

# Mass Workforce Issuance

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**Workforce Issuance No. 12-05**

☐ Policy ☒ Information

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**To:** Chief Elected Officials  
Workforce Investment Board Chairs  
Workforce Investment Board Directors  
Title I Administrators  
Career Center Directors  
Title I Fiscal Officers

**cc:** WIA State Partners

**From:** George Moriarty, Director  
Department of Career Services

**Date:** January 11, 2012

**Subject:** **TORQ (Transferable Occupational Relationship Quotient) Software Training**

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**Purpose:** To notify Local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners of TORQ training sessions scheduled for February 2012

**Background:** The Reemployment Eligibility Assessment (REA) grant allowed the Department of Career Services to purchase Transferable Occupational Relationship Quotient (TORQ), a product of Workforce Associates, Inc. software for use by all One-Stop Career Centers. TORQ will allow career center staff to analyze transferability of job skills based on an analysis of previous work history in light of current labor market conditions. The software assists workers to move between occupations efficiently and to identify potential new employment options, based on the transferability of their knowledge, skills and abilities. The analysis provides a fit to compatible jobs based on O\*NET skill sets and allows real-time matches to several internet job search engines. Massachusetts specific labor market information has already been uploaded to TORQ and the state job bank will be made accessible.

Bill Johnston and Brian Hartz from TORQworks conducted training in March of 2011. At our request they will be conducting additional training sessions, (see chart, below).

There are limited seats available in the three locations.

- **The morning sessions in Lowell and Fall River are for Veteran staff only. It is mandatory that each LVER and DVOP attend one of these sessions.**
- The afternoon sessions in Fall River and Lowell are open to all Career Center staff. Seating is limited and preference will be given to Career Centers who are currently using TORQ effectively and/or have submitted a plan on how they will use TORQ more fully after the training.
- Both sessions in Pittsfield are open to all career center staff. Although TORQ was purchased to be used with REA/RES customers and staff members who work with REA/ RES customers should be given priority. Any career center staff member that will be assisting customers with TORQ are encouraged to attend training..

### **TORQ February Training Schedule**

| <b>DATE</b> | <b>SESSION</b>   | <b>LOCATION</b>                |
|-------------|--|--------------------------------|
| 02/07/2012  | 9:30 a.m. to 12:00 p.m. <b>OR</b><br>2:00 p.m. to 4:30 | Fall River                     |
| 02/08/2012  | 9:30 a.m. to 12:00 p.m. <b>OR</b><br>2:00 p.m. to 4:30 | Career Center of<br>Lowell     |
| 02/21/2012  | 9:30 a.m. to 12:00 p.m. <b>OR</b><br>2:00 p.m. to 4:30 | BerkshireWorks -<br>Pittsfield |

**As seating is limited, registrations may be limited to only 3 per Career Center or more if room allows.**

Refreshments will not be provided.

#### **Action**

**Required:** Please disseminate this information and assure that all appropriate staff registers for their choice of training sessions.

#### **Registration**

**Information:** Please complete the attached Registration Form (use only the attached form) and return to [dgambon@detma.org](mailto:dgambon@detma.org)

**The deadline for is Friday, January 28.**

**Inquiries:** Questions regarding this training should be directed to Donna Gambon at [dgambon@detma.org](mailto:dgambon@detma.org) 617-626-5053.