



GEOFFREY E. SNYDER  
COMMISSIONER

*The Commonwealth of Massachusetts*  
*Department of Revenue*  
*Underground Storage Tank Program*

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**AGENDA**

**UNDERGROUND STORAGE TANK PETROLEUM CLEANUP FUND**  
**ADMINISTRATIVE REVIEW BOARD MEETING**  
**MARCH 28, 2024 10:00 AM**  
**VIA VIDEO CONFERENCE CALL**

*On March 29, 2023, Governor Healey signed into law a new session law that extends certain COVID-19 related measures. The new law includes an extension until March 31, 2025, of the remote meeting provision of Governor Baker's March 12, 2020, Executive Order Suspending Certain Provisions of the Open Meeting Law, specifically allowing public bodies to continue holding meetings remotely without a quorum of the public body physically present at a meeting location.*

1. Call to Order
2. Roll Call (for non-video Board members present)
3. Meeting Procedures
4. Approval of the January 25, 2024 and February 29, 2024 Board meeting minutes.
5. Approval of Claims, Reconsiderations, and Conferences
6. Pre-Conference Determinations
  - a. Facility 236, Application for Eligibility (Application) for RTN 3-37589. Release Tracking Number assigned by MassDEP on July, 11, 2022. The Application was received November 3, 2023, more than 365 days after the release was reported. The Consultant states "*The eligibility application missed the deadline due to the transition from EndPoint, LLC to Partner Engineering & Science, Inc. Once staff at Partner noticed that the eligibility application for RTN #3-0037589 was needed they immediately notified Pinnacle and the eligibility application was prepared and submitted to the DOR.*"
7. Budget Status
8. Semi-Annual Review of the UST Fees
9. Subcommittee Updates
  - a. Regulation Review
  - b. Fee Schedule Review
10. New Business
11. Upcoming UST Meetings:
  - a. UST Administrative Review Board Meeting: April 25, 2024