

MASSACHUSETTS WORKFORCE DEVELOPMENT SYSTEM

Mass Workforce Issuance

100 DCS 13.110

☐ Policy ☒ Information

To: Chief Elected Officials
Workforce Development Board Chairs
Workforce Development Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Operations Managers

cc: WIOA State Partners

From: Alice Sweeney, Director
Department of Career Services

Date: January 6, 2017

Subject: **Trade Adjustment Assistance Mileage Reimbursement Rate Change**

Purpose: To notify Local Workforce Development Boards, One-Stop Career Center Operators and other workforce partners of a change in the mileage reimbursement rate for Trade Program customers.

Background: Pursuant to 5 U.S.C. 5707(b) the General Services Administration sets the Federal travel reimbursement rates. The Trade Adjustment Assistance program regulation at 617.28(b) requires Trade eligible customers who are participating in approved training programs outside their normal commuting area to be reimbursed for travel costs at an amount not to exceed the lesser of the actual cost of transportation by the least expensive means that is reasonably available or the cost per mile at the prevailing mileage rate authorized under the Federal Travel regulations. The Federal rate decreased from 0.54 cents per mile to 0.535 cents per mile effective January 1, 2017.

The Massachusetts Trade Adjustment Assistance program will reimburse Trade customers eligible for travel cost reimbursement at the new rate of 0.535 cents per mile for use of a privately owned vehicle and 0.505 for motorcycles. The announced change is effective as of January 1, 2017.

Action

Required: Please assure that all appropriate staff is notified of the contents of this issuance.

Effective: January 1, 2017

Inquiries: Any questions related to this information should be directed to Beth Goguen at Elizabeth.M.Goguen@MassMail.State.MA.US or 617- 626-6007.