



Commonwealth of Massachusetts  
Executive Office of Health and Human Services  
[www.mass.gov/masshealth](http://www.mass.gov/masshealth)

## UNLISTED CPT CODE FORM

This form is for providers who are submitting claims with unlisted current terminology procedure (CPT) codes that require manual pricing. Complete this form and then upload it along with supporting medical records to the Provider Online Service Center. Use delay reason code 11, so your claim will suspend for review. If you do not complete the form, submit all required content, and use reason code 11, your claim will be denied.

Date of Service:

Member ID:

Submitting Provider NPI:

**Unlisted CPT Code(s) Billed:**

Existing CPT code(s) most closely related to services rendered; similar in effort, complexity and Relative Value Unit (RVU).

Describe the procedure performed and why it doesn't meet the requirements to bill a CPT code in the existing code set. Include an explanation of the procedure, the benefit or need for performing the service as it was done, time, effort, complexity and any other pertinent information: