



Massachusetts Department of Environmental Protection
 Bureau of Waste Prevention
Mercury Certification for
Vehicle Recyclers & Mobile Crushers

20
 Calendar Year

 MassDEP Regulated Object ID#

Filing Deadline: This form is due to MassDEP by **March 1** following the calendar year for which you are certifying.

A. Facility Information

Important:
 When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



 Name

 Street Address

 City/Town

 State

 Zip Code

 Contact Person

 Contact Telephone

 Contact Email Address

Mailing Address (if different)

 Street Address/P.O. Box

 City/Town

 State

 Zip Code

B. Applicability

1. Are you a vehicle recycler that acquired and dismantled six or more vehicles for the primary purpose of reselling their parts or scrap metal during the year covered by this certification?

Yes* No**

2. Did you operate a mobile crushing unit that crushed vehicles at locations other than the address identified in Section A during the year covered by this certification?

Yes* No**

* If you answered **YES** to **either** of the questions above, you must complete the entire form. Skip to Section C.

** If you answered **NO** to **both** questions above, sign below, complete the fields beneath your signature, and return this page of the form to:

MassDEP Vehicle Mercury Program
 One Winter Street, 7th Floor
 Boston, MA 02108

Keep a copy of the completed form for your records.

 Signature

 Name

 Title

 Date (MM/DD/YYYY)



C. Resale of Mercury-Added Switches

1. Did you sell or distribute any mercury-added switches, with the exception of switches incorporated in anti-lock braking systems or air bags, for new installation in motor vehicles during the year covered by this certification? [310 CMR 74.05 (2)]

- Yes – Submit Return to Compliance Plan No

D. Removal of Mercury-Added Components Before Crushing

1. Were any vehicles crushed, partially crushed, or baled at your business during the year covered by this certification?

- Yes No – Skip to Question 6

2. If you answered YES to Question 1, and you operated a crushing unit at your business, were ALL required mercury-added components* removed before the vehicles were crushed during the year covered by this certification? [310 CMR 74.04 (1) and (2)]

- Yes No – Submit Return to Compliance Plan

Not Applicable: Vehicles were crushed by a mobile crushing firm.

***Note:** Required components include mercury-added vehicle switches and mercury high intensity discharge (HID) headlamps. Components that do not need to be removed are (1) those that are inaccessible due to significant damage in the area that contained the switch and (2) mercury-added lamps used to backlight the dashboard or electronics.

3. Did you hire a mobile crushing firm during the year covered by this certification?

- Yes – Provide Details: _____
 Company Name, Address & Phone Number
- No Not Applicable: My company is a mobile crushing firm. Skip to Question 6

4. If you answered YES to question 3, did you remove ALL required mercury-added components? (See note above)

- Yes – Skip to Question 6 No – Answer Question 5

5. If you answered NO to Question 4, did you inform the mobile crushing firm that it was their responsibility to remove the mercury-added components? [310 CMR 74.04 (1) and (2)]

- Yes No – Submit Return to Compliance Plan

6. If you provided mobile crushing services for other businesses during the year covered by this certification, were ALL required mercury-added components removed before crushing those vehicles? [310 CMR 74.04 (1) and (2)] (See note above)

- Yes No – Submit Return to Compliance Plan

Not Applicable: Did not provide mobile crushing services to other businesses during the certification year.

Note: If you operate a mobile crushing unit, unless the vehicle owner has informed you that all mercury-added components have been removed, you must remove mercury-added components yourself before crushing.



D. Removal of Mercury-Added Components Before Crushing (continued)

7. Other than crushing, partial crushing or baling, did you manage end-of-life vehicle bodies in *any other way* during the year covered by this certification? (Check more than one if applicable.)

Yes – Transported Uncrushed to Other Recycler/Scrap Recycler Answer Question 8

Yes – Other (Describe Below) Answer Question 8

No – Skip to Section E

Description

8. Did you remove mercury-added components before managing the end-of-life vehicle bodies in the manner described above?

Yes

No

E. Certification to Scrap Recycling Facilities

1. Did you sell or deliver any crushed, partially crushed, flattened or baled vehicle bodies to a scrap recycling facility in Massachusetts during the year covered by this certification?

Yes – Answer Question 2

No – Skip to Section F

2. If you answered YES to Question 1, did you certify in writing, for all crushed, flattened or baled vehicle bodies in each shipment sold or delivered to a scrap recycling facility, that all mercury-added vehicle switches were removed? [310 CMR 74.04(3)]

Yes

No – Submit Return to Compliance Plan

F. Management of Mercury-Added Components

1. Were all containers used to store mercury-added switches and other mercury-added components that were removed from vehicles labeled in one of the following ways? [310 CMR 30.1034(4)(d)]

- Universal Waste: Mercury-Containing Devices
- Waste Mercury-Containing Devices
- Used Mercury-Containing Devices

Yes

No – Submit Return to Compliance Plan

Not Applicable: Did not remove any mercury-added components. Skip to Section G

2. If you answered YES to Question 1, did you mark the date you started to store mercury-added switches and other mercury-added components on each container used? [310 CMR 30.1034(6)(c)]

Yes

No – Submit Return to Compliance Plan

3. If you answered YES to Question 1, once you started collecting mercury-added switches or other mercury-added components in a container, did you ship the container off-site within one year of the date on which you started storing the items? [310 CMR 30.1034(6)(b)]

Yes – Skip to Question 5

No – Submit Return to Compliance Plan (Unless you were waiting until you had one full container)



F. Management of Mercury-Added Components (continued)

4. If you answered YES to Question 1, did you send your container(s) of removed mercury-added switches or other mercury-added components to a facility licensed to handle mercury?
[310 CMR 30.1037(1)]

Yes, I sent my container(s) of mercury-added switches to EQ Industrial Services under the End of Life Vehicle Solutions (ELVS) program.

Note: ELVS is the national vehicle switch recovery program funded by vehicle manufacturers, which has contracted with EQ Industrial Services, a hazardous waste management firm, for management of the returned switches.

Yes, I sent my container(s) to the licensed hazardous waste or recycling firm identified below.

Company Name

Street Address

City/Town

State

Zip Code

No – Submit Return to Compliance Plan

5. How many switches did you send for recycling in the period covered by this certification?

Number

Note: Find the number of switches EQ Industrial Services has received from you at: <http://www.egonline.com> Click **ELVS Mercury Switch Recovery Program** in the sidebar, then scroll down to Collection Reporting and enter both the certification year and Massachusetts before clicking on the **Report** button to view the **State Report**. Click the first letter of your business name and find your business, then click **View Detail**. Use the **History** section to estimate the number of switches recycled in your certification year.

6. Was any mercury released at your facility (e.g., from a broken switch) during the period covered by this certification?

Yes

No – Skip to Question 8

7. If you answered YES to Question 6, did you manage these components in accordance with all applicable requirements of Massachusetts hazardous waste regulations? [310 CMR 30.1034(4)(c)]

Yes

No – Submit Return to Compliance Plan

8. Did you inform all of your employees who handle mercury-added components of proper handling and emergency procedures? [310 CMR 30.1035]

Note: For requirements, see fact sheet at: <http://www.mass.gov/dep/recycle/hazardous/autobiz.htm#mercury>

Yes

No – Submit Return to Compliance Plan

G. Records Retention

1. Does your business keep records supporting this certification, as required, for at least five (5) years or since the beginning of your first certification year (whichever is shorter)? [310 CMR 74.08]

Yes

No – Submit Return to Compliance Plan



G. Records Retention (continued)

2. Indicate which records you are keeping (check ALL that apply).

Vehicle Recyclers:

- Records of shipments of mercury-added switches
- Printout(s) from EQ Industrial Services with your business' specific switch count
- Contracts with or other notification to any mobile crusher you hired of the mobile crusher's responsibility to remove mercury-added components from vehicles before crushing.
- Other – Describe: _____
 Description _____

Mobile Crushers:

- Contracts with or other documentation provided to vehicle recyclers that specify that they were responsible for removal of the mercury-added components.
- Records of shipments of mercury-added switches
- Printout(s) from EQ Industrial Services with your business' specific switch count
- Other – Describe: _____
 Description _____

H. Releases of Oil or Hazardous Materials

1. Did you have any reportable releases of oil or hazardous materials at this business, during the year covered by this certification?

Search at <http://public.dep.state.ma.us/MOMHL/HazMat.aspx> for reportable quantities.

- Yes No

2. If you answered YES to Question 1, list the date(s) of any incident(s).

Date (MM/DD/YYYY)	Date (MM/DD/YYYY)
Date (MM/DD/YYYY)	Date (MM/DD/YYYY)
Date (MM/DD/YYYY)	Date (MM/DD/YYYY)



Massachusetts Department of Environmental Protection
 Bureau of Waste Prevention
Mercury Certification for
Vehicle Recyclers & Mobile Crushers

20
 Calendar Year

 MassDEP Regulated Object ID#

I. Certification Statement

I attest under pains and penalties of perjury:

I. That I have personally examined and am familiar with the information contained in this submittal, including any and all documents accompanying this certification statement;

II. That, based on my inquiry of those individuals responsible for obtaining the information, the information contained in this submittal is, to the best of my knowledge, true, accurate, and complete;

III. That systems to maintain compliance are in place at the business and will be maintained even if processes or operating procedures are changed; and

IV. That I am fully authorized to make this attestation on behalf of this business.

I am aware that there are significant penalties, including, but not limited to, possible fines and imprisonment, for submitting false, inaccurate, incomplete or misleading information.

 Authorized Signature

 Printed Name

 Title

 Date Signed (MM/DD/YYYY)

Source of Signatory Authority:

If a Corporation:

President

Secretary

Treasurer

Vice President

Representative of the above (if authorized by corporate vote and if responsible for overall operation of the facility)

If a Partnership:

General Partner

If a Sole Proprietorship:

Proprietor

KEEP A COPY OF THIS COMPLETED FORM AND THE RETURN TO COMPLIANCE FORM, IF REQUIRED, FOR YOUR FILES. MAIL THE ORIGINAL SIGNED FORM TO:

MassDEP
 Vehicle Mercury Program
 One Winter Street, 6th floor
 Boston, MA 02108