**Template for results with no measurable Lead concentrations and Copper Results below Action Levels**

**[Insert date]**

To the Students, Families, and Staff of [insert school/early education and care facility name]:

On [insert date] samples were collected from all taps and fixtures used for drinking, cooking and medical uses at [insert school/early education and care facility name]. Samples were taken at each tap or fixture for both a first draw sample with the water standing in the tap overnight as well as a flushed sample after the tap was run. For information on sample collection procedures for school samples please see: <https://www.mass.gov/guides/sampling-for-lead-and-copper-at-schools-and-childcare-facilities>

**We are pleased to report that all samples taken from our taps and fixtures contain no measurable lead concentrations and are below the Massachusetts Action Levels for copper in drinking water.**

In accordance with the USEPA’s Revised 3Ts Manual, MassDEP’s LCCA program recommends that schools and early education and care programs evaluate and remediate all taps/fixtures used for drinking, food preparation or medical uses with lead results above the Massachusetts certified laboratory detection limit of 1ppb until the lowest possible concentration of lead is achieved**.** The Massachusetts Action Level for copper in drinking water is 1.3 milligrams per liter (also known as parts per million).

For MassDEP information on lead and copper in drinking water see:

Lead: <https://www.mass.gov/lead-in-drinking-water>

Copper: <https://www.mass.gov/doc/fact-sheet-copper-and-your-health>

For Massachusetts Department of Public Health information on Lead and Copper see: <https://www.mass.gov/orgs/childhood-lead-poisoning-prevention-program>

***A Reminder****:* The water system at the school is not unlike water systems found in other buildings. Older plumbing systems and fixtures, especially, can contain lead pipes or solder that can allow lead to enter tap water. Plumbing systems also contain copper. If you have questions about lead or copper in your home’s water supply, and are using a private well, you can have your water tested. If you are receiving water from a public water system (i.e., if you pay a water bill) you can call your local water department for information or check the Consumer Confidence Report sent out by the public water supplier annually.

If you have any questions on this information please contact at .

Sincerely,

[Insert signature and title]