Guide](#)



Sustainable and Low-Cost Option: Surplus Property

Acquiring used furniture or equipment through the State Surplus Property Office (SSPO) is another sustainable and cost-saving option available to eligible Non-Profits.

Review the [Surplus website](#) and contact the [State Surplus Property Office](#) to inquire about eligibility.

The SSPO is managed through OSD with the purpose of ensuring that the Commonwealth realizes the maximum benefit from state-owned property. Through this program, state agencies report items no longer needed or used; items then are made available to state agencies, municipalities, and qualified Non-Profits.

Non-Profit organizations are charged a small administrative fee for the transfer of surplus property. [View available items here.](#)