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**Commonwealth of Massachusetts
Division of Professional Licensure
Board of Registration of Social Workers**

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PROFESSIONAL LICENSURE

Public Session Meeting Minutes

Tuesday, February 23, 2021

TIME: 9:30 a.m.

ATTENDANCE: Dana Zais, Chair
Richard Powers, Vice Chair
Jeffrey Trant (arrived at 9:43 a.m.)
Melanie Robinson Findlay (left the meeting at 11:52 a.m.)
Shaynah Barnes Munro
Quanesha Boykins

STAFF: Brian Bialas, Executive Director
Kristina Gasson, Board Counsel
Alan Van Tassel, Investigator (arrived at 9:53 a.m.)

Pursuant to Governor Charles D. Baker's Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, s. 20, dated March 12, 2020, all board members and staff appeared by videoconference.

The meeting was called to order at 9:33 a.m.

Board Business

- **Public Meeting Minutes of January 26, 2021:** After a brief discussion, a motion was made by Ms. Zais, seconded by Ms. Barnes Munro, to approve the Public Meeting Minutes of January 26, 2021 with changes. The motion passed unanimously.
- **Executive Session Minutes of January 26, 2021:** After a brief discussion, a motion was made by Mr. Powers, seconded by Ms. Zais, to approve the Executive Session Minutes of January 26, 2021 with changes. The motion passed unanimously.
- **Adjudicatory Hearing Scheduled in 2018-000200-IT-ENF (NK) for 10 a.m., May 4, 2021:** Mr. Bialas reported on the scheduling of an adjudicatory hearing and asked whether any board members wish to attend. Ms. Zais volunteered to attend the hearing, and Mr. Powers volunteered to be an alternate.

Mr. Trant arrived at 9:43 a.m.



Application Review Interview

- **Negative Reference Interview**

- **Luz Marcano, Supervisor of LICSW Applicant Ronald Williams:** The Board interviewed Ms. Marcano regarding her supervision of Mr. Williams. Ms. Marcano stated that Mr. Williams gets group and individual supervision every week while working at the Veterans Administration. She also noted that Mr. Williams has been doing well under her supervision, has not had conflicts with his colleagues, and overall she has no concerns regarding his performance.

Mr. Van Tassel arrived at 9:53 a.m.

After a brief discussion, a motion was made by Ms. Boykins, seconded by Mr. Trant, to allow Mr. Williams to continue with the licensing process. The motion passed unanimously.

Application Review

- **Negative Reference Review**

- **Lauren Bishop, Applicant for LICSW:** After a brief discussion, the Board directed staff to invite Ms. Bishop's supervisor to a meeting for an interview.

- **Experience Review**

- **Mary Burke, Applicant for LICSW:** After a brief discussion, a motion was made by Ms. Robinson Findlay, seconded by Mr. Powers, to deny Ms. Burke's application because (1) telephone supervision was not accepted by the Board when she received it; and (2) Ms. Burke is unable to identify experience hours with Massachusetts clients separate from experience hours with clients in other states. The motion passed unanimously.

Executive Session (Closed Session under G.L. c. 30A, s. 21(a)(7) to comply with G.L. c. 4, s. 7, para. 26(c) and G.L. c. 214, s. 1B, to review sensitive medical information)

At 10:09 a.m., a motion was made by Ms. Robinson Findlay, seconded by Ms. Boykins, to exit the public meeting and enter into a closed executive session under G.L. c. 30A, s. 21(a)(7) to comply with G.L. c. 4, s. 7, para. 26(c) and G.L. c. 214, s. 1B, to review sensitive medical information as part of an interview for a petition for reinstatement and for an application review. The motion passed unanimously by a roll call vote.

At 11:03 a.m., a motion was made by Ms. Robinson Findlay, seconded by Mr. Powers, to exit executive session and enter into a closed investigative conference under G.L. c. 112, s. 65C to discuss a settlement offer and cases. The motion passed unanimously by a roll call vote.

Investigative Conference (Closed Session under G.L. c. 112 s. 65C)

Settlement

2020-000140-IT-ENF (ML): Gave direction to prosecutor

Cases

2020-000451-IT-ENF (MF): Refer to Office of Investigations
2020-001248-IT-ENF (LF): Dismiss. Ms. Zais recused herself from consideration of the case.

Ms. Robinson Findlay left the meeting at 11:52 a.m.

2020-001008-IT-ENF (TD):	Refer to Office of Prosecutions
2020-001116-IT-ENF (LM):	Refer to Office of Prosecutions
2020-001539-IT-ENF (JD):	Dismiss
2020-001592-IT-ENF (WH):	Dismiss
2020-001637-IT-ENF (JZ):	Dismiss
2020-001674-IT-ENF (JG):	Refer to Office of Prosecutions
2020-001685-IT-ENF (MB):	Dismiss with advisory letter
2020-001699-IT-ENF (NI):	Invite respondent to next meeting
2020-001708-IT-ENF (AJ):	Tabled
2020-001730-IT-ENF (KF):	Refer to Office of Prosecutions

Adjournment

At 12:39 p.m., a motion was made by Ms. Barnes Munro, seconded by Ms. Zais, to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 12:58 p.m.

The above Minutes were approved at the public meeting held on March 23, 2021.



Brian Bialas, Executive Director

List of Documents Used During the Public Meeting:

- Agenda for Meeting of February 23, 2021
- Public Meeting Minutes of January 26, 2021
- Executive Session Minutes of January 26, 2021
- LICSW Application of Ronald Williams
- Documents regarding Negative Reference from LICSW Application of Lauren Bishop
- Documents regarding LICSW Application of Mary Burke