Non-Profit Sustainable Purchasing:

Eligible Non-Profits may save money purchasing sustainable products through OSD's programs

Non-Profit Organizations meeting certain eligibility criteria may have two options for acquiring cost-effective sustainable products through the Operational Services Division (OSD) Non-Profit Purchasing Programs and the Surplus Property Program.

Non-Profit Purchasing Programs

Non-Profit vendors providing human and social services under contract with the state are automatically added to the List of Eligible Non-Profits. Other Non-Profit organizations receiving public funding may be added to the Approved Non-Profits Receiving Public Funding List by conducting an annual review of eligibility criteria, completing a simple application, and submitting qualifying documentation. Complete the Non-Profit application.







Statewide Contracts that Support Sustainable Purchasing

FAC114 Janitorial Services, Environmentally Preferable — Requires the use of environmentally preferable cleaning products by all awarded contractors

FAC118 Environmentally Preferable Cleaning Products, Programs, Equipment and Supplies — Cleaning chemicals and janitorial supplies meet environmentally preferable specifications verified through third-party certifications

FAC122 Landscape Products, Parks and Recreation Equipment — Offering organic fertilizers, live plants and related products, and related specialty environmentally preferable products

GRO40 Food Service Supplies and Equipment — Featuring high-quality biodegradable and /or compostable bio-based products and energy-efficient foodservice equipment

ITC73 IT Hardware and Services — Desktops, laptops, and related computer equipment, new or refurbished, with energy efficient and sustainable certifications

OFF52 Office, School and Library Furniture, Accessories, and Services — Including options manufactured from recycled content or designed with reduced indoor air contaminants and chemicals

OFF53 Office Supplies – Recycled Paper & Battery Recycling — Requires 30% post-consumer recycled content for all copy paper and most envelopes and contains additional recycled content requirements for other office supplies

Sustainable and Low-Cost Option: Surplus Property

Acquiring used furniture or equipment through the State Surplus Property Office (SSPO) is another sustainable and cost-saving option available to eligible Non-Profits. Review the Surplus website and contact the State Surplus Property Office to inquire about eligibility.

The SSPO is managed through OSD with the purpose of ensuring that the Commonwealth realizes the maximum benefit from state-owned property. Through this program, state agencies report items no longer needed or used; items then are made available to state agencies, municipalities, and qualified Non-Profits. Non-Profit organizations are charged a small administrative fee for the transfer of surplus property. View available surplus items.

Additional Resources

COMMBUYS
COMMBUYS Basics for Non-Profits
Environmentally Preferable Products Guide
Contact the OSD Help Desk

OPERATIONAL SERVICES DIVISION
Commonwealth of Massachusetts