

VEH119: Road Salt

UPDATED: February 8, 2024

| | |
|--------------------------------|---|
| Contract #: | VEH119 |
| MMARS MA #: | VEH11900000000000000 (no asterisk) |
| Initial Contract Term: | September 1, 2023 – August 31, 2028 |
| Maximum End Date: | August 31, 2028 |
| Current Contract Term: | September 1, 2023 – August 31, 2028 |
| Contract Manager: | Kelly Thompson Clark, (617) 720-3184, kelly.thompsonclark@mass.gov |
| This Contract Contains: | Prompt Pay Discounts |
| UNSPSC Codes: | 46-16-00 – Public Safety and Control |
| Notes: | Non-Executive Agency customers are required to sign a Memorandum of Understanding (MOU) and Estimated Usage Form each year. |

*The asterisk is required when referencing the contract in the Massachusetts Management Accounting Reporting System (MMARS).

Table of Contents:

(NOTE: To access hyperlinks below, scroll over desired section and CTL + Click)

- [Contract Summary](#)
- [Contract Categories](#)
- [Benefits and Cost Savings](#)
- [Find Bid/Contract Documents](#)
- [Who Can Use This Contract](#)
- [Subcontractors](#)
- [Supplier Diversity Requirements](#)
- [Pricing, and Purchase Options](#)
- [Instructions for MMARS Users](#)
- [Environmentally Preferable Products](#)
- [Emergency Services](#)
- [Shipping/Delivery>Returns](#)
- [Additional Information/FAQ's](#)
- [Strategic Sourcing Team Members](#)
- [VENDOR LIST AND INFORMATION](#)
- [Appendix A: Awarded Pricing](#)
- [Appendix B: MassDOT Areas by Cities & Towns](#)

TIP: To return to the first page throughout this document, use the CTL + Home command.

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Updated: February 8, 2024

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Page 1 of 13

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Contract Summary

This is a Statewide Contract for the supply of Road Salt, Treated Rock Salt, and Solar Salt to the Eligible Entities within the Commonwealth of Massachusetts for de-icing/anti-icing purposes. The Contract is also available for use by other Eligible Entities who sign an annual Memorandum of Understanding (MOU) to use the contract each year. Each Commonwealth Agency or Eligible Entity is responsible for executing their own purchase orders and paying their own invoices for goods and services acquired from this Statewide Contract.

The contract is awarded by 18 MassDOT Areas, each area has a single vendor awarded for Road Salt, a single vendor awarded for Treated Rock Salt, and a single vendor awarded for Solar Salt. Pricing for each area and salt type is available in [Appendix A: Awarded Pricing](#). A list of the 18 MassDOT Areas and the corresponding cities and towns is available in [Appendix B: MassDOT Areas by Cities & Towns](#).

Contract Categories

This contract includes 3 categories of products as listed below:

- Category 1:** Road Salt - traditional mined sodium chloride rock salt.
- Category 2:** Treated Rock Salt - Rock Salt treated with corrosion inhibited Liquid Magnesium Chloride, which includes Organic Based Performance Enhancer (OBPE) to be kept in closed storage.
- Category 3:** Solar Salt

Benefits and Cost Savings

Statewide contracts are an easy way to obtain benefits for your organization by leveraging the Commonwealth's buying power, solicitation process, contracting expertise, vendor management and oversight, and the availability of environmentally preferable products.

This contract contains:

- Prompt Payment Discounts (PPD)

Find Bid/Contract Documents

- To find all contract-specific documents, including the Contract User Guide, RFR, specifications, and other attachments, visit [COMMBUYS.com](https://www.commbuys.com) and search for VEH 119 to find related Master Blanket Purchase Order (MBPO's) information. All common contract documents are located in the "Master Contract Record" Master Blanket Purchase Order (MBPO) for VEH119 and can be accessed directly by visiting [MBPO PO-24-1080-OSD03-OSD03-30274](#).
- To find vendor-specific documents, including price sheets, see links to individual vendor MBPOs on the [Vendor Information](#) page.

Who Can Use This Contract

Applicable Procurement Law

Executive Branch Goods and Services: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00

Eligible Entities

Please see the standard list of Eligible Entities on our [Eligible Entities Which May Use Statewide Contracts](#) webpage.

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Updated: February 8, 2024

Template version: 8.1

Page 2 of 13

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Subcontractors

The awarded vendor's use of subcontractors for delivery is subject to the provisions of the Commonwealth's Terms and Conditions and Standard Contract Form, as well as other applicable terms of this Statewide Contract. Prior approval of the department is required for any subcontracted service of the Contract. Contractors are responsible for the satisfactory performance and adequate oversight of their subcontractors.

Supplier Diversity Requirements

When selecting vendor(s) without soliciting quotes or a statement of work, Executive Departments should follow below guidance:

When selecting contractors and placing orders, Executive departments shall utilize diverse and small businesses to the extent possible based on contract terms, SDO and departmental policies, laws, and regulations. Additionally, departments shall make a preference for contractors with higher SDP commitments and/or performance whenever such information is available (or is requested from contractors by the department) and the preference is feasible.

OSD provides up-to-date information on the availability of diverse and small businesses on statewide contracts through the [Statewide Contract Index](#) available on the COMMBUYS home page. See the "Programs (SDO and SBPP)" tab for current certification and small business status of contractors on this contract.

When selecting vendor(s) from multiple quotes and statement of work, Executive Departments should follow below guidance:

Requirements of the Small Business Purchasing Program for Small Procurements (expected annual value of \$250,000 or less) or the Supplier Diversity Program for Large Procurements (expected annual value exceeding \$250,000) apply to Executive Departments soliciting quotes or issuing statements of work.

Small Business Award Preference: In accordance with the Supplier Diversity Office's SBPP Policy, Departments must award contracts for Small Procurements to SBPP-participating small business bidders if both of the following conditions are met:

- The response is received from an eligible small business; AND
- The response meets the Department's best value criteria as defined in the RFR or RFQ.

SDP Commitment: Businesses awarded large Commonwealth contracts for goods and services (also called prime contractors or prime vendors) are required to make measurable financial commitments to do business with one or more diverse businesses (often called SDP Partners). This business-to-business relationship requirement applies to all Large Procurements for goods and services, which were historically defined as those expected to exceed \$150,000 in total spending. Effective July 1, 2021, Large Procurements will be defined as those expected to exceed \$250,000 in annual spending.

Executive departments should take into consideration contracted vendors SDP commitments when evaluating responses. Specifically, the following fields of the new SDP Plan Form correspond to the goals stated above:

| Type of information collected from bidders | Possible use of the information by the SST |
|--|---|
| SDP focus statement | Assess the bidder's level of integration of supplier diversity into company operations. |
| SDP policy link or attachment (if any) | |
| Additional creative initiatives (if any) | |

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Updated: February 8, 2024

Template version: 8.1

Page 3 of 13

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|--|---|
| SDP commitment – subcontracting | Evaluate the bidder's SDP commitment. |
| SDP commitment – ancillary | |
| SDP commitment – total | |
| List of proposed partners | Assess the likelihood of the bidder meeting their SDP commitment. |
| Company prior year spending with the list of partners (if available) | |
| Company average, gross annual revenue | If deemed necessary by the Agency or Statewide Contract Strategic Sourcing Team (SST) and included in the evaluation criteria, consider the bidder's company size during the evaluation of the ancillary SDP commitments and total prior year spending. |

Key Evaluation Requirements

The following key requirements apply to the evaluation of submitted SDP Plans:

- At least 25% of the available evaluation score must be dedicated to the evaluation of the bidder's SDP Commitment.
- The majority of the SDP evaluation score should be dedicated to the bidder's SDP commitment.
- bidders offering more value in their SDP Plan submissions must receive higher scores.

Other Requirements:

| Expected annual value of the RFQ | RFQ process requirements |
|--------------------------------------|--|
| Less than or equal to \$250,000/year | <ul style="list-style-type: none"> • Notify at least two small businesses capable of providing the product or service of the opportunity, if available. • Include SBPP contract language and place it prominently within the RFQ. See SDO Template Language. • Evaluate bids received from, and award a contract to, an SBPP-participating small business that meets the department's best value criteria. • Award to a large business only if there is no SBPP participating business meeting departments' best value criteria. • Conduct a clarification/BAFO/negotiation before disqualifying an SBPP-participating business based on price or desirable criteria. • See the Best Value Evaluation of Responses to Small Procurements: A Guide for Strategic Sourcing Teams for additional guidance. |
| More than \$250,000/year | <ul style="list-style-type: none"> • Notify at least two diverse and/or small businesses capable of providing the product or service of the opportunity, if available. • Make a preference for contractors with higher SDP commitments and/or performance whenever such information is available (or is requested from contractors by the department) and the preference is feasible. |

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Updated: February 8, 2024

Template version: 8.1

Page 4 of 13

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- See the [Best Value Evaluation of SDP Plan Forms: A Guide for Strategic Sourcing Teams](#) for additional guidance.

Note: Departments may ask the prime Contractor for an additional SDP commitment specifically related to the Department’s purchase or engagement. SDP spending for such a purchase or engagement must be reported by the Contractor using the SDP Reporting Form directly to the Department and may not be included in any other SDP reporting filed by the Contractor.

OSD provides up-to-date information on the availability of diverse and small businesses on statewide contracts through the [Statewide Contract Index](#) available on the COMMBUYS home page. See the “Programs (SDO and SBPP)” tab for current certification and small business status of contractors on this contract.

Pricing, Purchase Options

Purchase Options

The purchase options identified below are the only acceptable options that may be used on this contract:

- Purchases made through this contract will be direct, outright purchases. Buyers are recommended to call vendors for orders (see vendor contact info on the [Vendor List and Information](#) page). Always reference VEH119 when ordering to get contract pricing.

Pricing Options

- **Ceiling/Not-to-Exceed:** Contract discounts and other pricing published under the contract represents “ceiling” or “not-to-exceed” pricing and may be further negotiated.
- To view awarded pricing for each category type and 18 MassDOT Areas see [Appendix A: Awarded Pricing](#)

Setting Up a COMMBUYS Account

COMMBUYS is the Commonwealth’s electronic Market Center supporting online commerce between government purchasers and businesses. If you do not have one already, contact the COMMBUYS Help Desk to set up a COMMBUYS buyer account for your organization: (888)-627-8283 or OSDhelpdesk@mass.gov.

*Per **801 CMR 21.00**, Executive Branch Departments must use established statewide contracts for the purchase of commodities and services. Specifically, Executive Departments are required to use OSD’s statewide contracts, including designated statewide contracts, if available, for their specific commodity and service needs. Exceptions will only be permitted with prior written approval from the Assistant Secretary for Operational Services, or designee.*

When contacting a vendor on statewide contract, always reference VEH119 to receive contract pricing.

Quick Search in COMMBUYS

Log into COMMBUYS and use the Search box on the COMMBUYS header bar to locate items described on the MBPO or within the vendor catalog line items. Select Contract/Blanket or Catalog from the drop-down menu.

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Updated: February 8, 2024

Template version: 8.1

Page 5 of 13

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How to Purchase from the Contract

- **Directly purchase fixed price items through COMMBUYS**

This contract allows buyers to find and quickly purchase specific products/services with pricing within COMMBUYS. In other words, it allows you to create a Release Requisition in COMMBUYS, submit the requisition for approval, and send the vendor a Release Purchase Order. Customers are recommended to call vendors for orders (see vendor contact info on the Vendor List and Information page). Always reference VEH119 when ordering.

For a description of how to complete this purchase in COMMBUYS, visit the [Job Aids for Buyers](#) webpage and select:

- The *COMMBUYS Requisitions* section and choose the *Make a Statewide Contract Purchase in COMMBUYS* job aid.

Instructions for MMARS Users

MMARS users must reference the MA number – VEH1190000000000000 - in the proper field in MMARS when placing orders with any contractor. Please note no asterisk (*) is needed at the end of the MA number.

Environmentally Preferable Products (EPP)

- All vendors are required to be participants in the EPA's SmartWay Partnership
- Any ingredients utilized in Treated Rock Salt must be non-toxic and meet the "Safer Choice" criteria set by the U.S. EPA and/or be listed on the Clear Roads QPL and desirable to also be Bio Preferred.

Emergency Services

Many statewide contracts are required to provide products or services in cases of statewide emergencies. [ML - 801 CMR 21](#) defines emergency for procurement purposes. Visit the [Emergency Response Supplies, Services and Equipment Contact Information for Statewide Contracts](#) list for emergency services related to this contract.

Shipping/Delivery/Returns

- All pricing under VEH119 is inclusive of delivery to the locations indicated and in accordance with schedules prescribed by the Purchasing Entities. The intent of VEH119 is for all orders to be delivered by the vendor.
- Deliveries will be bulk, tailgate delivery. Bulk, tailgate delivery is defined as the delivery of Road Salt, Treated Rock Salt, and Solar Salt in trucks to an indicated location and dumped in a pile as directed by the Eligible Entity.
- VEH119 Customers are not required to pay for delivered quantities exceeding the total quantities shown in the purchase order.
- In the event of Extreme Emergencies defined in Section 4.3 of the VEH119 RFR, the Commonwealth may require that the vendor allow for orders to be picked up.

Additional Information/FAQs

Geographical Service Area

For the purposes of the VEH119 contract there are 18 MassDOT Services Areas. A list of the 18 MassDOT Areas and the corresponding cities and towns is available in [Appendix B: MassDOT Areas by Cities & Towns](#).

Other Discounts

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Updated: February 8, 2024

Template version: 8.1

Page 6 of 13

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- **Prompt Pay Discounts:** A discount given to the buyer if paid within a certain time period. These discounts may be found in the [Vendor List and Information](#) section below. All discounts offered will be taken in cases where the payment issue date is within the specified number of days listed by vendor and in accordance with the Commonwealth's Bill Paying Policy. Payment days will be measured from the date goods are received and accepted / performance was completed OR the date an invoice is received by the Commonwealth, whichever is later to the date the payment is issued as an EFT (preferred method) or mailed by the State Treasurer. The date of payment "issue" is the date a payment is considered "paid" not the date a payment is "received" by a Contractor.
- **Early Order Discounts:** Vendors may provide an early order discount to Eligible Entities as an incentive to fill up their salt sheds early. Eligible Entities should enquire about early order discounts when placing their orders with the vendors.

If the Needed Product Can Not be Found

If a product or service cannot be found in the vendor's catalog, it is recommended to contact the vendor directly to inquire if it is available for purchase on this contract. If the product or service meets the scope of the product category, the vendor may be able to add it to their product offerings.

A request for the addition of commodities and/or services to the VEH119 Statewide Contract must be submitted by the Purchasing Entity in writing to the Contract Manager. New products or services may be accepted or rejected at the discretion of the SST, based on a variety of factors that determine the benefit to contract users. The Contract Manager, along with the SST, reserves the right to add additional products or services within the scope of this RFR but beyond those stated as the needs of the Purchasing Entities require. If the product is not listed in the scope of the product category, a buyer may contact the SST to inquire whether the product may be purchased.

Memorandum of Understanding

Eligible Entities who are not required to follow [ML - 801 CMR 21](#) must complete a Memorandum of Understanding and Estimated Usage Form (MOU) by October 13, 2023 in order to access the VEH119 contract for the following winter season. If you are inquiring about this contract and it is beyond October 13th, please contact [Kelly Thompson Clark](#) to get more information on your ability to use VEH119. For VEH119, this applies to Towns, Cities, Schools, Authorities, and any other non-Executive Branch entities that are not required to use statewide contracts.

Download the form [here](#).

Contract User Guide for VEH 119

Strategic Sourcing Team Members

- William (Bill) McGuinness, Massachusetts Department of Transportation
- John Gendall, Massachusetts Department of Transportation
- Mark Goldstein, Massachusetts Department of Transportation
- Michael Phillips, Operational Services Division
- Erin Powers, Operational Services Division
- Matthew (Matt) Bucklin, Operational Services Division
- Kathryn Laboy, Operational Services Division (Inactive)
- Nicauris Santana, Operational Services Division
- Kelly Thompson Clark, Operational Services Division

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Updated: October 20, 2023

Template version: 8.0

Page 8 of 13

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OPERATIONAL SERVICES DIVISION

Contract User Guide for VEH 119

Vendor List and Information*

| Vendor | Master Blanket Purchase Order # | Contact Person | Phone # | Email | Discounts (PPD) | SDP Commitment Percentage |
|---|--|----------------------|--------------|--|--|---------------------------|
| **Master Contract Record | PO-24-1080-OSD03-OSD03-30274 | Kelly Thompson Clark | 617-720-3184 | kelly.thompsonclark@mass.gov | N/A | N/A |
| American Rock Salt Company, LLC. | PO-23-1080-OSD03-OSD03-30304 | Jamie A. McClain | 585-991-6817 | jamie.mcclain@americanrocksalt.com | 10 days – 3% 15 days – 2% 20 days – 1% 30 days – 1% | 1% |
| Cargill, Incorporated dba Salt, Road Safety | PO-23-1080-OSD03-OSD03-30305 | Customer Care | 800-600-7258 | salt_customer@careroadsafety@cargill.com | 10 days – 0.125% 15 days – 0.125% 20 days – 0.125% 30 days – 0.125% | 10% |
| Eastern Salt Company, Inc. | PO-23-1080-OSD03-OSD03-30298 | Jason Archambault | 978-251-8553 | jarchambault@easternsalt.com | 10 days – 1% | 1% |
| Morton Salt, Inc. | PO-23-1080-OSD03-OSD03-30350 | Andrew Lorenzini | 312-807-2859 | alorenzini@mortonsalt.com | 10 days – 1% | 1% |
| Saltine Warrior, Inc. | PO-23-1080-OSD03-OSD03-30271 | John Pearson | 401-862-5343 | saltinewarrior1@gmail.com | 10 days – 1% | 2% |

*Note: COMMBUYS is the official system of record for vendor contact information.

**The Master Contract Record MBPO is the central repository for all common contract files.

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Updated: October 20, 2023

Template version: 8.0

Page 9 of 13

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Appendix A: Awarded Pricing

Category 1: Road Salt

| MassDOT Area | Vendor | \$/ton |
|---------------------|--------------------------------|---------------|
| 1A | American Rock Salt Company LLC | \$73.50 |
| 1B | Morton Salt, Inc. | \$69.77 |
| 1C | American Rock Salt Company LLC | \$74.70 |
| 2A | Eastern Salt Company | \$76.90 |
| 2B | Eastern Salt Company | \$75.75 |
| 2C | Eastern Salt Company | \$73.00 |
| 3A | Eastern Salt Company | \$68.50 |
| 3B | Eastern Salt Company | \$68.00 |
| 3C | Eastern Salt Company | \$68.00 |
| 4A | Eastern Salt Company | \$65.95 |
| 4B | Eastern Salt Company | \$65.95 |
| 4C | Eastern Salt Company | \$65.95 |
| 5A | Morton Salt, Inc. | \$68.82 |
| 5B | Morton Salt, Inc. | \$67.96 |
| 5C | Saltine Warrior, Inc. | \$68.55 |
| 5D | Saltine Warrior, Inc. | \$73.25 |
| 5E | Saltine Warrior, Inc. | \$181.70 |
| 6ABCD | Eastern Salt Company | \$65.35 |



Category 2: Treated Rock Salt

| MassDOT Area | Vendor | \$/ton |
|--------------|-----------------------|----------|
| 1A | Morton Salt, Inc. | \$112.34 |
| 1B | Morton Salt, Inc. | \$108.77 |
| 1C | Morton Salt, Inc. | \$113.29 |
| 2A | Eastern Salt Company | \$103.00 |
| 2B | Cargill Incorporated | \$98.90 |
| 2C | Eastern Salt Company | \$97.00 |
| 3A | Eastern Salt Company | \$95.00 |
| 3B | Eastern Salt Company | \$95.00 |
| 3C | Eastern Salt Company | \$95.00 |
| 4A | Eastern Salt Company | \$99.00 |
| 4B | Eastern Salt Company | \$99.00 |
| 4C | Eastern Salt Company | \$99.00 |
| 5A | Saltine Warrior, Inc. | \$106.15 |
| 5B | Saltine Warrior, Inc. | \$105.80 |
| 5C | Saltine Warrior, Inc. | \$108.45 |
| 5D | Saltine Warrior, Inc. | \$109.15 |
| 5E | Saltine Warrior, Inc. | \$225.00 |
| 6ABCD | Eastern Salt Company | \$103.00 |

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Updated: February 8, 2024

Template version: 8.1

Page 11 of 13

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**Category 3: Solar Salt**

| MassDOT Area | Vendor | \$/ton |
|--------------|----------------------|----------|
| 1A | Eastern Salt Company | \$108.90 |
| 1B | Eastern Salt Company | \$108.90 |
| 1C | Eastern Salt Company | \$108.90 |
| 2A | Eastern Salt Company | \$105.90 |
| 2B | Eastern Salt Company | \$105.90 |
| 2C | Eastern Salt Company | \$105.90 |
| 3A | Eastern Salt Company | \$92.90 |
| 3B | Eastern Salt Company | \$90.90 |
| 3C | Eastern Salt Company | \$93.90 |
| 4A | Eastern Salt Company | \$88.90 |
| 4B | Eastern Salt Company | \$87.90 |
| 4C | Eastern Salt Company | \$87.90 |
| 5A | Morton Salt, Inc. | \$91.32 |
| 5B | Morton Salt, Inc. | \$90.96 |
| 5C | Morton Salt, Inc. | \$93.61 |
| 5D | Morton Salt, Inc. | \$98.80 |
| 5E | Morton Salt, Inc. | \$205.00 |
| 6ABCD | Eastern Salt Company | \$90.90 |

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Updated: February 8, 2024

Template version: 8.1

Page 12 of 13

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Appendix B: MassDOT Areas by Cities & Towns

| City/Town | MassDOT Area | City/Town | MassDOT Area | City/Town | MassDOT Area | City/Town | MassDOT Area | City/Town | MassDOT Area | City/Town | MassDOT Area |
|--|--------------|------------------|-----------------------|-----------------------|--------------|--------------------|--------------|-----------------|---------------|------------------|--------------|
| Abington | 5B | Chelsea | 6ABCD | Hadley | 2A | Medfield | 3B | Petersham | 2A | Taunton | 5C |
| Acton | 3A | Cheshire | 1A | Halifax | 5A | Medford | 4B | Phillipston | 2A | Templeton | 2A |
| Acushnet | 5C | Chesterfield | 1C | Hamilton | 4C | Medway | 3B | Lee | 1B | Tewksbury | 4A |
| Adams | 1A | Granville | 1C | Hampden | 2C | Melrose | 4B | Plainfield | 1A | Tisbury | 5E |
| Agawam | 2B | Chicopee | 2B | Hancock | 1A | Mendon | 3B | Plainville | 5B | Richmond | 1B |
| Becket | 1C | Chilmark | 5E | Hanover | 5A | Merrimac | 4A | Plymouth | 5A | Topsfield | 4C |
| Amesbury | 4A | Clarksburg | 1A | Hanson | 5A | Methuen | 4A | Plympton | 5A | Townsend | 3A |
| Amherst | 2A | Clinton | 3A | Hardwick | 2C | Middleborough | 5A | Princeton | 3A | Truro | 5D |
| Andover | 4A | Cohasset | 5A | Harvard | 3A | Tolland | 1C | Provincetown | 5D | Turners Falls | 2A |
| Aquinnah | 5E | Colrain | 1A | Harwich | 5D | Middleton | 4C | Quincy | 6ABCD | Tyngsborough | 4A |
| Arlington | 4A | Concord | 4B | Hatfield | 2A | Milford | 3B | Randolph | 6ABCD | Sheffield | 1B |
| Ashburnham | 3A | Conway | 1A | Haverhill | 4A | Millbury | 3B | Raynham | 5B | Upton | 3B |
| Ashby | 3A | Cummington | 1A | Hawley | 1A | Millis | 3B | Reading | 4B | Uxbridge | 3B |
| Ashfield | 1A | Dalton | 1A | Heath | 1A | Millville | 3C | Rehoboth | 5C | Wakefield | 4B |
| Ashland | 3B | Danvers | 4C | Hingham | 5A | Milton | 6ABCD | Revere | 4C | Wales | 2C |
| Assonet | 5C | Dartmouth | 5C | Hinsdale | 1A | Monroe | 1A | Lenox | 1B | Walpole | 5B |
| Athol | 2A | Dedham | 6ABCD | Holbrook | 5B | Monson | 2C | Rochester | 5C | Waltham | 4B |
| Attleboro | 5B | Deerfield | 2A | Holden | 3A | Montague | 2A | Rockland | 5A | Ware | 2C |
| Auburn | 3C | Dennis | 5D | Holland | 2C | Washington | 1C | Rockport | 4C | Wareham | 5D |
| Avon | 5B | Dighton | 5C | Holliston | 3B | Worthington | 1C | Rowe | 1A | Warren | 2C |
| Ayer | 3A | Douglas | 3C | Holyoke | 2B | Alford | 1B | Rowley | 4C | Warwick | 2A |
| Barnstable | 5D | Dover | 6ABCD | Hopedale | 3B | Nahant | 4C | Royalston | 2A | Stockbridge | 1B |
| Barre | 2A | Dracut | 4A | Hopkinton | 3B | Nantucket | 5E | Monterey | 1B | Watertown | 6ABCD |
| Blandford | 1C | Dudley | 3C | Hubbardston | 3A | Natick | 3B | Rutland | 3C | Wayland | 3B |
| Bedford | 4A | Dunstable | 3A | Hudson | 3B | Needham | 6ABCD | Salem | 4C | Webster | 3C |
| Belchertown | 2C | Duxbury | 5A | Hull | 5A | New Ashford | 1A | Salisbury | 4A | Wellesley | 6ABCD |
| Bellingham | 3B | East Bridgewater | 5B | Otis | 1C | New Bedford | 5C | Mt. Washington | 1B | Wellfleet | 5D |
| Belmont | 4A | East Brookfield | 3C | Hyannis | 5D | New Braintree | 2C | Sandwich | 5D | Wendell | 2A |
| Berkley | 5C | East Longfellow | 2B | Ipswich | 4C | Egremont | 1B | Saugus | 4C | Wenham | 4C |
| Berlin | 3B | Eastham | 5D | Kingston | 5A | New Salem | 2A | Savoy | 1A | West Boylston | 3A |
| Bernardston | 2A | Easthampton | 2A | Lakeville | 5A | Newbury | 4C | Scituate | 5A | West Bridgewater | 5B |
| Beverly | 4C | Easton | 5B | Lancaster | 3A | Newburyport | 4C | Seekonk | 5C | West Brookfield | 2C |
| Billerica | 4A | Edgartown | 5E | Lanesborough | 1A | Newton | 6ABCD | Sharon | 5B | West Newbury | 4C |
| Blackstone | 3C | Huntington | 1C | Lawrence | 4A | Norfolk | 5B | New Marlborough | 1B | West Springfield | 2B |
| Chester | 1C | Erving | 2A | Russell | 1C | North Adams | 1A | Shelburne | 1A | Tyringham | 1B |
| Bolton | 3B | Essex | 4C | Leicester | 3C | North Andover | 4A | Sherborn | 3B | West Tisbury | 5E |
| Boston | 6ABCD | Everett | 4B | Sandisfield | 1C | North Attleborough | 5B | Shirley | 3A | Westborough | 3B |
| Bourne | 5D | Fairhaven | 5C | Leominster | 3A | North Brookfield | 3C | Shrewsbury | 3B | Westfield | 2B |
| Boxborough | 3A | Fall River | 5C | Leverett | 2A | North Reading | 4B | Shutesbury | 2A | Westford | 3A |
| Boxford | 4C | Falmouth | 5D | Lexington | 4B | Northampton | 2A | Somerset | 5C | Westhampton | 2A |
| Boylston | 3A | Fitchburg | 3A | Leyden | 2A | Northborough | 3B | Somerville | 4C | Westminster | 3A |
| Braintree | 6ABCD | Florida | 1A | Lincoln | 4B | Northbridge | 3B | South Hadley | 2B | Weston | 6ABCD |
| Brewster | 5D | Foxborough | 5B | Littleton | 3A | Northfield | 2A | Southampton | 2B | Westport | 5C |
| Bridgewater | 5B | Framingham | 3B | Longmeadow | 2B | Norton | 5B | Southborough | 3B | Westwood | 6ABCD |
| Brighton | 4A | Franklin | 3B | Lowell | 4A | Norwell | 5A | Southbridge | 3C | Weymouth | 6ABCD |
| Brimfield | 2C | Freetown | 5C | Ludlow | 2C | Norwood | 5B | Southwick | 2B | Whately | 2A |
| Brockton | 5B | Gardner | 3A | Lunenburg | 3A | Oak Bluffs | 5E | Spencer | 3C | Whitman | 5B |
| Brookfield | 3C | Gay Head | 5D | Lynn | 4C | Oakham | 3C | Springfield | 2B | Wilbraham | 2C |
| Brookline | 6ABCD | Georgetown | 4C | Lynnfield | 4B | Orange | 2A | Sterling | 3A | Williamsburg | 1A |
| Buckland | 1A | Gill | 2A | Malden | 4B | Orleans | 5D | Pittsfield | 1B | Williamstown | 1A |
| Burlington | 4B | Gloucester | 4C | Manchester By The Sea | 4C | Great Barrington | 1B | Stoneham | 4B | Wilmington | 4B |
| Cambridge | 6ABCD | Goshen | 1A | Mansfield | 5B | Oxford | 3C | Stoughton | 5B | Winchendon | 2A |
| Canton | 6ABCD | Grafton | 3B | Marblehead | 4C | Palmer | 2C | Stow | 3B | Winchester | 4B |
| Carlisle | 4B | Granby | 2B | Marion | 5C | Paxton | 3C | Sturbridge | 3C | Windsor | 1A |
| Carver | 5A | Middlefield | 1C | Marlborough | 3B | Peabody | 4C | Sudbury | 3B | Winthrop | 6ABCD |
| Charlemont | 1A | Montgomery | 1C | Marshfield | 5A | Pelham | 2C | Sunderland | 2A | Woburn | 4B |
| Charlton | 3C | Greenfield | 2A | Mashpee | 5D | Pembroke | 5A | Sutton | 3C | Worcester | 3A |
| Chatham | 5D | Groton | 3A | Mattapoisett | 5C | Pepperell | 3A | Swampscott | 4C | West Stockbridge | 1B |
| Chelmsford | 4A | Groveland | 4C | Maynard | 3B | Peru | 1A | Swansea | 5C | Wrentham | 5B |
| NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd . | | | | | | | | | | | |
| Updated: February 8, 2024 | | | Template version: 8.1 | | | | | | Page 13 of 13 | | |

Updated: February 8, 2024

Template version: 8.1

Page 13 of 13

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