

USER GUIDE | COLA



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PROSPER

(1) Submitting COLA Base to PERAC in PROSPER

In This Section

- ✓ 1.1 Introduction
- ✓ 1.2 Submitting COLA Base
- ✓ 1.3 Submitting COLA Percentage
- ✔ 1.4 COLA History
- ✓ 1.5 Contact Information

1.1 Introduction

This module of PROSPER will be the principal method for submitting the yearly COLA percentage to PERAC. It will also be the method used for submitting the COLA Base along with supporting documentation to PERAC.

Once the Administrator is logged into their PROSPER account, they will have access to the **Admin** tab (must be logged in as an Administrator in order to have access to the Admin tab).

STAT	ТЕ	Massachusetts Public Employee R	tirement Administration Commission	Hello, Board Member22145	Sign Out
Tasks Complance Finance	Refinements Active Users Change Address CoLA Base CoLA Base CoLA Base CoLA Base CoLA %	ission Home			
Benefits Of Disability	COLA Submissio	Created 7/11/2023	Year 2023	Status Complete	
IISII 91A		7/25/2023	2023	No Response	
Members		7/25/2023	2023	Submitted Submitted	
Documents	5	7/27/2023	2023	No Response	
Admin		7/27/2023	2023	Complete No Response	
Directory		7/31/2023	2023	Complete	

Figure 1.1.1: Admin Tab

1.2 Submitting the COLA Base

Once the Administrator is logged into PROSPER and the **Admin** tab is selected, the **COLA Base** tab can be found under the list of **Refinements** in the shaded column.

STAT	E	Massachusetts Public Employee Reti	irement Administration Commission	Hello, Board Member22145 Sign Out
Tasks	Active Users	COLA Base Submission Home		
Finance	COLA Base COLA% COLA History	Create COLA Submission		
Benefits	1	COLA Submissions Created	Year	Status
Disability	_	7/11/2023	2023	Complete
11511 91A		7/25/2023	2023	No Response
A Members		7/25/2023	2023	Submitted
Documents		7/27/2023	2023	Submitted
* Admin		7/27/2023	2023	Complete
Directory		7/31/2023	2023	No Response
Memos		7/31/2023	2023	Complete

Figure 1.2.1: Accessing the COLA Base Tab

- 1. Under the **Refinements** section, select the **COLA Base** tab.
- 2. Click on Create COLA Submission button.

Figure 1.2.2: Initiating a COLA Base Submission

STATE		Massachusetts Public Employee Retirement	Administration Commission		Hello, Board Memberzz145	Sign Out
Tasks	COLA Base Submission					
Compliance	Notes					
Finance	Comments		Date	Updated By	Document	
Ħ			Not found			
Benefits Qy					Add	New
Disability ISII 91A	COLA Base Amount." 12000.00					
	COLA Base Submission Documents					
Documents	Forms	Complete	Attachments			
* Admin	Minutes of Board Approval Vote	•				
	Minutes of Town/City Approval Vote	•				
Directory			Submit			

1. Fill in the COLA Base Amount and Effective Date in these fields.

COLA Base Submission Documents: Board Approval Vote Minutes

Figure 1.2.3: How to Attach Board Approval Vote Minutes

	Massachusetts Public Employee Retirement Administration Commission	Hello, Board Member22145
COLA Base Submission	×	
	Minutes of Board Approval Vote (Please Attach)	
Notes	No attachments uploaded.	
Comments	Add Attachment 2	Jy Document
		Add N
COLA Base Amounts COLA Base Submission Documents		
Forms	Complete Attachments	
Minutes of Board Approval Vote	•	
Minutes of Town/City Approval Vote	0	
	Submit	

- To attach the board approval vote minutes, click on the Minutes of Board Approval Vote link found under the COLA Base Submission Documents box.
- 2. A Minutes of Board Approval Vote pop-up box will appear. Click on Add Attachment in the pop-up box.

Figure 1.2.4: Browsing for Board Approval Vote Minutes File

COLA Base Submission		
Notes	Cancel	
	Add Attachment	
COLA Base Submission Documents		
Forms	Complete Attachments	
	0	
	0	

3. Click the **Browse** button to find the correct file on your computer to upload.

📙 My New PC 🔷 ^	Name	Date modified	^	
📑 Videos	🔤 ADS Iraining	1/1//2023 6:44 PM		
	Accounting Close Interest EXAMPLE	1/6/2023 11:56 AM		
This PC	👼 Annual Statement EXAMPLE	1/6/2023 11:56 AM		
🧊 3D Objects	🚾 CashBooks EXAMPLE	1/6/2023 11:56 AM		
Desktop	Investors and Consultants EXAMPLE	1/6/2023 11:56 AM		
Documents	Supplement Schedule EXAMPLE	1/6/2023 11:56 AM		
Downloads	COLA & COLA BASE Information	11/2/2022 12:10 PM		4
Music	Calculations - Member Survivor NON Spouse	8/22/2022 1:35 PM		
Picturos	🧰 License	8/8/2022 1:27 PM		
	🧰 CMG Connect Training Cert	8/8/2022 1:27 PM		
Videos	🧰 Code of Conduct	8/8/2022 1:26 PM		
📢 Windows (C:)	🚾 CORI Acknowledaement	8/8/2022 1:25 PM	~	
*	<		>	
File na	me: COLA & COLA BASE Information	lobe Acrobat Document	~	

Figure 1.2.5: Locating and Opening File on Your Computer

- 4. Locate the file and select it.
- 5. Once file selected, click on the **Open** button.

Figure 1.2.6: Adding / Removing the Attachment

VCOLABaseSubmission/9	LA/COLABaseSubmission/9
Public Employee Retirement Administration Commission	tts Public Employee Retirement Administration Commission
Attachment Upload 9	×
COLA & COLA BASE Information.pdf Browse	Minutes of Board Approval Vote (Please Attach)
Cancel Add Attachment 6	COLA & COLA BASE Information.pdf 📑 Remove 7
Add Attachment	-

- 6. The **Attachment Upload** pop-up box will appear. Click the **Add Attachment** button to attach the file with the board approval vote minutes.
- 7. Once the file is attached, the Minutes of Board Approval Vote pop-up window will appear. The name of the file that you have attached will appear so that you can make sure it is the correct file. You can either X out of this window if it looks okay or you can remove the file if you have attached the wrong document by clicking on the Remove link.



Figure 1.2.7: Upload of Board Approval Vote Minutes Complete

8. There should be a **GREEN checkmark** and a **Document icon** next to the **Minutes of Board Approval Vote** under the COLA Base Submission Documents box indicating that the file is now attached.

COLA Base Submission Documents: Town/City Approval Vote Minutes



COLA Base Submission		×		
Notes	Minutes of Town/City A	pproval Vote (Please Attach)		
Comments	No attach	ments uploaded.	Updated By	Document
	Add Attachment	2		Add N
COLA Base Amount." 12000.00 Effective Date." 01/01/2024				
COLA Base Submission Documents				
Forms	Complete A	Attachments		
Minutes of Board Approval Vote	۲	1		
Minutes of Town/City Approval Vote	Θ			
		Submit		

- To attach the town/city approval vote minutes, click on the Minutes of Town/ City Approval Vote link found under the COLA Base Submission Documents box.
- 2. A Minutes of Town/City Approval Vote pop-up box will appear. Click on Add Attachment in the pop-up box.



Figure 1.2.9: Browsing for Town/City Approval Vote Minutes File

3. Click the Browse button to find the correct file on your computer to upload.

Figure 1.2.10: Locating and Opening File on Your Computer

ganize 👻 Ne	w fold	er			?		
📙 My New PC	^		Name	Date modified	^		
Videos			, , 55 indianing	17 117 EVED 0.111 IM			
Videos			Accounting Close Interest EXAMPLE	1/6/2023 11:56 AM			
This PC			🧰 Annual Statement EXAMPLE	1/6/2023 11:56 AM			
🧊 3D Objects			🧰 CashBooks EXAMPLE	1/6/2023 11:56 AM			
Desktop			Investors and Consultants EXAMPLE	1/6/2023 11:56 AM			
			Supplement Schedule EXAMPLE	1/6/2023 11:56 AM		r	
Documents			📴 COLA & COLA BASE Information	11/2/2022 12:10 PM			
Downloads			🕺 Calculations - Member Survivor NON Spouse	8/22/2022 1:35 PM			
Music			🚾 License	8/8/2022 1:27 PM			
Pictures			🧰 CMG Connect Training Cert	8/8/2022 1:27 PM			
yideos			🧰 Code of Conduct	8/8/2022 1:26 PM			
🔱 Windows (C:)			🧰 CORI Acknowledgement	8/8/2022 1:25 PM	~		
	\sim	<			>		
	File <u>n</u> a	ime:	COLA & COLA BASE Information V Add	obe Acrobat Document	\sim		
			5	<u>O</u> pen Cancel			

4. Locate the file and select it.

5. Once file selected, click on the **Open** button.

Figure 1.2.11: Adding / Removing the Attachment

A/COLABaseSubmission/9	DLA/COLABaseSubmission/9
s Public Employee Retirement Administration Commission	etts Public Employee Retirement Administration Commission
Attachment Upload 🖲 🛛 🕹	×
COLA & COLA BASE Information.pdf Browse	Minutes of Town/City Approval Vote (Please Attach)
Cancel Add Attachment 6	COLA & COLA BASE Information.pdf 🛛 🖹 Remove
Add Attachment	INVENUENU
Add Attachment	- 1901

- 6. The **Attachment Upload** pop-up box will appear. Click the **Add Attachment** button to attach the file with the board approval vote minutes.
- 7. Once the file is attached, the Minutes of Town/City Approval Vote pop-up window will appear. The name of the file that you have attached will appear so that you can make sure it is the correct file. You can either X out of this window if it looks okay or you can remove the file if you have attached the wrong document by clicking on the Remove link.

Figure 1.2.12: Upload of Town/City Approval Vote Minutes Complete

STATE		Massachusetts Public Employee Retiremen	t Administration Commission		Hello, Board Member22145	Sign Out
A Tasks	COLA Base Submission					Â
Compliance	Notes					=
El Finance	Comments		Date	Updated By	Document	
Benefits			Not found			
U Disability					Add	New
IISII 91A	Effective Date:* 01/01/2024					. 1
A Members						- 1
	COLA Base Submission Documents					
Documents	Forms	Complete	Attachments			
* Admin	Minutes of Board Approval Vote	0	1			- 1
Directory	Minutes of Town/City Approval Vote	٢	1	8		- 1
Memos			Submit 9			- 1

- There should be a GREEN checkmark and a Document icon next to the Minutes of Town/City Approval Vote found under the COLA Base Submission Documents box indicating that the file is now attached.
- 9. Click the **Submit** button once all documents have been uploaded.

Figure 1.2.13: Submission Complete

STATE		Massachusetts Public Employee Retirem	ent Administration Commission		Hello, Board Member22145	Sign Out
Tasks	COLA Base Submission					
Compliance	Notes					
Finance	Comments		Date	Updated By	Document	
æ			Not found			
Benefits					Add	New
Disability						_
11511 91A	COMPLETE: COLA Base Submission has been succes	sfully submitted to PERAC.		10		
	COLA Base Amount:* \$13.000.00			10		_
Members	Effective Date:* 1/1/2024					
Documents	COLA Base Submission Documents					- 1
Admin	Forms	Complete	Attachments			
	Minutes of Board Approval Vote	0	1			- 1
P	Minutes of Town/City Approval Vote	0	1			- 1
Memos						

10. A **Green COMPLETE** box with a checkmark should appear that states that the COLA Base submission was successfully submitted to PERAC.

If PERAC Needs More Information

😵 Unified Access Portal - CGI 🛛 🗙 🛛 😰 Mail - kristy.batchelder@cgi.com 🗴 🗎 😋 Untitled query - Boards × PROSPER - Board Portal × + ٥ ← → C ▲ Not secure | https://10.3.1.68:8070/BoardPortal/Admin/COLABase ९ 🖻 ☆ 🔲 😩 : Massachusetts Public Employee Ret ñ Refinements COLA Base Submission Home Active Users 0 Change Addres Create COLA Submission COLA History COLA Submissions y 7/11/2023 2023 Complete No Response 7/25/2023 2023 4 7/25/2023 2023 Submitted 2023 Submitted ₽ 7/27/2023 No Response * Complete 2023 No Response 7/31/2023 2023 7/31/2023 2023 Complete Ð 8/22/202; 2023 1

Figure 1.2.14: What if PERAC Needs More Information?

- If PERAC needs more information in regards to the submission, Need More Information will appear under the Status column of the list of COLA Submissions.
- 1. Click on the submission to see what needs to be done.

Figure 1.2.15: ALERT Screen

STATE		Massachusetts Public Employee Retireme	nt Administration Commission		Hello, Board Memberzz145 Sig
nsks	COLA Base Submission				
plance	Notes				
ance	Comments		Date	Updated By	Document
Ð			Not found		
refits උ			2		Add New
si pA mbers	ALERT - This COLA Base Submission Needs More Info. Pats Testing COLA Base Amount*	ick M Charles requested the following on	8/22/2023:		
ments	Effective Date.* 01/01/2024				
min	COLA Base Submission Documents				
ctory	Forms	Complete	Attachments		
E Innos	Minutes of Board Approval Vote	0	1		
	Minutes of Town/City Approval Vote	٢	1		
			Submit 3		

- 2. Look at the comment from PERAC and make the appropriate change(s). The **ALERT** box will describe what actions need to be taken.
- 3. Click on the **Submit** button when finished.

	Massachusetts	Public Employee Retireme	nt Administration Commission		Hello, Board Member22145
COLA Base Submission					
Comments			Date	Updated By	Document
			Not found		
					Add M
COMPLETE: COLA Base	e Submission has been successfully submitted to i	PERAC.	4		
COMPLETE: COLABa COLABase Amount.* \$13,0000 Effective Date.* 1/1/2024	e Submission has been successfully submitted to i	PERAC.			
COMPLETE: COLABas COLABase Amount: \$13,000,0 Effective Date: 1/1/2024 COLA Base Submission Do Forms	s Submission has been successfully submitted to i	PERAC.	Attachments		
COMPLETE: COLABas COLABase Armount.* \$13,0000 Effective Date.* 1/1/2024 COLABase Submission Do Forms Minutes of Board Approval	e Submission has been successfully submitted to i uments	PERAC. Complete	4 Attachments ₽ 1		

Figure 1.2.16: COLA Base Successfully Submitted

4. There should be a **GREEN COMPLETE checkmark** in the green shaded box if the COLA Base Submission was successfully submitted to PERAC.

Figure 1.2.17: Status Complete

STAT	E	Massachusetts Public Employee Retire	ment Administration Commission	Hello, Board Member22145 Sign Out
A Tasks	Refinements Active Users	COLA Base Submission Home		
Compliance El Finance	Coll & History	Create COLA Submission		
Benefits	CODATIBIOTY	COLA Submissions		
Q,		Created	Year	Status
Disability		7/11/2023	2023	Complete
91A		7/25/2023	2023	No Response
A Members		7/25/2023	2023	Submitted
B		7/27/2023	2023	Submitted
Documents		7/27/2023	2023	No Response
Admin		7/27/2023	2023	Complete
Directory		7/31/2023	2023	No Response
B		7/31/2023	2023	Complete
1990 MOS		8/22/2023	2023	Complete 5

5. The Status will change to **Complete** once the COLA Submission is successfully submitted.

1.3 Submitting COLA Percentage

Once the Administrator is logged into PROSPER and the **Admin** tab is selected, the **COLA %** tab can be found under the list of **Refinements** in the shaded column.

Figure 1.3.1: Accessing the COLA % Tab

STAT	Έ	Massachusetts Public Employee Ret	tirement Administration Commission	Hello. Board Member22145 Sign Out
Tasks	Active Users	COLA Percentage Submission Home		
Compliance Finance	Cola Base Cola X	Create COLA Percent Submission		
Benefits	COLA History	COLA Percent Submissions		
0,		Created	Year	Status
Disability		7/11/2023	2023	Need More Information
<u>11\$11</u> 91A		7/13/2023	2023	Need More Information
& Members		7/27/2023	2023	Complete
		7/27/2023	2023	Complete
Documents		7/31/2023	2023	Complete
Admin				
Memos				

- 1. Under the **Refinements** section, select the **COLA %** tab.
- 2. Click on Create COLA Percent Submission button.

Figure 1.3.2: Initiating a COLA % Submission

STAT	E		Massachusetts Public Employee Retirement Adr	inistration Commission			Helio. Board Member22145	Sign Out
A Tasks	Refinements							i i
0	Active Users	COLA %						
Compliance	Change Address	Mater						
	COLA Base	Notes						
Finance	COLA%	Comments		Date		Updated By	Document	
Ħ	COLA History			Not found				
Benefits							Ac	id New
Q,								
Disability ISI 91A Members		COLA %.*	1					
Ð		COLA Percentage Submissio	n Documents					
Documents		Forms	Com	lete Attachment:	5			
* Admin		Minutes of Board Approval Vo	te C	1				
Directory Memos				Submit				

1. Fill in the COLA % and Date of Vote in these fields.



NOTE: The percentage should be less than 3%.

Figure 1.3.3: COLA % Documents – Board Approval Vote Minutes

STAT	E	Massachusetts Public Employee Retirement Administration Commission		Helio, Board Member22145	Sign Out
A Tasks	Refinements				í
0	Active Users	COLA %			
Compliance	Change Address				
	COLA Base	Notes			
Finance	COLA%	Comments Date	Updated By	Document	
Benefits	COLA History	Not found			_
Q,				Add	New
Disability		COLA %.* 4.00			
91A		Date of Vote.* 06/16/2023			
		COLA Percentage Submission Documents			
Documents		Forms Complete Attachments			
* Admin		Minutes of Board Approval Vote			
Directory		Submit	•		
Memos					

 To attach the board approval vote minutes, click on the Minutes of Board Approval Vote link found under the COLA Percentage Submission Documents box.

Figure 1.3.4: How to Attach Board Approval Vote Minutes

STAT	E					
A Tasks	Refinements			×		i i i
•	Active Users	COLA %	Minutes of Board Approval Vote (Please Atte	ich)		
Compliance		Makes				
	COLA Base	Notes	No attachments uploaded.			
Finance		Comments			Updated By	Document
Benefits	COLA History		Add Attachment	2		
0.						Add New
Disability						
		400_1% Date of Vote* 06/16/2023				
Documents		COLA Percentage Submission Documents				
*		Forms	Complete Atta	hments		
Admin		Minutes of Board Approval Vote	Θ			
Directory Memos			Subm			

2. A Minutes of Board Approval Vote pop-up box will appear. Click on Add Attachment in the pop-up box.

Figure 1.3.5: Browsing for Board Approval Vote Minutes File

	Attachment Upload 🕄	×	×
Min	No file selected	rse	3
	Cancel		

3. Click **Browse** in the pop-up box to locate the file to attach.



Figure 1.3.6: Locating and Opening File on Your Computer

- 4. Locate the file and select it.
- 5. Once file selected, click on the **Open** button.

Figure 1.3.7: Adding / Removing the Attachment

Public Employee Retirement Administration Commission Attachment Upload 0	×	rtis Public Employee Netirement Administration Commission
COLA & COLA BASE Information.pdf Browse Cancel Add Attachment	6	Minutes of Board Approval Vote (Please Attach) COLA & COLA BASE Information.pdf
Add Attachment		Not found

- 6. The **Attachment Upload** pop-up box will appear. Click the **Add Attachment** button to attach the file with the board approval vote minutes.
- 7. Once the file is attached, the Minutes of Board Approval Vote pop-up window will appear. The name of the file that you have attached will appear so that you can make sure it is the correct file. You can either X out of this window if it looks okay or you can remove the file if you have attached the wrong document by clicking on the Remove link.



Figure 1.3.8: Upload of Board Approval Vote Minutes Complete

- 8. There should be a **GREEN checkmark** and a **Document icon** next to **Minutes** of **Board Approval Vote** found under the COLA Percentage Submission Documents box indicating that the file is now attached.
- 9. Click the **Submit** button once all documents have been uploaded.

Figure 1.3.9: Submission Complete

STAT	re	Massac	husetts Public Employee Retirement Administratio	n Commission		Hello, Board Memberzz145	Sign Out
Tasks	Refinements Active Users	COLA %					^
Compliance	Change Address COLA Base	Notes					
Finance	COLA%	Comments		Date	Updated By	Document	
Ħ	COLA History			Not found			_
Benefits						Ade	1 New
Disability							_
11511 91A		COMPLETE: COLA Percent Submissio	n has been successfully submitted to PERAC.				
		COLA %* 4.00 %				10	_
Members		Date of Vote:* 6/16/2023					
- United and a second s		COLA Percentage Submission Document	ts				
Admin		Forms	Complete	Attachments			
		Minutes of Board Approval Vote	0	1			
Directory					Í .		

10. There should be a **Green COMPLETE checkmark** in the green shaded box that states that the COLA Percent submission was successfully submitted to PERAC.

If PERAC Needs More Information

Figure 1.3.10: What if PERAC Needs More Information?

STAT	TE .	Massachusetts	Public Employee Retirement Administration Commission	Hello, Board Member22145 Sign Out
Tasks Compliance	Refinements Active Users Change Address	COLA Percentage Submission Home		
E Finance	COLA Base COLA %	Percent Submission		
Benefits	Coortinating	COLA Percent Submissions		
Q		Created	Year	Status
Disability		7/11/2023	2023	Need More Information
11511 91A		7/13/2023	2023	Need More Information
A Members		7/27/2023	2023	Complete
B		7/27/2023	2023	Complete
Documents		7/31/2023	2023	Complete
Admin		8/22/2023	2023	Need More Information
Directory				
Memos				

- If PERAC needs more information in regards to the submission, Need More Information will appear under the Status column of the list of COLA Percent Submissions.
- 1. Click on the submission to see what needs to be done.

STAT	E	Massachusetts Pub	olic Employee Retirement Administration Con	mission		Hello, Board Memberzz145	Sign Out
A Tasks	Refinements						
0	Active Users	COLA %					
Compliance	Change Address	Natas					
	COLA Base	Notes					
Finance	COLA%	Comments		Date	Updated By	Document	
Ħ	COLA History			Not found			
Benefits						Add	New
Q.							
disability					2		
11511 91A		 ALERT - This COLA Percent Submission Needs Mo Testing 	ere Info. Patrick M Charles requested the foll	owing on 8/22/2023:			
4embers		COLA %* 4.00 %					
B							
cuments		Date of Vote:" 06/16/2023					
*							
Admin							
		COLA Percentage Submission Documents					
Nirectory		Forms	Complete	Attachments			
		Minutes of Board Approval Vote	0	1			
Memos				_			
					-		
			_	Condense like			

Figure 1.3.11: ALERT Screen

- 2. Look at the comment from PERAC and make the appropriate change(s). The **ALERT** box will describe what actions need to be taken.
- 3. Click on the **Submit** button when finished.

STATE Massachusetts Public Employee Retirement Administration Commission ñ Refinements COLA % ۲ COLA Base Notes **E** Finano Comments Date Updated By Document COLA History Not found Ħ Add New **Cy** Disabilit COMPLETE: COLA Per 4 COLA %* 4.00 % 4 Date of Vote:* 6/16/2023 ₽ COLA Percentage Submission Documents * Admir Complete Attachr Minutes of Board Approval Vote 0 1

4. There should be a **GREEN COMPLETE checkmark** in a green shaded box if the COLA Percent Submission was successfully submitted to PERAC.

Figure 1.3.13: Status Complete

STATE		Massachusetts Public Employee Retireme	Hello. Board Member22145 Sign Out	
A Tasks	Refinements			
0	Active Users	COLA Percentage submission nome		
Compliance	Change Address	Create COLA		
	COLA Base	Percent		
Finance	COLA%	Submission		
Benefits	COLA History	COLA Percent Submissions		
() ₂		Created	Year	Status
Disability		7/11/2023	2023	Need More Information
11511 91A		7/13/2023	2023	Need More Information
A Members		7/27/2023	2023	Complete
Ð		7/27/2023	2023	Complete
Documents		7/31/2023	2023	Complete
Admin		8/22/2023	2023	Complete 5
Directory				

5. The Status will change to **Complete** once the COLA Percent Submission is successfully submitted and approved.

Figure 1.3.12: COLA Base Successfully Submitted

1.4 COLA History

The COLA History Tab is available for viewing prior submissions.

Once the Administrator is logged into PROSPER and the **Admin** tab is selected, the **COLA History** tab can be found under the list of **Refinements** in the shaded column.

Figure 1.4.1: Accessing the COLA History Tab



1. Under the **Refinements** section, select the **COLA History** tab.

Figure 1.4.2: Filtering COLA History



2. Select COLA Base or COLA % from the Filter drop-down box.

Figure 1.4.3: Viewing COLA History

STAT	re	Ма	ssachusetts Public Employee Retirement Administration Commission		Hello, Board Member22145 Sign Out
A Tasks	Refinements	Filter: COLA%			
•	Active Users	Туре	Current Value Effective Date	Submitted Date	Submitted By
Compliance	Change Address COLA Base	COLA%	2.50% 7/1/2023	9/13/2023	Board Member22145
Finance	COLA% COLA History	COLA %	3.00% 7/1/2023	9/8/2023	Board Member22145
Benefits		COLA%	3.00% 7/1/2023	8/31/2023	Board Member22145
Disability Disability ISII 91A Members Documents		3			
Admin Directory Memos					

3. A list with all of the **History** for the filter selected will appear.



NOTE: You can sort any of the columns by clicking on the title of the column.

1.5 Contact Information

O Help Desk

617-591-8983 or 617-666-4446 Ext. 983 PER-ProsperHelp@mass.gov

• Website Address:

https://www.mass.gov/perac-educational-materials

O COLA Help

Doreeen Duane 617-666-4446 Ext. 954 doreen.m.duane@mass.gov



NOTES

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COMMONWEALTH OF MASSACHUSETTS

Public Employee Retirement Administration Commission

Five Middlesex Avenue, Suite 304 | Somerville, MA 02145 Phone: 617-666-4446 | Fax: 617-628-4002 TTY: 617-591-8917 | Web: www.mass.gov/perac

PROSPER HELP DESK

Email: PER-ProsperHelp@mass.gov Phone: 617-591-8983

