**Toxics Reduction Task Force**

***Alternative Approval for Environmentally Preferable Products/Equipment for***

***FAC118: Environmentally Preferable Cleaning Products, Programs, Equipment, and Supplies***

**4/6/2022**

**Purpose:** Existing vendors may receive an alternative approval from the Toxics Reduction Task Force to sell specialty products or innovative technologies or services on Statewide Contract FAC118: Environmentally Preferable Cleaning Products, Programs, Equipment and Supplies ([FAC118](https://www.mass.gov/service-details/facilities-maintenance-repair-and-services)). To be eligible for review, the product/technology/service must have a compelling reason to be considered for an alternative approval – it either falls outside the existing specifications or specific categories. The product/technology/service must be in existing use in the marketplace.

**Overview of Process:** An existing vendor that would like to include a product or service on FAC1185, which does not currently have a specification, may submit this form to the Toxics Reduction Task Force for review. This is not meant for existing product or service categories which have clear specifications. Once the Toxics Reduction Task Force has approved a product or service, the approval will apply to the product or service for use on the contract by any vendor.

**How to Complete Application:** Email this completed application and requested documentation to Julia Wolfe, Director of Environmental Purchasing at the Operational Services Division at Julia.wolfe@mass.gov. All information must be submitted electronically.

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**APPLICATION**

This form must be submitted by the vendor [not a manufacturer] to provide the proper information. Vendor may want to work with the manufacture to receive the correct information, as incomplete submittals will be returned without review. Once the full application has been received by OSD, an email will be sent to the vendor verifying the submittal and next steps. Please provide the following:

1. Name of Vendor Submitting Alternate Approval: Click here to enter text.
2. Vendor Contact information (Name, Title, email, phone number): Click here to enter text.
3. Name of Product/Technology/Service: Click here to enter text.
4. Is this a ☐product ☐technology ☐service (please select all that apply)
5. Product Type(s), Style(s) or Model(s): Click here to enter text.
6. Name of Product/Technology Manufacturer or Service Provider: Click here to enter text.
7. Manufacturer Contact & Title: Click here to enter text.
8. Manufacturers full address: Click here to enter text.
9. Manufacturer email and telephone: Click here to enter text.
10. Description of Product/Technology/Service: This includes the brand name, product code, product description, grade, color, size (dimension) and weight (if applicable) and MSRP price.

Click here to enter text.

1. Describe in detail why this does not fall within the current specifications for FAC118 – these specifications may be found in [the FAC118 MBPO in COMMBUYS](https://www.commbuys.com/bso/external/purchaseorder/poSummary.sdo?docId=PO-22-1080-OSD03-SRC3-24779&releaseNbr=0&external=true&parentUrl=close) by navigating to ‘Additional Attachments’ and viewing *Attachment A: Mandatory Specifications and Desirable Criteria* of the RFR.

Click here to enter text.

1. Is this request for an On-Site Generation Unit of Disinfectants and Sanitizers? If so, please see requirements below.

☐yes ☐no

1. Please provide the following documentation along with this application:

☐Marketing Materials for Product (please attach electronically or provide a link)

☐SDS for product (if applicable)

☐EPA Registration Number or an EPA Establishment Number (if applicable)

☐Performance Testing Data that has been completed by a 3d party.

For On-Site Generation Unit of Disinfectants and Sanitizers, must also include:

☐ For hypochlorous acid generators, must include independent documentation of the pH of the solution over time to prove it maintains a pH of 4-6.5.

☐ For other disinfectant generation units must disclose the efficacy the equipment provides and include independent documentation. This includes but is not limited to the manufacture’s technical data sheet, the safety data sheet (SDS) for the raw materials and the end product, and efficacy information against bacteria, virus and fungi.

☐ Confirmation that all devices meet Federal, State and Local requirements for its use.

The questions listed above help us to determine whether to move forward with the assessment. The Task Force may ask for additional information to properly evaluate your request. Some of the data that may be requested (depending on the product, service, or technology) could include, but not limited to, detailed information on the following:

* Acute Toxicity
* Skin and Eye Irritation
* Carcinogens, Mutagens, Teratogens and Reproductive or Developmental Toxins
* Ingredients that Cause Asthma
* Skin Sensitizers
* Skin Absorption
* Ozone Depleting Compounds
* VOC Content
* Inhalation Toxicity
* Chronic Inhalation Toxicity
* Chamber Testing
* Toxicity to Aquatic Life
* Bioaccumulating Compounds
* Aquatic Biodegradability
* Eutrophication
* Combustibility
* Fragrances, and disclosing all fragrance ingredients
* Color Components
* Optical Brighteners
* Concentrates
* Closed Dilution-Control System and Concentrates
* Products Containing Enzymes
* Products Containing Microorganisms
* Animal Testing
* Packaging Requirements
* Certification & Labeling Requirements
* Quality Control/ Assurances

**Questions?** Please contact Julia Wolfe, Director of Environmental Purchasing at the Operational Services Division, Julia.wolfe@state.ma.us.